



Republic of the Philippines  
**Department of Environment and Natural Resources**  
Visayas Avenue, Diliman, 1106 Quezon City  
☎ (632) 929-6626 to 29; 929-6252; 929-6633 to 35; 929-7041 to 43  
E-mail: web@denr.gov.ph; Website: www.denr.gov.ph

### NOTICE OF MEETING

FOR/TO :

**The Secretary**

**The Undersecretary for Attached Agencies**  
**The Undersecretary for Solid Waste Management and Local Government Concerns**

**The Assistant Secretary for Enforcement**  
**The Assistant Secretary for Legal**

**The Director**  
Legal Affairs Service  
Strategic Communication and Initiatives Service

**The OIC/Chiefs**  
Claims and Conflict Division  
Internal Affairs Division  
Investigation and Arbitration Division  
Litigation and Prosecution Division  
Personnel Division  
Property and Supply Management Division  
Records Management Division  
Project Management Division  
Public Information Division  
Strategic Alliance and Environmental Partnership Division

**The Heads**  
Comprehensive Agrarian Reform Program - National Coordinating Office (CARP NCO)  
DENR Cooperative  
DENR Employees Union (DENREU)  
DENR Quality Management System (QMS)  
DENR-Commission On Audit  
Forestry Saving and Loan Association (FOSLA)  
Inspection and Pre-acceptance Committee (IPC)  
MOWEL FUND  
National Solid Waste Management Commission (NSWMC)  
Partnerships in Environmental Management for the Seas of East Asia (PEMSEA)  
Pasig River Coordinating and Management Office (PRCMO)  
River Basin Control Office (RBCO)  
SCIS-Action Center  
Task Force for Environmental Protection  
Task Force Tayo ang Kalikasan  
Zero Backlog Task Force (ZBTF)  
General Santos City Reversion Team (GSCRT)

**ATTN :** **COVID-19 Vaccination Focal Person/ Health and Wellness Focal**

**FROM :** **The Director**  
Knowledge and Information Systems Service  
Deputy Coordinator, DENR Crisis Knowledge Management and Data Collection Group

**DATE/TIME :** 23 September 2021, 9:00 AM onwards

MEMO NO. 2021 - 640

VENUE :

Zoom Video Conference  
Meeting ID: 912 5231 4105  
Passcode: Vaccine

### Provisional Agenda

1. Clarification on the warm bodies of each office.
2. Validation and updating of COVID-19 vaccination status of each office.
3. Reporting of vaccination status to the DENR Vaccine tracker
4. Other Matters.



MARIA ELENA A MORALLOS MANILA