



Republic of the Philippines
Department of Environment and Natural Resources
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MEMORANDUM

TO : **The Directors**
Foreign Assisted and Special Projects Service
Biodiversity Management Bureau
Ecosystems Research and Development Bureau
Forest Management Bureau
Land Management Bureau

FROM : **The Undersecretary**
Policy, Planning and International Affairs
& DENR Alternate Representative, NCI-SRD

SUBJECT : **REQUEST FOR PARTICIPATION TO THE NATIONAL CONVERGENCE INITIATIVE FOR SUSTAINABLE RURAL DEVELOPMENT (NCI-SRD) AGRICULTURE, FORESTRY AND FISHERIES ENTERPRISE ASSESSMENT AND BUSINESS DEVELOPMENT PLAN PREPARATION FACILITATOR'S GUIDE WRITESHOP (FINALIZATION) ON 31 AUGUST TO 03 SEPTEMBER 2021**

DATE : **JUN 02 2021**

This has reference to the attached Department of Agriculture Special Order No. 339, Series of 2021 signed by Secretary William D. Dar, Ph.D., regarding the above-mentioned event to be held on **31 August to 03 September 2021 via live teleconferencing.**

In this regard, please ensure the participation of the following members of the Agriculture, Forestry and Fisheries Enterprise Assessment and Business Development (AFFECBD) Component Working Group (CWG):

OFFICE	PARTICIPANTS
Foreign Assisted and Special Projects Service	Ma. Sabrina Cruz, Assistant Director, FASPO
	Joey E. Austria, Senior Technical Specialist
Biodiversity Management Bureau	Juvy P. Ladisla, Senior Environmental Management Specialist
	Joy Alvarez, Environmental Management Specialist I
Ecosystems Research and Development Bureau	Florita E. Siapno, OIC-Chief, FERD
	Ma. Lourdes Q. Moreno, Supervising SRS
Forest Management Bureau	Ildefonso L. Quilloy, OIC-Chief, Forest Resources Management Division
	Rosalie Imperial, Senior Forest Management Specialist
Land Management Bureau	Alex Pascua, Chief, Land Management Division
	Romeo Mendizabal, DENR-CARP

For further inquiries and confirmation of attendance, please directly coordinate with the NCI-SRD Secretariat at telephone no. 8-929-5683/8-929-4927 or email at ncisrd@da.gov.ph.

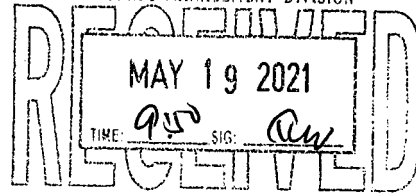
For your consideration and appropriate action.


ATTY. JONAS R. LEONES



Republic of the Philippines
OFFICE OF THE SECRETARY
 Elliptical Road, Diliman
 1100 Quezon City

DEPT. OF ENVIRONMENT AND NATURAL RESOURCES
 RECORDS MANAGEMENT DIVISION



SPECIAL ORDER

No. 337

Series of 2021

SUBJECT: AMENDMENT TO SPECIAL ORDER NO. 71 SERIES OF 2021: NCI-SRD AGRICULTURE, FORESTRY AND FISHERIES (AFF) ENTERPRISE ASSESSMENT AND BUSINESS PLAN PREPARATION FACILITATOR'S GUIDE WRITESHOP (FINALIZATION), 04 TO 07 MAY 2021, QUEZON CITY WITH LIVE TELECONFERENCING

In the interest of the service, Special Order No. 71, series of 2021 is hereby amended to change the date of the NCI-SRD Agriculture, Forestry and Fisheries (AFF) Enterprise Assessment and Business Plan Preparation Facilitator's Guide Writeshop (Finalization) from 04 to 07 May 2021 to 31 August to 03 September 2021.

