



SEP 21 2021

**MEMORANDUM**

**FOR/TO** : **All Concerned PENROs**  
Romblon  
Camarines Sur  
Capiz  
Negros Occidental  
Zamboanga Sibugay  
Bukidnon  
Davao Del Sur  
Sultan Kudarat

**Land Management Bureau (LMB)**

**FROM** : **The Undersecretary**  
**Legal, Administration, Human Resources and Legislative Affairs**

**SUBJECT** : **REMINDER ON THE SUBMISSION/UPLOADING OF FY 2022 APP-CSE THRU THE PROCUREMENT SERVICE PHILGEPS VIRTUAL STORE**

This refers to the Submission/Uploading of FY 2022 Annual Procurement Plan-Common Use Supplies and Equipment (APP-CSE) thru the Department of Budget and Management-Procurement Service (DBM-PS) PhilGEPS Virtual Store Platform, which is one of the requirements for FY 2021 Performance Based Bonus (PBB). The initial deadline on the submission of FY 2022 APP-CSE was on 31 August 2021. However, per Advisory No. 2021-013 issued by the DBM-PS on 27 August 2021, the deadline for submission of the FY 2022 APP CSE was extended from 31 August 2021 to 30 September 2021, to give agencies ample to prepare their FY 2022 APP-CSE.

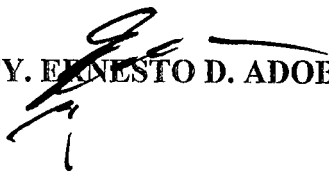
In this regard, all concerned DENR Offices who have not yet submitted their FY 2022 APP-CSE are strictly reminded to submit the said requirement on or before the prescribed deadline.

Below is the status of the compliance of our Department as of 9 September 2021 based on the List of Agencies with Successful 2022 APP-CSE Submission in the Virtual Store posted at <https://ps-philgeps.gov.ph/home/index.php/agency-relations/2022-app-cse-submission>:

| DENR OFFICES                  | STATUS   | REMARKS  |
|-------------------------------|--|--|
| <b>REGIONAL OFFICES (ROs)</b> | All 16 ROs uploaded their 2022 APP-CSE in the PS-VS.                     | -  |
| <b>PENROs</b>                 | 68 out of 76 PENROs uploaded their 2022 APP-CSE in the PS-VS.            | <b>PENROs with no submission</b><br>Romblon<br>Camarines Sur<br>Capiz<br>Negros Occidental<br>Zamboanga Sibugay<br>Bukidnon<br>Davao Del Sur<br>Sultan Kudarat |
| <b>BUREAUS</b>                | All Bureaus uploaded their 2022 APP-CSE in the PS-VS except <b>LMB</b> . | LMB encountered technical problems with its VS User Account  |

Agencies that are unable to comply with all the requirements particularly on the procurement activities under Section 5 of AO25 Inter-Agency Task Force's Memorandum Circular (MC) No. 2021-1: Agency Accountabilities, shall be considered ineligible for the FY 2021 PBB.

For information and strict compliance.

  
ATTY. ERNESTO D. ADOBO, JR., *CESO I*

cc: The Undersecretary for Policy and Planning  
and Chair, Performance Management Group

The Chief, PMED-PPS

**SUBMISSION/UPLOADING OF FY 2022 Annual  
Procurement Plan–Common-Use  
Supplies and Equipment  
(FY 2022 APP-CSE) AS OF 9 SEPTEMBER 2021**

| <b>OFFICES</b>               | <b>DATE OF SUBMISSION</b><br><small><a href="https://ps-phillgeps.gov.ph/home/index.php/agency-relations/2022-app-cse-submission">https://ps-phillgeps.gov.ph/home/index.php/agency-relations/2022-app-cse-submission</a></small> |
|------------------------------|---|
| <b>REGIONAL OFFICE I</b>     |   |
| PENRO Ilocos Norte           | 08/23/21 11:12 AM   |
| PENRO Ilocos Sur             | 08/24/21 12:53 PM   |
| PENRO La Union               | 08/20/21 3:32 PM  |
| PENRO Pangasinan             | 08/29/21 8:10 AM  |
| <b>REGIONAL OFFICE II</b>    |   |
| PENRO Batanes                | 08/04/21 11:09 AM   |
| PENRO Cagayan                | 08/31/21 7:53 PM  |
| PENRO Isabela                | 08/03/21 12:57 PM   |
| PENRO Nueva Vizcaya          | 08/23/21 2:22 PM  |
| PENRO Quirino                | 08/23/21 2:18 PM  |
| <b>REGIONAL OFFICE III</b>   |   |
| PENRO Aurora                 | 08/26/21 1:11 PM  |
| PENRO Bataan                 | 08/23/21 4:05 PM  |
| PENRO Bulacan                | 08/11/21 4:17 PM  |
| PENRO Nueva Ecija            | 08/24/21 10:16 AM   |
| PENRO Pampanga               | 08/26/21 3:52 PM  |
| PENRO Tarlac                 | 08/05/21 9:09 AM  |
| PENRO Zambales               | 07/21/21 3:58 PM  |
| <b>REGIONAL OFFICE IV- A</b> |   |
| PENRO Cavite                 | 08/26/21 9:51 PM  |
| PENRO Laguna                 | 08/12/21 9:59 AM  |
| PENRO Batangas               | 08/17/21 4:09 PM  |
| PENRO Rizal                  | 08/16/21 4:47 PM  |
| PENRO Quezon                 | 08/25/21 10:57 PM   |
| <b>REGIONAL OFFICE IV B</b>  |   |
| PENRO Marinduque             | 08/26/21 10:21 AM   |
| PENRO Occidental Mindoro     | 08/31/21 9:18 PM  |
| PENRO Oriental Mindoro       | 08/28/21 2:52 PM  |
| PENRO Romblon                | <b>NO SUBMISSION</b>  |
| PENRO Palawan                | 08/31/21 4:48 PM  |

