



Republic of the Philippines  
**Department of Environment and Natural Resources**  
Visayas Avenue, Diliman, Quezon City  
Tel Nos. (632) 929-66-26 to 29 • (632) 929-66-33 to 35  
929-7041 to 43; 929-6252; 929-1669  
Website: <http://www.denr.gov.ph> / E-mail: [web@denr.gov.ph](mailto:web@denr.gov.ph)

**MEMORANDUM**

**TO :** ALL REGIONAL EXECUTIVE DIRECTORS  
Regions NCR, CAR, I-XII, CALABARZON,  
CARAGA, MIMAROPA

**FROM :** THE UNDERSECRETARY  
Field Operations, Enforcement and Muslim Affairs  
and Supervising Undersecretary for Forest Management Bureau

**SUBJECT :** SUBMISSION OF QUARTERLY PERFORMANCE REPORT OF  
CLONAL FACILITIES TURNED OVER TO REGIONS

**DATE :** 15 JAN 2021

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This pertains to the memorandum dated February 11, 2020 instructing field offices to submit quarterly performance report with the above-mentioned subject. Reports will be directly submitted to Ecosystems and Research Development Bureau (ERDB) and copy furnished ERDB extension centers concerned and the Forest Management Bureau (FMB) regarding the status and performance of the said clonal facilities under your respective jurisdictions.

To facilitate management of our database, kindly include in the submission the **electronic copies (excel file)** of the prescribed template.

Attached are the prescribed template (effective fourth quarter of CY 2020) and memorandum for your perusal and ready reference.

**FOR IMMEDIATE COMPLIANCE.**

  
**JIM O. SAMPULNA**

cc: **The Undersecretary**  
Field Operations and Environment

MEMO NO. 2021-42

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Region	PENRO	Date of Turn-over from ERDB	Location of Clonal Nursery	Species		No. of Clones Produced	Date Produced (Month/ Year)	Sites Planted						Remarks	
				Common Name	Scientific Name			Date distributed	No. Distributed Clones	No. of Clones planted	Area planted (ha)	Contracted Partner/ Recipient	Location of planted area (site, barangay, municipality)		Site Code (if applicable)
			Clonal Nursery A												
			Clonal Nursery A												
			Clonal Nursery A												
			Clonal Nursery A												
			Clonal Nursery B												
			Clonal Nursery B												
			Clonal Nursery B												
			Clonal Nursery B												

Reminder: Please refrain from merging the cells