In line with this, the following personnel are authorized to attend the activity through blended means subject to a maximum of 30 physical attendees only:

DEPARTMENT OF AGRICULTURE (DA)	
Participants	No. of Pax
National Level	
Permanent Alternate Chairperson – Undersecretary Waldo Carpio and staff	2
National Focal Person/Deputy National Focal Person – Undersecretary William Medrano, PhD/Director Sonia M. Salguero and staff	2
AFECBD CWG Chairperson	
1. Agribusiness and Marketing Assistance Service (AMAS) – Assistant Director Rowena Genete/ Ms. Luzviminda Tolentino/Ms. Ludivina Rueda	3
AFECBD CWG Members	
1. Bureau of Agricultural Research (BAR) - Mr. Glenn Dimayuga/Mr. Bryan Orosco	1
2. Project Development Service (PDS)- Mr. Rowel Del Rosario/ Ms. Eva Grace Parcon Eugenio	1
3. Field of Operations (FOS)- Ms. Adamar Estrada/ Mr. Vener Dilig	1
4. Bureau of Fisheries and Aquatic Resources (BFAR)- Ms. Amor Diaz/ Ms. Farramae C. Francisco	1
CD CWG Chairperson	
1. Agricultural Training Institute (ATI) - Deputy Director Rosana P. Mula, PhD / Ms. Editha Vinuya / Mr. Kim Joseph Medrana	2
NCI-SRD National Secretariat	
1. Director Leo Cañeda	4

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2. Ms. Alayne Corpuz	
3. Ms. Justine Devela/Ms. Marineh Ambrosio	
4. Ms. Lucia Lanugan/Mr. Enrico Teaño	
Other DA Offices	2
1. Farm and Fisheries Clustering and Consolidation (F2C2) Program	
Sub-Total	19

DEPARTMENT OF AGRARIAN REFORM (DAR)	
Participants	No. of Pax
National Level	
AFFECBD CWG Members	
1. Bureau of Agrarian Reform Beneficiaries Development (BARBD)	1
2. Project Management Service (PMS)	1
Sub-Total	2

DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES (DENR)	
Participants	No. of Pax
National Level	
AFFECBD CWG Members	
1. Biodiversity Management Bureau (BMB)	1
2. Ecosystems Research and Development Bureau (ERDB)	1
3. Forest Management Bureau (FMB)	1
4. Foreign Assisted and Special Project Service (FASPS)	1
5. Land Management Bureau (LMB)	1
Sub-Total	5

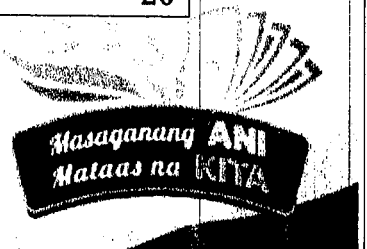
DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT (DILG)	
Participants	No. of Pax
National Level	
1. Bureau of Local Government and Development (BLGD)	1
Sub-Total	1

OTHER PARTICIPANTS/STAKEHOLDERS/FACILITATORS	
Participants	No. of Pax
Facilitator/Resource Person	3
Sub-Total	3

The following participants are expected to participate virtually:

DA-DAR-DENR-DILG NATIONAL LEVEL	
Participants	No. of Pax
National Level (Virtual)	
AFFECBD CWG Members	20
Sub-Total	20

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Participants	No. of Pax
Physical/Face-to-face	30
Virtual	20
GRAND TOTAL	50

Expenses incurred during the activity, including food, accommodation, venue, activity materials, and honoraria of facilitators/resource persons shall be charged against the DA OSEC Funds earmarked for NCI-SRD, subject to existing government auditing and accounting rules and regulations. Traveling expenses and per diem of the participants shall be charged against the funds of respective agencies concerned.

Except for the change in title, schedule, program, composition of participants, and inclusion of venue, all other details indicated in Special Order No. 71, series of 2021 remain the same.

This Order takes effect immediately and shall remain in force until revoked in writing and all orders and memoranda inconsistent herewith are deemed revoked.

Done this 14th day of May 2021.


WILLIAM D. DAR, PhD
 Secretary *W.D. Dar*

DEPARTMENT OF AGRICULTURE

 in replying pls cite this code :
For Signature: S-01-21-0309
 Received : 18/01/2021 10:57 AM

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