



Republic of the Philippines
Department of Environment and Natural Resources
Visayas Avenue, Diliman, Quezon City
Tel Nos. 929-6626 to 29; 929-6633 to 35
926-7041 to 43; 929-6252; 929-1669
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MEMORANDUM

JUN 22 2021

FOR : All Undersecretaries and Assistant Secretaries
All Heads of Offices, Central Office
All Regional Executive Directors
All Bureau Directors
All Heads of Attached Agencies

FROM : **The Assistant Secretary**
Administration and Human Resources

SUBJECT : **VIRTUAL LEARNING COURSES OFFERED BY THE HUMAN RESOURCE INNOVATIONS AND SOLUTIONS, INC., (HURIS) FOR 3RD QUARTER CY 2021**

This pertains to the invitation of the Human Resource Innovations and Solutions, Inc., (HURIS) to the following virtual learning courses for third quarter C.Y. 2021 accredited by the Career Executive Service Board (CESB):

COURSES	SCHEDULE	REGISTRATION FEE
The New Leadership Styles for the 21 st Century	July 7-9 and 14-16, 2021 8:00 am – 12:00 noon	Php 18,480.00 VAT Inclusive
	August 18-20 and 25-27, 2021 8:00 am – 12:00 noon	Php 18,480.00 VAT Inclusive
Essentials of Managing Change and Employee Transition	July 27-30, 2021 8:00 am - 12:00 noon	PhP12,320.00 VAT Inclusive
	September 21-24, 2021 8:00 am - 12:00 noon	PhP12,320.00 VAT Inclusive
Effective Conflict Resolution and Solving Employee Performance Issues thru Mediation	August 3-6, 2021 8:00am - 12:00 noon	PhP12,320.00 VAT Inclusive
	September 27-30, 2021 8:00am - 12:00 noon	PhP12,320.00 VAT Inclusive
Thinking Out-of-the-Box: Embracing Innovative Leadership	August 10-13, 2021 8:00 am - 12:00 noon	PhP12,320.00 VAT Inclusive
Managerial Leadership	September 14-17, 2021 8:00 am - 12:00 noon	PhP12,320.00 VAT Inclusive

Relative to this, target participants to the abovementioned courses should be a Division Chief (SG 24) level and up with supervisory and managerial functions.

Qualified participants may register through this link: <https://forms.gle/MprD9FtKjmjOT4n88>, provided that they were endorsed by their respective supervisors, to the Training and Development Division-HRDS at least **two (2) weeks** before the scheduled event. Interested officials shall also submit their accomplished Endorsement Form (see attached) for the preparation of Special Order.

For your information and appropriate action.


RUTH M. TAWANTAWAN, CESO II



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ENDORSEMENT FORM FOR LEARNING EVENT

Course Title:			
Learning Service Provider:			
Learning Event Objective(s):			
Date Covered:			
Name of Learner(s)	Position/Designation	Target(s) for Development	Signature of Learner(s)
<p>This office certifies that the attendance of the above-mentioned personnel to the learning event stated in this form will not hamper in the delivery of service by this office. Also, all expenses to be incurred from this activity including registration fee is chargeable against this office, subject to the provisions of the National Budget Circular No. 563 dated April 22, 2016 and to the usual accounting and auditing rules and regulations.</p>			
<p>_____</p> <p>Head of Office</p>			
<p>_____</p> <p>Designation</p>			
<p>_____</p> <p>Date</p>			
Office/ Division/ Section/ Unit:		Tel. Nos.:	
Office/ Region/ Bureau/ Attached Agencies:		Office Email Address:	



Human Resource Innovations and Solutions, Inc.

**Attention: Human Resource Department/Training Department
Heads, Managers, Interested Officers, Directors**

Dear Leaders,

Thank you for patronizing our Virtual Learning Courses this year. Part of our advocacy is to reach out to the Government Sector and impart our best practices and tools to further develop the organization's Human Capital. With this, we are pleased to invite you to the 2021 CESB Accredited Virtual Learning Courses to be conducted by **HUMAN RESOURCE INNOVATIONS AND SOLUTIONS, INC. (HURIS)**.

