



Republic of the Philippines  
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10 May 2021

**MEMORANDUM**

**FOR/TO** : ALL OFFICIALS AND EMPLOYEES  
DENR-Central Office

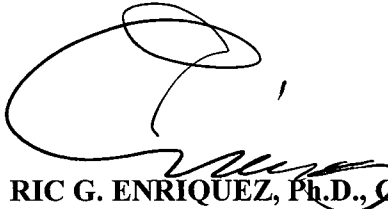
**FROM** : THE DIRECTOR  
Human Resource Development Service

**SUBJECT** : **REQUEST FOR VOLUNTARY FINANCIAL ASSISTANCE  
FOR EXECUTIVE ASSISTANT IV LORETA Z. BASILIO**

May we appeal for your voluntary financial assistance for Executive Assistant IV Loreta Z. Basilio whose mother passed away on May 9, 2021 after suffering from stroke.

Your prayers and financial help will be most appreciated. Those who wish to extend financial assistance may send these through the Office of the Undersecretary for Policy, Planning and International Affairs.

For your consideration.



**RIC G. ENRIQUEZ, Ph.D., CESO III**

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