



15 January 2021

MEMORANDUM

TO : ALL REGIONAL EXECUTIVE DIRECTORS
BUREAU DIRECTORS
HEADS OF ATTACHED AGENCIES

FROM : THE UNDERSECRETARY
Solid Waste Management and Local Government Units Concerns
Supervising Undersecretary for Strategic Communication and Initiatives
Service and Task Force *Tayo ang Kalikasan*

SUBJECT : UPDATING OF PRINCIPAL AND ALTERNATE YOUTH
DESK OFFICERS

The National Youth Desk of the Department of Environment and Natural Resources under the Strategic Communication and Initiatives Service, serves as the youth arm of the Department that initiates projects, programs, and activities that aim to encourage the participation of the Youth Sector in the pursuit of protecting, conserving, and managing the environment and natural resources of the Philippines.

In this regard, may we respectfully request for the updated names of the Principal and Alternate Youth Desk Officers from your respective offices.

Rest assured that the information you will provide will be solely used for communication and official purposes.

You may follow the format below when you submit not later than January 25, 2021:

FOR DENR REGIONAL OFFICES:

NAME	DESIGNATION	PLANTILLA	CONTACT NUMBER	EMAIL ADDRESS
Juan De La Cruz	Principal Regional Youth Desk Officer	Communications Development Officer II	0917 123 4567	jdacruz@gmail.com
Maria Santos	Alternate Regional Youth Desk Officer	Information Officer I	0919 555 7777	msantos@gmail.com

FOR BUREAUS AND ATTACHED AGENCIES:

NAME	DESIGNATION	PLANTILLA	CONTACT NUMBER	EMAIL ADDRESS
Jenny Lim	Principal Youth Desk Officer	Information Officer I	0955 123 4567	jlim@gmail.com
Hanz Garcia	Alternate Youth Desk Officer	Administrative Assistant III	0908 888 2222	hgarcia@gmail.com

For appropriate action.


BENNY D. ANTIPORDA