<p>Strategic and Critical Thinking</p> <p>Learn to develop strategic and critical thinking, an important skill that allows you to develop a plan of action designed to achieve your overall goals with a high probability of success.</p>	<p>June 15-18, 2021 8:00 AM – 12:00 NN</p> <p>Php 12,320.00 VAT Inclusive</p> <p>Online Platform: Zoom</p>
<p>Managerial Leadership</p> <p>Be enlightened on the differences between Management and Leadership then develop the discipline of Managerial Leadership through tooling you with the right mix of key leadership and management skills to achieve positive results.</p>	<p>June 22-25, 2021 8:00 AM – 12:00 NN</p> <p>Php 12,320.00 VAT Inclusive</p> <p>Online Platform: Zoom</p>
<p>The New Leadership Styles for the 21st Century</p> <p>Progressive time calls for progressive Leaders. Gain knowledge on self-mastery, emotional intelligence, and relating EQ skills to effective leadership and success. Learn skills such as coaching, conflict resolution and in handling difficult employees.</p>	<p>July 7-9 and 14-16, 2021 8:00 AM – 12:00 NN</p> <p>Php 18,480.00 VAT Inclusive</p> <p>Online Platform: Zoom</p>
<p>Essentials of Managing Change and Employee Transition</p> <p>Adjusting to organizational changes is always a challenge, and resistance to such changes is a very common human response. This program will provide you a change leadership framework to understand resistance to change and how to manage it, and also a transition process for individuals going through the change.</p>	<p>July 27-30, 2021 8:00 AM – 12:00 NN</p> <p>Php 12,320.00 VAT Inclusive</p> <p>Online Platform: Zoom</p>
<p>Effective Conflict Resolution and Solving Employee Performance Issues thru Mediation</p> <p>Be equipped with concepts and models in mediation as an effective method for conflict and dispute resolution through immersing you with simulations in the mediation process, which will allow rich learning</p>	<p>August 3-6, 2021 8:00 AM – 12:00 NN</p> <p>Php 12,320.00 VAT Inclusive</p>



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experiences to find out root causes & real interests to achieve win-win resolutions.	Online Platform: Zoom
Thinking Out-of-the-Box: Embracing Innovative Leadership OUT-OF-THE-BOX thinking while working within the rules of engagement. Overcome obstacles, roadblocks, and pitfalls, by acquiring a mind-set of creative thinking and innovation and applying this skill on actual workplace challenges.	August 10-13, 2021 8:00 AM – 12:00 NN Php 12,320.00 VAT Inclusive Online Platform: Zoom
The New Leadership Styles for the 21st Century Progressive time calls for progressive Leaders. Gain knowledge on self-mastery, emotional intelligence, and relating EQ skills to effective leadership and success. Learn skills such as coaching, conflict resolution and in handling difficult employees.	August 18-20 and 25-27, 2021 8:00 AM – 12:00 NN Php 18,480.00 VAT Inclusive Online Platform: Zoom
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Essentials of Managing Change and Employee Transition Adjusting to organizational changes is always a challenge, and resistance to such changes is a very common human response. This program will provide you a change leadership framework to understand resistance to change and how to manage it, and also a transition process for individuals going through the change.	September 21-24, 2021 8:00 AM – 12:00 NN Php 12,320.00 VAT Inclusive Online Platform: Zoom
Effective Conflict Resolution and Solving Employee Performance Issues thru Mediation Be equipped with concepts and models in mediation as an effective method for conflict and dispute resolution through immersing you with simulations in the mediation process, which will allow rich learning experiences to find out root causes & real interests to achieve win-win resolutions.	September 27-30, 2021 8:00 AM – 12:00 NN Php 12,320.00 VAT Inclusive Online Platform: Zoom

We are your partners, serving as a catalyst of change in your organization. We welcome any participant with supervisory functions who would like to attend our Virtual Learning Courses.



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If you are interested, kindly access this link to fill out the form and register:

<https://forms.gle/MprD9FtKjmiQT4n88>

You may also reach us in the following contact details and look for Wyona Enriquez or Daff Evangelista:

- **Landline number:** (02) 8871-6519
- **Mobile numbers:** 09451152680 or 09269405476
- **Email address:** virtuallearning@huris.com.ph

Hurry and send in your reservations as we have limited slots available!

Please be advised that this will be a Virtual Learning Course. Kindly secure a Zoom Account.

Best Regards,

VIRTUAL LEARNING TEAM

Human Resource Innovations and Solutions, Inc. (HURIS)

Telephone: 8871-6519; 8661-5954

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