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JUL 29 2021

MEMORANDUM

FOR/TO : All Regional Directors
All PENROs
All CENROs

All Bureau Directors

All Heads of Attached Agencies

FROM : The Undersecretary for Legal, Administration, Human Resources and
Legislative Affairs

SUBJECT : **SUBMISSION OF FY 2022 ANNUAL PROCUREMENT PLAN-
COMMON-USE SUPPLIES AND EQUIPMENT (APP-CSE) TO THE
DBM-PROCUREMENT SERVICE VIA VIRTUAL STORE (VS)
FACILITY**

This refers to the Memorandum Circular No. 2021 dated 03 June 2021, Guidelines on the Grant of the Performance-Based Bonus (PBB) for Fiscal Year (FY) 2021 issued by the Inter Agency Task Force on the Harmonization of National Government Performance Monitoring, Information and Reporting Systems and Advisory No. 2021-007 from Procurement Service-Department of Budget and Management (PS-DBM) published on 16 July 2021, advising all the government agencies on the deadline of Submission of 2022 Annual Procurement Plan Common-Use Supplies and Equipment (APP-CSE).

In this regard, you are hereby reminded that the deadline of submission of 2022 APP-CSE to PS-DBM via Virtual Store (VS) facility is on **31 August 2021**.

Please be informed that the hard copy or manual submission will not be accepted by the PS-DBM.

Further, for monitoring purposes, kindly copy furnish the Property and Supply Management Division-Procurement Management Section of your Approved 2022 APP-CSE with attached means of verifications/screenshots of your submission to PS-DBM via VS facility and email to denrcoprocurement2020@gmail.com.

For information and strict compliance.

ATTY. ERNESTO B. ADOBO, JR., CESO I

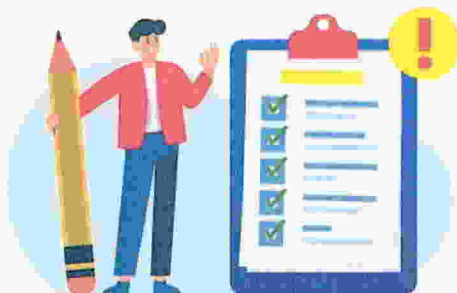


SUBMISSION OF THE 2022 APP-CSE

The Procurement Service – Department of Budget and Management (PS-DBM) advises all government agencies to submit^[1] their 2022 Annual Procurement Plan – Common-use Supplies and Equipment (APP-CSE) to PS-DBM via the Virtual Store (VS) facility.

The deadline^[2] of submission is on 31 August 2021.

The PS-DBM wishes to reiterate that hard copy or manual submission will not be accepted.



1 Per Memorandum Circular No. 2021-1 dated 03 June 2021 issued by the Inter-Agency Task Force on the Harmonization of National Government Performance Monitoring, Information Systems (Administrative Order No. 25 s. 2011)

2 Per Government Procurement Policy Board (GPPB) Resolution No. 20-2018: Approving the Guidelines on the use of the Virtual Store for the procurement of Common-Use Supplies and Equipment (CSE)