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AUG 2 3 2021

MEMORANDUM

FOR/TO

ALL OFFICIALS AND EMPLOYEES

Department of Environment and Natural Resources Central Office

FROM

THE UNDERSECRETARY

Legal, Administration, Finance, Human Resources and Information

Systems

SUBJECT

IMPLEMENTATION OF DENR MEMORANDUM CIRCULAR

2015-07 AND CSC MEMO CIRCULAR NO. 17, S2009 ON

SMOKING PROHIBITION

In reference to DENR Memorandum Circular No. 2015-07 entitled "Declaring all DENR Central Office Building, Facilities and Vehicles as No Smoking Zones," all officials and employees are reminded that:

"All DENR buildings, other facilities and vehicles at the Central Office are declared strictly **NO SMOKING** zones. The prohibition covers carrying lighted cigarettes, cigars, pipes and other smoking paraphernalia whether or not being puffed, inhaled or smoked."

In addition, Section II.3 of the Memorandum Circular designating three (3) "Smoking Areas" particularly *The Freedom Park; Heroes Park* and the *open area near the Welfare Building* is hereby amended to read as "The designated smoking area shall be at the open area at the former FASPO Building."

Any violation of the Circular shall be a ground for disciplinary action.

Everyone is encouraged to abide by the aforementioned policy to ensure a healthy and productive workforce of the Department.

For information and compliance.

ATTY. ERVESTO D. ADOBO, JR., CESO I

MEMO NO. 2021 - 584