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MEMORANDUM

AUG 20 2021

TO : All Regional Executive Directors

FROM : The Undersecretary
Legal, Administration, Human Resources and Legislative Affairs
and Chairperson, Crisis Management Committee

SUBJECT : STATUS OF COVID-19 VACCINATION IN THE DENR
REGIONAL OFFICES

Pursuant to the instruction of Secretary Roy A. Cimatu during the briefing on the DENR Budget Proposal held on 16 August 2021 and to monitor the implementation of COVID-19 related measures by various offices of the Department, including the COVID-19 vaccination of the DENR employees, the Crisis Management Committee enjoins all DENR offices to encourage all DENR personnel to get vaccinated and achieve a 100% vaccination rate.

Further, all Regional Offices are requested to provide COVID-19 vaccination updates by filling out the attached template, and submit the same via email to denr.healthandwellness@gmail.com on or before 19 August 2021. These data shall be used as guide/basis of the DENR Management in coming up with the programs, activities, projects and policies related to COVID-19.

For your information and compliance.

ATTY. ERNESTO D. ADOBO, JR., CESO I

Cc: The Undersecretary
Field Operations and Environment

The Assistant Secretary
Administration and Human Resources

MEMO NO. 2021 - 582

STATUS OF COVID-19 VACCINATION IN DENR REGIONAL OFFICES

Region: _____

OFFICE	TOTAL # OF WARM BODIES	TOTAL # OF VACCINATED EMPLOYEES	PERCENTAGE %
Regional Office			
PENRO 1			
PENRO 2			
PENRO 3			
PENRO 4			
PENRO 5			
MGB Regional Office			
EMB Regional Office			

**Note: Data of the PENRO should include the CENROs.*

**Percentage % = Total # of Vaccinated Employees / Total # of Warm Bodies x 100*

Prepared by

Approved by

Chief, Admin Division

Regional Executive Director