



Republic of the Philippines  
Department of Environment and Natural Resources  
Visayas Avenue, Diliman Quezon City  
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### ADVISORY

FOR/TO: All Offices of the Undersecretaries  
  
All Offices of the Assistant Secretaries  
  
All Central Office Service Directors  
  
All Regional Executive Directors  
CAR, NCR, I, II, III, IV-A, IV-B, V, VI, VII, VIII, IX, X, XI, XII and XIII  
  
All Bureau Directors  
BMB, ERDB, FMB, LMB

In relation to Special Order No. 2021-382 dated July 9, 2021, the Conduct of Various Activities for the Expansion of the ISO 9001:2015-Certified Quality Management of the Department of Environment and Natural Resources, please be advised that the following activities are rescheduled due to the availability of the Resource Speaker/s:

Activity	Date (Special Order)	Rescheduled Date
8. Trainers' Training on Root Cause Analysis and Corrective Action, and Management Review	November 8-12, 2021	October 25-29, 2021
9. Readiness Assessment	December 2-3 and 6-7, 2021	November 23-26, 2021
10. Project Team Debriefing	December 13, 2021	December 3, 2021

Attached is the list of participants in the conduct of Trainers' Training on Root Cause Analysis and Corrective Action, and Management Review.

For your information and guidance.

  
NONITA S. CAGUIOA

**List of Participants on Trainers' Training on Root Cause Analysis  
and Corrective Action, and Management Review**

<b>Personnel</b>	<b>Office</b>
1. Encarmila B. Panganiban	Central Office
2. Kenneth A. Bornias	Central Office
3. Reina Frances D. Requieron	Central Office
4. Susan B. Villar	Central Office
5. Ma. Anna M. Valiente	National Capital Region
6. Misael R. Aquino	National Capital Region
7. Carmela Dangsian	Cordillera Administrative Region
8. Mia Batcagan-Tayag	Cordillera Administrative Region
9. Jocelyn R. Ubungen	Region I
10. Renelita A. Santos	Region I
11. Mae G. delos Santos	Region II
12. Minerva D. Paguigan	Region II
13. Evangeline C. Arcenas	Region III
14. Roland P. Pineda	Region III
15. Cristy M. Balasbas	Region IV A- CALABARZON
16. Mailene M. Gecolea-Laviña	Region IV A- CALABARZON
17. Edna Tarossa	Region IV B- MIMAROPA
18. Karla S. Mangundayao	Region IV B- MIMAROPA
19. Bianca Camille A. Abarrientos	Region V
20. Honorina N. Loria	Region V
21. Leah Gedor-Galilea	Region VI
22. Ma. Pacita V. Botavara	Region VI
23. Trinidad C. Etulle	Region VII
24. Eddie E. Llamedo	Region VII
25. Aileen P. Abad	Region VIII
26. Kristines M. Suyom	Region VIII
27. Kym Ashley O. Villaruel	Region IX
28. Jeraldine B. Santiago	Region IX
29. Gilliane F. Kawaling	Region X
30. Glenn Kirby A. German	Region X
31. Rosalie M. Mantica	Region XI
32. Maritess D. Jocson	Region XI
33. Ali Jr. Hadjinasser	Region XII
34. Mae Fretzel H. Deadio	Region XII
35. Mila J. Garcia	Region XIII
36. Mary Kathleen P. Po	Region XIII
37. Ezra Mae Luna	Biodiversity Management Bureau
38. Vivian DP. Abarro	Ecosystems Research and Development Bureau
39. Randelle Ralph G. Canicosa	Forest Management Bureau
40. Grace C. Balce	Land Management Bureau



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JUL 09 2021

**SPECIAL ORDER**  
No. 2021 - 382

**SUBJECT: CONDUCT OF VARIOUS ACTIVITIES IN RELATION TO THE EXPANSION OF THE ISO 9001:2015 – CERTIFIED QUALITY MANAGEMENT OF THE DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES**

