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Department of Environment and Natural Resources
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AUG 12 2021

MEMORANDUM

TO : The Service Directors
DENR Central Office

ATTENTION : The Division Chiefs

FROM : The Undersecretary
Legal, Administration, Human Resources and Legislative Affairs

SUBJECT : **UPDATING OF THE DENR COMPETENCY-BASED SYSTEM (CBS) MANUALS**

In line with the efforts of the Department to continuously improve its CBS, the Human Resource Development Service is updating the manuals this year.

We would like to request the Division Chiefs to review the plantilla positions vis-à-vis the position profile of respective offices in the current CBS manual, and note the positions missed. If there are any, prepare the competency profile for the position. Please review existing competencies / behavioral indicators, and identify/evaluate if there is a need to add, integrate, modify or borrow competencies. Submission of proposed changes is on 16 August 2021, and forward electronic copies to cdd.cbs@gmail.com.

Should you need technical assistance, please feel free to contact the Career Pathing and Succession Planning Section of the Career Development Division via email at hrds.cdd@denr.gov.ph or through (02) 89279107 or IP 1063.

For information and compliance.

ATTY. ~~ERNESTO D. ADOBO, JR.~~, CESO I

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