



Republic of the Philippines  
**Department of Environment and Natural Resources**  
Visayas Avenue, Diliman, Quezon City, 1100  
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Voice-Over-Internet-Protocol (VOIP) Trunkline (632) 755-3330 • 755-3300

**MEMORANDUM**

**TO :** **The Directors**  
Policy and Planning Service  
Knowledge and Information Systems Service  
Strategic Communication and Information Service  
Biodiversity Management Bureau  
Ecosystems Research and Development Bureau  
Forest Management Bureau  
Land Management Bureau

**FROM :** **The Undersecretary**  
Policy, Planning and International Affairs  
& DENR Alternate Representative, NCI-SRD

**SUBJECT :** **NATIONAL CONVERGENCE INITIATIVE FOR SUSTAINABLE RURAL DEVELOPMENT (NCI-SRD) INITIAL DRAFTING WRITESHOP BASELINE STUDY REPORT ON LEVEL OF AWARENESS, KNOWLEDGE, PARTICIPATION AND SUPPORT ON NCI-SRD OF SELECTED STRATEGIC AUDIENCES SCHEDULED ON 10-13 AUGUST 2021**

**DATE :** JUN 10 2021

With reference to our Memorandum dated February 17, 2021, please be informed that the above-mentioned activity was **rescheduled** from June 29 to July 2, 2021 to **August 10-13, 2021** as per attached Department of Agriculture Special Order No. 338, Series of 2021 signed by Secretary William D. Dar, Ph.D. The event will be held in Bureau of Soils and Water Management with live teleconferencing.

In this regard, please ensure the participation of your office in the above-mentioned activity.

<b>KNOWLEDGE MANAGEMENT COMPONENT WORKING GROUP</b>	
<b>National Level</b>	
Knowledge and Information Systems Service	Director Maria Elena A. Morillos-Manila / Representative
Strategic Communication and Information Service	Director Hiro V. Masuda, DBA/ Adona P. San Diego / Julie G. Ibulan
Policy and Planning Service	Director Melinda C. Capistrano/ Geoffrey A. Pontillas
Biodiversity Management Bureau	Director Amelita DJ Ortiz/Darwin Tejerero/ Winnievir S. Balilia
Ecosystems Research and Development Bureau	Director Henry A. Adornado/ Marie Abbie Gail L. Dela Cueva / Liberty E. Asis
Forest Management Bureau	Assistant Secretary Marcial C. Amaro, Jr./ Eugene V. Estrada
Land Management Bureau	Atty. Emelyne V. Talabis/Enielbert Estefanio

Your attendance to the activity will be highly appreciated. Please keep this office posted on the outcome of the activity. For further inquiries and confirmation of attendance, please directly coordinate with the NCI-SRD Secretariat at telephone no. 8-929-5683/8-929-4927 or email at [ncisrd@da.gov.ph](mailto:ncisrd@da.gov.ph).

For your consideration and appropriate action.

  
ATTY. JONAS R. LEONES



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**Department of Environment and Natural Resources**  
 Visayas Avenue, Diliman, Quezon City, 1100  
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*Handwritten:* ARMO-2021-26  
 Ann epu/21

**MEMORANDUM**

**TO :** The Directors  
 Policy and Planning Service  
 Knowledge and Information Systems Service  
 Strategic Communication and Information Service  
 Biodiversity Management Bureau  
 Ecosystems Research and Development Bureau  
 Forest Management Bureau  
 Land Management Bureau

*Handwritten notes:*  
 - Ann out 18/2021  
 - Ann 2/24/21 7:27pm  
 - Ann 2-18-21  
 EMAIL BY MAISEJ 2/18

**FROM :** The Undersecretary  
 Policy, Planning and International Affairs

**SUBJECT :** PARTICIPATION OF SOME DENR PERSONNEL TO THE NATIONAL CONVERGENCE INITIATIVE FOR SUSTAINABLE RURAL DEVELOPMENT (NCI-SRD) INITIAL DRAFTING WRITESHOP BASELINE STUDY REPORT ON LEVEL OF AWARENESS, KNOWLEDGE, PARTICIPATION AND SUPPORT ON NCI-SRD OF SELECTED STRATEGIC AUDIENCES ON JUNE 29 TO JULY 2, 2021

**DATE :** FEB 17 2021

This has reference to the attached Department of Agriculture Special Order No. 62, Series of 2021 signed by Secretary William D. Dar, Ph.D., relative to the above-mentioned event to be held on June 29 to July 2, 2021 in Bureau of Soils and Water Management with live teleconferencing.

