



Republic of the Philippines
Department of Environment and Natural Resources
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MEMORANDUM

TO : **The Directors**
Foreign Assisted and Special Project Service
Biodiversity Management Bureau
Ecosystems Research and Development Bureau
Forest Management Bureau
Land Management Bureau

FROM : **The Undersecretary**
Policy, Planning and International Affairs
& DENR Alternate Representative, NCI-SRD

SUBJECT : **NATIONAL CONVERGENCE INITIATIVE FOR SUSTAINABLE RURAL DEVELOPMENT (NCI-SRD) AGRICULTURE, FORESTRY AND FISHERIES (AFF) ENTERPRISE ASSESSMENT AND BUSINESS PLAN PREPARATION FACILITATOR'S GUIDE WRITESHOP (FINAL DRAFTING) ON JULY 27 TO 30, 2021**

DATE : **JUN 10 2021**

This has reference to the attached Department of Agriculture Special Order No. 337, Series of 2021 signed by Secretary William D. Dar, Ph.D., relative to the above-mentioned event to be held on July 27 to 30, 2021 at the Bureau of Soils and Water Management Convention Hall with live teleconferencing.

Please ensure the Department's participation in the above event and also take note the number of participant allowed (one for each office/bureau).

Your attendance to the activity will be highly appreciated. Please keep this office posted on the outcome of the activity. For further inquiries and confirmation of attendance, please directly coordinate with the NCI-SRD Secretariat at telephone no. 8-929-5683/8-929-4927 or email at ncisrd@da.gov.ph.

For your consideration and appropriate action.


ATTY. JONAS R. LEONES

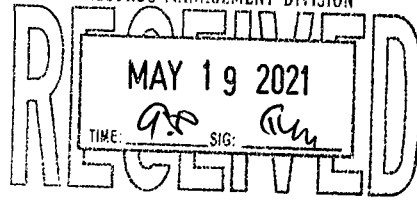
MEMO NO. 2021 - 434



2021-013104

Republic of the Philippines
OFFICE OF THE SECRETARY
 Elliptical Road, Diliman
 1100 Quezon City

DEPT. OF ENVIRONMENT AND NATURAL RESOURCES
 RECORDS MANAGEMENT DIVISION



SPECIAL ORDER

No. 337

Series of 2021

SUBJECT: NCI-SRD AGRICULTURE, FORESTRY AND FISHERIES (AFF) ENTERPRISE ASSESSMENT AND BUSINESS PLAN PREPARATION FACILITATOR'S GUIDE WRITESHOP (FINAL DRAFTING), 27 TO 30 JULY 2021, DA- BSWM CONVENTION HALL WITH LIVE TELECONFERENCING

In the interest of the service, authority is hereby granted to all concerned personnel of the Department of Agriculture involved in the NCI-SRD to participate in NCI-SRD Agriculture, Forestry and Fisheries (AFF) Enterprise Assessment and Business Plan Preparation Facilitator's Guide Writeshop (Final Drafting), 27 to 30 July 2021, DA- BSWM Convention Hall with live teleconferencing.

In line with this, the following personnel are authorized to attend the activity:

A. Physical or face-to-face participants

DEPARTMENT OF AGRICULTURE (DA)	
Participants	No. of Pax
National Level	
Permanent Alternate Chairperson – Undersecretary Waldo Carpio and staff	2
National Focal Person/Deputy National Focal Person – Undersecretary William Medrano, PhD/Director Sonia M. Salguero and staff	2
AFFECBD CWG Chairperson	
1. Agribusiness and Marketing Assistance Service (AMAS) – Assistant Director Rowena Genete/ Ms. Luzviminda Tolentino/Ms. Ludivina Rueda	2
AFFECBD CWG Members	
1. Bureau of Agricultural Research (BAR) - Mr. Glenn Dimayuga/Mr. Bryan Orosco	1
2. Project Development Service (PDS)- Mr. Rowel Del Rosario/ Ms. Eva Grace Parcon Eugenio	1
3. Field of Operations (FOS)- Ms. Adamar Estrada/ Mr. Vener Dilig	1
4. Bureau of Fisheries and Aquatic Resources (BFAR)- Ms. Amor Diaz/ Ms. Farramae C. Francisco	1
CD CWG Chairperson	
1. Agricultural Training Institute (ATI) - Deputy Director Rosana P. Mula, PhD / Ms. Editha Vinuya / Mr. Kim Joseph Medrana	2
NCI-SRD National Secretariat	4

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1. Director Leo Cañeda	
2. Ms. Alayne Corpuz	
3. Ms. Justine Devela/Ms. Marineh Ambrosio	
4. Ms. Lucia Lanugan/Mr. Enrico Teaño	
Other DA Offices	1
1. Farm and Fisheries Clustering and Consolidation (F2C2) Program	
Sub-Total	17

DEPARTMENT OF AGRARIAN REFORM (DAR)	
Participants	No. of Pax
National Level	
AFFECBD CWG Members	
1. Bureau of Agrarian Reform Beneficiaries Development (BARBD)	1
2. Project Management Service (PMS)	1
Sub-Total	2

DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES (DENR)	
Participants	No. of Pax
National Level	
AFFECBD CWG Members	
1. Biodiversity Management Bureau (BMB)	1
2. Ecosystems Research and Development Bureau (ERDB)	1
3. Forest Management Bureau (FMB)	1
4. Foreign Assisted and Special Project Service (FASPS)	1
5. Land Management Bureau (LMB)	1
Sub-Total	5

DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT (DILG)	
Participants	No. of Pax
National Level	
1. Bureau of Local Government and Development (BLGD)	1
Sub-Total	1

OTHER PARTICIPANTS/STAKEHOLDERS/FACILITATORS	
Participants	No. of Pax
Facilitator/Resource Person	3
Sub-Total	3

B. Virtual participants

DA-DAR-DENR-DILG REGIONAL LEVEL	
Participants	No. of Pax
Regional Level (Virtual)	
RCI TWG Chairperson/Focal Person/Secretariat (16 regions, 2 participants per region)	32

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Sub-Total	32
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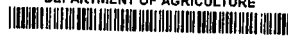
Participants	No. of Pax
Physical/Face-to-face	28
Virtual	32
GRAND TOTAL	60

Expenses incurred during the activity, including food, accommodation, venue, and activity materials, honoraria of facilitators/resource persons shall be charged against the DA OSEC Funds earmarked for NCI-SRD, subject to existing government auditing and accounting regulations. Traveling expenses and per diem of the participants shall be charged against the funds of respective agencies concerned.

This Order takes effect immediately and shall remain in force until revoked in writing and all orders and memoranda inconsistent herewith are deemed revoked.

Done this 14th day of May 2021.


WILLIAM D. DAR, PhD
 Secretary

DEPARTMENT OF AGRICULTURE

 in replying pls cite this code :
 For Signature: S-05-21-0213
 Received : 12/05/2021 10:23 AM

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