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|----------------------------|---|
| <b>REGIONAL OFFICE V</b>   |   |
| PENRO Albay                | 08/12/21 11:44 AM   |
| PENRO Camarines Norte      | 08/11/21 11:40 AM   |
| PENRO Camarines Sur        | <b>NO SUBMISSION</b>  |
| PENRO Catanduanes          | 09/03/21 4:14 PM  |
| PENRO Masbate              | 08/26/21 1:43 PM  |
| PENRO Sorsogon             | 08/27/21 9:55 AM  |
| <b>REGIONAL OFFICE VI</b>  |   |
| PENRO Aklan                | 08/16/21 3:38 PM  |
| PENRO Antique              | 08/24/21 10:40 PM   |
| PENRO Capiz                | <b>NO SUBMISSION</b>  |
| PENRO Guimaras             | 08/23/21 9:20 AM  |
| PENRO Iloilo               | 08/24/21 2:40 PM  |
| PENRO Negros Occidental    | <b>NO SUBMISSION</b>  |
|                            |   |
| <b>REGIONAL OFFICE VII</b> |   |
| PENRO Bohol                | 08/23/21 2:07 PM  |
| PENRO Cebu                 | 08/31/21 4:49 PM  |
| PENRO Siquijor             | 08/17/21 4:34 PM  |
| PENRO Negros Oriental      | 08/27/21 2:57 PM  |

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|---------------------------------|---|
| <b>REGIONAL OFFICE VIII</b>     |   |
| PENRO Eastern Samar (Borongan)  | 08/16/21 9:08 AM  |
| PENRO Leyte                     | 08/19/21 4:08 PM  |
| PENRO Northern Samar (Catarman) | 08/23/21 10:24 AM   |
| PENRO Southern Leyte            | 08/24/21 3:10 PM  |
| PENRO Samar                     | 08/27/21 8:08 PM  |
| PENRO Biliran                   | 08/15/21 6:26 PM  |
| <b>REGIONAL OFFICE IX</b>       |   |
| PENRO Zamboanga Del Norte       | 08/16/21 9:27 PM  |
| PENRO Zamboanga Del Sur         | 08/20/21 1:40 PM  |
| PENRO Zamboanga Sibugay         | <b>NO SUBMISSION</b>  |
| <b>REGIONAL OFFICE X</b>        |   |
| PENRO Bukidnon                  | <b>NO SUBMISSION</b>  |
| PENRO Camiguin                  | 01/13/21 4:58 PM  |
| PENRO Misamis Occidental        | 08/24/21 2:36 PM  |
| PENRO Misamis Oriental          | 08/06/21 9:11 AM  |
| PENRO Lanao Del Norte           | 08/26/21 10:37 PM   |
| <b>REGION XI</b>                |   |
| PENRO Davao Del Norte           | 08/31/21 9:05 AM  |
| PENRO Davao Del Sur             | <b>NO SUBMISSION</b>  |
| PENRO Davao Oriental            | 08/25/21 10:54 AM   |
| PENRO Compostela Valley         | NO SUBMISSION   |
| PENRO Davao Occidental          | 08/27/21 1:24 PM  |
| <b>REGIONAL OFFICE XII</b>      |   |
| PENRO South Cotabato            | 08/13/21 2:31 pm  |
| PENRO Sarangani                 | 08/26/21 11:59 AM   |
| PENRO Cotabato kidapawan        | 08/12/21 2:52 PM  |
| PENRO Sultan Kudarat            | NO SUBMISSION   |

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|-------------------------------------|---|
| <b>REGIONAL OFFICE XIII- CARAGA</b> |   |
| PENRO Agusan Del Norte              | 08/24/21 1:31 PM  |
| PENRO Agusan Del Sur                | 07/28/21 9:21 AM  |
| PENRO Surigao Del Norte             | 08/24/21 2:12 PM  |
| PENRO Surigao Del Sur               | 09/02/21 2:17 PM  |
| PENRO Dinagat Island                | 08/25/21 10:35 AM   |
| <b>REGIONAL OFFICE-CAR</b>          |   |
| PENRO Abra                          | 08/23/21 5:08 PM  |
| PENRO Benguet                       | 08/19/21 12:38 PM   |
| PENRO Ifugao                        | 08/29/21 3:22 PM  |
| PENRO Kalinga                       | 08/24/21 5:21 AM  |
| PENRO Mountain Province             | 08/22/21 5:35 PM  |
| PENRO Apayao                        | 08/23/21 11:15 AM   |