In this regard, please ensure the participation of your office to the following activities and that only (1) representative per office is allowed to attend:

<b>KNOWLEDGE MANAGEMENT COMPONENT WORKING GROUP</b>	
<b>National Level</b>	
Knowledge and Information Systems Service	Director Maria Elena A. Morillos-Manila / Representative
Strategic Communication and Information Service	Director Hiro V. Masuda, DBA/ Adona P. San Diego / Julie G. Ibulan
Policy and Planning Service	Director Melinda C. Capistrano/ Geoffrey A. Pontillas
Biodiversity Management Bureau	Darwin Tejerero/ Winnievir S. Balilia
Ecosystems Research and Development Bureau	Director Henry A. Adornado/ Marie Abbie Gail L. Dela Cueva / Liberty E. Asis
Forest Management Bureau	Eugene V. Estrada
Land Management Bureau	Director Emelyne V. Talabis/ Engr. Warlito Quirimit /Enielbert Estefanio

A Special Order was already forwarded to the Office of the Undersecretary for Legal, Administration, Human Resources and Legislative Affairs for his approval. We will appreciate receiving feedback on the outcome of the activities. For further inquiries and confirmation of attendance, please directly coordinate with the NCI-SRD Secretariat at telephone no. 8-929-5683/8-929-4927 or email at [ncisrd@da.gov.ph](mailto:ncisrd@da.gov.ph).

For your consideration and appropriate action.

*Signature of Atty. Jones R. Leones*  
 ATTY. JONES R. LEONES



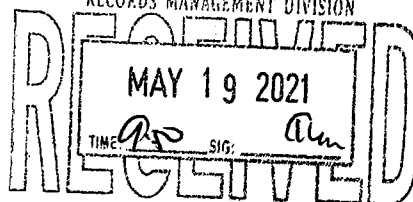
Republic of the Philippines  
**OFFICE OF THE SECRETARY**  
 Elliptical Road, Diliman  
 1100 Quezon City

**SPECIAL ORDER**

No. 338

Series of 2021

DEPT. OF ENVIRONMENT AND NATURAL RESOURCES  
 RECORDS MANAGEMENT DIVISION



**SUBJECT: AMENDMENT TO SPECIAL ORDER NO. 62, SERIES OF 2021: INITIAL DRAFTING WRITESHOP BASELINE STUDY REPORT ON LEVEL OF AWARENESS, KNOWLEDGE, PARTICIPATION AND SUPPORT ON NCI-SRD OF SELECTED STRATEGIC AUDIENCES ON 29 JUNE TO 2 JULY 2021 AT THE BSWM WITH LIVE TELECONFERENCING**

In the interest of the service, Special Order No. 62, series of 2021 is hereby amended to incorporate the changes in the schedule, and number and composition of participants involved in the Initial Drafting Writeshop Baseline Study Report on Level of Awareness, Knowledge, Participation and Support on NCI-SRD of Selected Strategic Audiences at the Bureau of Soils and Water Management with live teleconferencing. The activity shall be rescheduled to 10 to 13 August 2021 and shall involve more participants from the Knowledge Management Component Working Group (KM CWG) to participate virtually.

In line with this, the following personnel are authorized to attend the activity:

<b>DEPARTMENT OF AGRICULTURE (DA)</b>	
<b>Participants</b>	<b>No. of Pax</b>
<b>National Level</b>	
Permanent Alternate Chairperson – Undersecretary Waldo Carpio and staff	2
National Focal Person/Deputy National Focal Person – Undersecretary William Medrano/Director Sonia M. Salguero	4
Knowledge Management Component Working Group: (2 per office)	14
1. Planning and Monitoring Service (PMS) –Asec. Agnes Miranda/Karen Marte/ Anne Gilica Santos	
2. Agriculture and Fisheries Information Division (AFID) –Cheryl Suarez/Bethzaida Sarian/Pamela Arciaga	
3. Bureau of Fisheries and Aquatic Resources (BFAR) –Commodore Eduardo Gongona/ Nazario Briguero/ Kaye Kirsteen Alejado	
4. Information and Communications Technology Service (ICTS) – Director Honorio Flameño/ Xerxees Remorozo	
5. National Fisheries Research and Development Institute (NFRDI) – Director Lilian Garcia/Mudjie Santos / Norvida Gatdula	
6. Agricultural Training Institute (ATI) – Director Alfredo Aton/ Antonieta Arceo / Joeven Calasagsag	
7. Field Operations Service (FOS) – Emerson Yago/ Earl Vincent Vegas	
National Secretariat	5
1. Director Leo Cañeda	
2. Justine Devela	
3. Ramidette Bernal/Marineh Ambrosio	
4. Ermalyn Cruz	
5. Lucia Lanugan	
<b>Sub-Total</b>	<b>25</b>

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 with prosperous farmers and fisherfolk



<b>DEPARTMENT OF AGRARIAN REFORM (DAR)</b>	
<b>Participants</b>	<b>No. of Pax</b>
<b>National Level</b>	
Knowledge Management Component Working Group	5
1. Public Assistance and Media Relations Service – Director Rosemarie Lomibao/ Richard Gallardo	
2. Policy and Planning Service – Director Ronald Gareza/ Bernabe Almiro/ Joseph Adlai Chioco	
3. Office of the Assistant Secretary for Finance Management and Administration - Vitaliano Abad, Jr. (MPM-RD Graduate)	
<b>Sub-Total</b>	<b>5</b>

<b>DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES (DENR)</b>	
<b>Participants</b>	<b>No. of Pax</b>
<b>National Level</b>	
Knowledge Management Component Working Group: (2 per office)	14
1. Policy and Planning Service (PPS) – Director Melinda Capistrano/ Geoffrey Pontillas	
2. Ecosystems Research and Development Bureau (ERDB) – Director Henry Adornado/ Marie Abbie Gail dela Cueva / Liberty Asis	
3. Forestry Management Bureau (FMB) – Asec. Marcial Amaro, Jr./ Eugene Estrada	
4. Biodiversity Management Bureau (BMB) – Director Amelita DJ Ortiz/ Darwin Tejerero / Winnievir Balilia	
5. Land Management Bureau (LMB) – Director Emelyne Talabis/ Engr. Warlito Quirimit / Mr. Enielbert Estefanio	
6. Knowledge and Information Systems Service (KISS) – Director Elena Morillos Manila/ Roberto De Leon	
7. Strategic Communication and Information Service (SCIS) – Director Hiro Masuda / Adona San Diego / Julie Ibulan	
<b>Sub-Total</b>	<b>14</b>

<b>DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT (DILG)</b>	
<b>Participants</b>	<b>No. of Pax</b>
<b>National Level</b>	
Knowledge Management Component Working Group: (2 per office)	4
1. Bureau of Local Government and Development (BLGD) – Director Annaliza Bonagua / Belinda Castro/ Jeremie Mai Arboleda	
2. Local Government Academy (LGA) – Director Thelma Vecina / Christopher Llarenas	
<b>Sub-Total</b>	<b>4</b>

Facilitators/Resource Persons	2
<b>Sub-Total</b>	<b>2</b>

<b>GRAND TOTAL</b>	<b>50</b>
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A maximum of thirty (30) participants, subject to the existing minimum health protocols of the Inter-Agency Task Force shall be allowed to attend the activity physically.

Expenses incurred during the activity, including accommodation, meals, venue, activity materials, and honoraria of facilitators/resource persons shall be charged against the DA OSEC Funds earmarked for NCI-SRD, subject to existing government auditing and accounting rules and regulations. Traveling expenses and per diem of the participants shall be charged against the funds of respective agencies concerned.

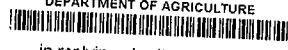
All other details indicated in Special Order No. 62, series of 2021 remain the same. This Order shall take effect immediately and shall remain in force until revoked in writing and all orders and memoranda inconsistent herewith are deemed revoked.

Done this 14th day of May 2021.



**WILLIAM D. DAR, PhD**

Secretary

DEPARTMENT OF AGRICULTURE  
  
in replying pls cite this code :  
For Signature: S-01-21-0294  
Received : 15/01/2021 01:13 PM

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