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Department of Environment and Natural Resources
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ADVISORY

FOR/TO : All Officials and Employees
DENR Central Office


SUBJECT : **CONDUCT OF MASSIVE CLEANING/DISINFECTION IN THE
DENR CENTRAL OFFICE FROM SEPTEMBER 8 TO 12, 2021**

In line with the increase of COVID-19 cases in the DENR Central Office and to ensure the health and safety of all its officials, employees, and clientele, there will be a massive cleaning/disinfection of all buildings inside the DENR premises from September 8-12, 2021. As such, the Administrative Service shall coordinate with the concerned offices regarding the schedule of cleaning/disinfection in their respective floors to give way for the disinfection. The tentative schedule are as follows, subject to change depending on urgent matters (e.g. preparation on budget hearing, finance and personnel matters, etc.).

Office/Floor	Date of Disinfection
2 nd and 3 rd Floors (main building)	September 9, 2021
4 th , 5 th and 6 th Floors (main building)	September 10, 2021
1 st Floor, Basement (main building) and Annex Building	September 11, 2021
FASPS, Employees Welfare Building and Hostel	September 12, 2021

The Department shall continue to operate while being part of the concerted efforts to manage the nationwide COVID-19 situation. The skeleton workforce from the essential services shall not be less than 20% on-site capacity during the said dates.

For information and guidance.


ATTY. ERNEST B. ADOBO, JR., CESO I
Undersecretary
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and Legislative Affairs

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