In the interest of the service and pursuant to the implementation of the DAP/DENR Project on the “Expansion of the ISO 9001:2015 - Certified Quality Management of the Department of Environment and Natural Resources as a beneficiary of the Government Quality Management Project (GQMP), the conduct of the following activities is hereby authorized:

<b>Activity</b>	<b>Date</b>
1. Seminar on ISO 9001:2015 QMS Implementation for the Top Management	July 9, 2021
2. Workshop on Process Mapping and Risk-based Quality Planning	July 12-14, 2021
3. Workshop on the Enhancement of Quality Management System Documentations and QMS Implementation Planning	July 28-30, 2021
4. Workshop on Service Process improvement	August 16-18, 2021
5. Trainers’ Training on ISO 9001:2015 QMS Requirements and Implementation	August 23-27, 2021
6. Technical Guidance on Quality Management System and Service/Process Improvement Implementation	September 20-24, 2021
7. Training Course on ISO 19011:2018 Guidelines for Auditing Management System	October 12-15, 2021
8. Trainers’ Training on Root Cause Analysis and Corrective Action, and Management Review	November 8-12, 2021

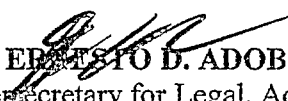
9. Readiness Assessment	December 2-3 and 6-7, 2021
10. Project Team Debriefing	December 13, 2021

The above activities shall be conducted by the Development Academy of the Philippines (DAP) in coordination with the Human Resources Development Service. The DENR Quality Management Teams in the Central Office, Staff Bureaus and the Pilot Regions shall provide assistance in the implementation of this project.

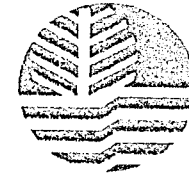
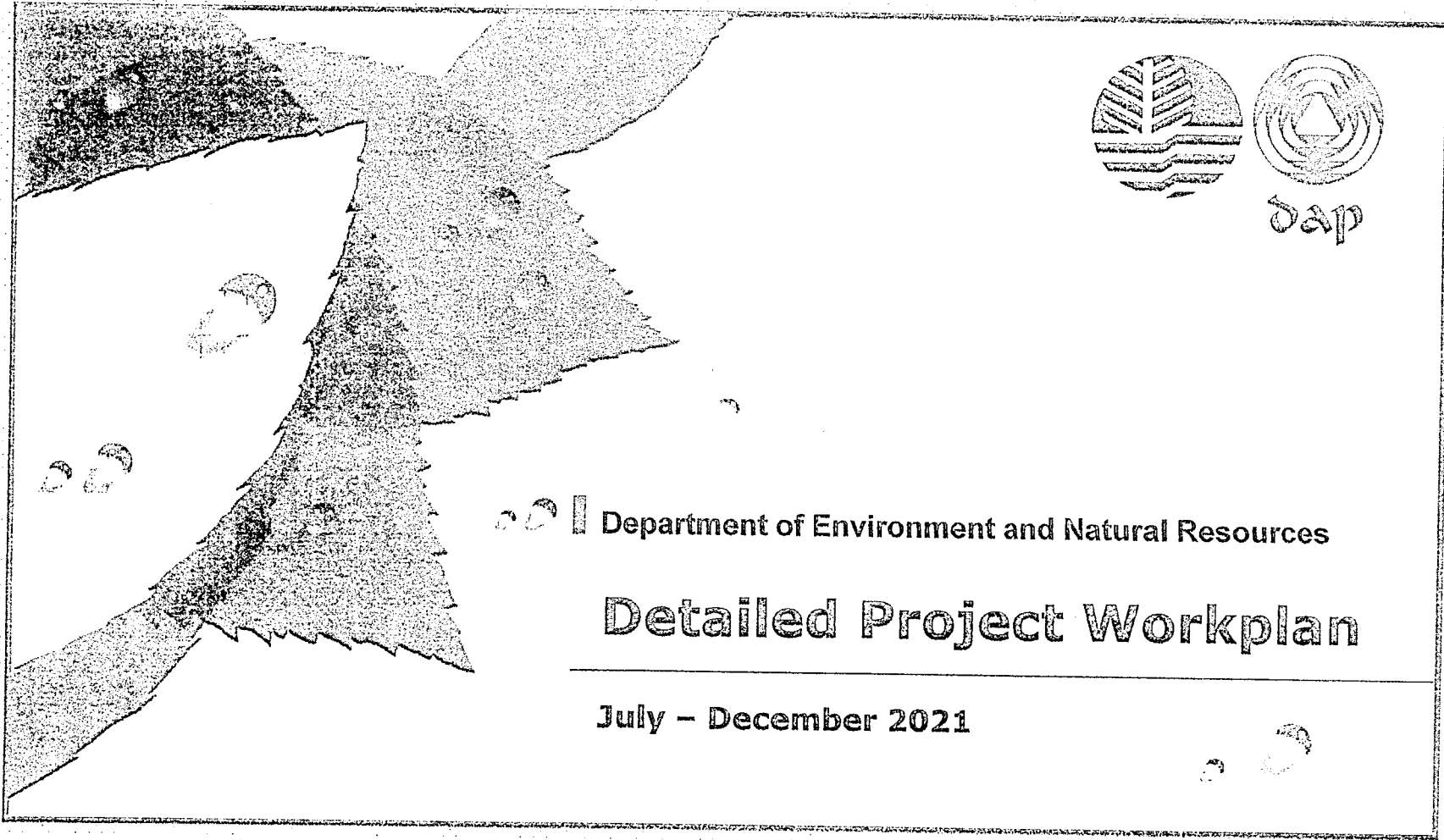
Expenses relative to the above activities including supplies and materials, food, transportation, accommodation and other incidental expenses shall be charged against funds of the respective offices except expenses to be shouldered by the DAP.

