



Department of Environment and Natural Resources
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MEMORANDUM

FOR/TO : ALL HEADS OF OFFICE
DENR Central Office

FROM : UNDERSECRETARY
Legal, Administration, Human Resources and Legislative Affairs

SUBJECT : LIST OF SIGNATORIES PER OFFICE

DATE : 11 October 2021

This is in line with the Philippine National Public Key Infrastructure (PNPKI) made available by the Department of Information and Communication Technology (DICT). The PNPKI provides certificates for digital signatures to allow secure use, through verifiable identification, of digitally-signed documents for online transactions or electronically-issued documents.

In the DENR, the availability of digital certificates would facilitate signing/approval of documents even when signatories are not reporting on-site. It will likewise allow for secure exchange of digitally-signed documents sent via email or other online platforms. Given the security features, documents signed with PNPKI-certified digital signatures are accepted by the Commission on Audit and are recognized as proper evidence for courts.

To avail of digital certificates, the Personnel Division and the Network Infrastructure Management Division are working together to facilitate registration of identified DENR Central Office signatories with the DICT. As such, we request you to submit a list of officials and employees in your respective offices who are required to sign specific documents, either as action officer/processor/recommending officer/approver/issuing officer.

Attached is the copy of the form to be used for this purpose. Please submit the accomplished form to the Personnel Division through email address hrds.personnel@denr.gov.ph on or before October 15, 2021. You may also send related queries through said email or through telephone no. 8928-7218 or VOIP no. 1005.


ATTY. ERNESTO D. ADOBO, JR., CESO I

MEMO NO. 2021 - 694

Let's Go Green !!!

DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES CENTRAL OFFICE

LIST OF SIGNATORIES

OFFICE: _____

NAME			POSITION TITLE AND DESIGNATION	NAME OF DOCUMENT BEING SIGNED	LEVEL OF AUTHORITY					OFFICIAL (DENR) EMAIL ADDRESS
Last	First	Middle			Prepare	Certify	Recommend	Approve	Issue	

Noted/Approved by:

Signature/Head of Office