



Republic of the Philippines
Department of Environment and Natural Resources
Visayas Avenue, Diliman, 1106 Quezon City
☎ (632) 929-6626 to 29; 929-6252; 929-6633 to 35; 929-7041 to 43
E-mail: web@denr.gov.ph; Website: www.denr.gov.ph

May 7, 2021

MEMORANDUM

FOR/TO : Undersecretary for Policy, Planning and International Affairs
Assistant Secretary for Finance and Mining Concerns
Assistant Secretary for Policy and Planning and FASP and FMB
Director in Concurrent Capacity
Head Executive Assistant
All Bureau Directors
Heads of Attached Agencies (NAMRIA, NWRB, PCSDS)
Director, Administrative Service
Director, Climate Change Service
Director, Financial and Management Service
Director, Human Resource Development Service
Director, Internal Audit Service
Director, Knowledge and Information Systems Service
Director, Policy and Planning Service
Director, Strategies Communications and Initiatives Service
Director, Foreign Assisted and Special Projects Service
Director, Legal Service
Deputy Executive Director, Manila Bay Coordinating Office
Members of the FDU Technical Working Group
Representative from Undersecretary for Legal, Administration, Human Resources and Legal Affairs (LAHRLA)

FROM : The Undersecretary
Finance, Information Systems and Climate Change


SUBJECT : Full-Time Delivery Unit (FDU) Meeting

Please be informed that the 5th meeting of the Full-Time Delivery Unit for this year will be on **May 19, 2021 (Wednesday), 9:00 AM** onwards. Please find attached program and agenda for the said meeting. To ensure that COVID 19 related health protocols are followed, all participants are requested to attend via Zoom.

All participants are required to accomplish and submit the online pre-registration form on or before **May 17, 2021** thru this link: <http://bit.ly/Pre5thFDUMeeting>. The attendance Zoom link, meeting ID, and passcode will be sent thru the email of the participants who successfully accomplished the online pre-registration form.

The Director of FMS is hereby instructed to coordinate with concerned offices regarding their reports and presentation for the meeting.

Your attendance to the said meeting is hereby enjoined.


ATTY. ANALIZA REBUELTA-TEH

5th FULL-TIME DELIVERY UNIT MEETING

May 19, 2021 (Wednesday), 9:00 AM onwards

AGENDA	To be presented by
1. Matters arising from the agreements of the previous meeting	Evelyn G. Nillosan
2. Status of Balances of Funds for FY 2021 <ul style="list-style-type: none">➤ By Office➤ By Major Programs	Dir. Angelito V. Fontanilla
3. Status of "For Later Release" of Funds for 2021 for Central Office, Bureaus, and Attached Agencies	Maybell N. Mangubos
4. Updates on the status of Procurement Activities for CY 2021	Engr. Gilbert C. Mondroy
5. Updates on Monitoring of Major and Key Programs Accomplishment, Bottleneck/Issues for CY 2021	EMB, MGB, NAMRIA, NRWRB, PCSDS and NGP
6. Other Matters: <ul style="list-style-type: none">➤ Agency Performance Review (APR) of the DENR for Fiscal Year 2020	Llarina S. Mojica and Maybell N. Mangubos
7. Agreement/Next Step	USEC. Analiza Rebuelta-Teh