The Deputy QMR shall issue an advisory should there be any changes in the date and venue of the training. She shall likewise submit a report to the undersigned fifteen (15) days after each activity.

This order takes effect on the dates specified herein.

  
**ATTY ERNESTO D. ADOBO, JR., CESO I**  
 Undersecretary for Legal, Administration  
 Human Resources and Legislative Affairs





dap

Department of Environment and Natural Resources

# Detailed Project Workplan

July – December 2021



**Proposed Schedule  
for the Department of Environment and Natural Resources**

**CY 2021**



**DAP**

No.	Activity	Target Date of Implementation
1	Submission of Project Workplan	June 1-30
2	Seminar on ISO 9001:2015 QMS Implementation for the Top Management	July 9
3	Workshop on Process Mapping and Risk-based Quality Planning	July 12 – 14
4	Workshop on the Enhancement of Quality Management System Documentations and QMS Implementation Planning	July 28 – 30
5	Workshop on Service Process Improvement	August 16 – 18
6	Trainers' Training on ISO 9001:2015 QMS Requirements and Implementation	August 23 – 27



**Proposed Schedule  
for the Department of Environment and Natural Resources**

**CY 2021**



No.	Activity	Target Date of Implementation
7	Technical Guidance on Quality Management System and Service/Process Improvement Implementation	September 20 – 24
8	Training Course on ISO 19011:2018 Guidelines for Auditing Management Systems	October 12 – 15
9	Trainers' Training on Root Cause Analysis and Corrective Action, and Management Review	October 25 – 29
10	Readiness Assessment	November 23 – 26
11	Project Team Debriefing	December 3



**Proposed Schedule  
for the Department of Environment and Natural Resources**

**CY 2022**



No.	Activity	Target Date of Implementation
1	Submission of Progress Reports on the Status of QMS Certification	January 31, 2022 – 1 <sup>st</sup> Progress Report  Succeeding quarterly reports as necessary
2	Submission of Documentation of the Benefits and Impact of QMS to the DENR	May 31, 2022

