



**MEMORANDUM**

**FOR :** **THE DIRECTORS**  
EMB and MGB

**THE ADMINISTRATOR**  
NAMRIA

**THE EXECUTIVE DIRECTORS**  
NWRB, PCSDS and PRCMO

**ATTN :** **CHIEF PLANNING OFFICERS**

**FROM :** **THE OIC, DIRECTOR**  
Policy and Planning Service

**SUBJECT :** **REQUEST TO SUBMIT AUTHORIZED THREE-YEAR ROLLING  
INFRASTRUCTURE PROGRAM (TRIP) FOCALS**

**DATE :** **21 OCT 2021**

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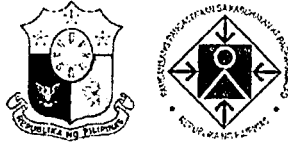
This has reference to the attached Memorandum from the National Economic and Development Authority, dated 15 October 2021, regarding the formulation of the FY 2023-2025 Three-Year Rolling Infrastructure Program (TRIP) as input to the preparation of FY 2023 Budget Preparation.

The said Memorandum also requests for the agencies authorized focal persons who will be in charge in the coordination, consolidation, encoding, validation and submission of the priority infrastructure P/A/Ps of their respective agencies for inclusion in the FY 2023-2025 TRIP through the Public Investment Program Online (PIPOL) System.

In this regard, may we request your Office to kindly submit to this Office through the Planning and Programming Division (PPD) your authorized TRIP focals using the attached Authorization Form (Annex C) **on or before 22 October 2021** to facilitate the consolidation and approval of the Secretary, prior to the submission to TRIP Secretariat.

For your consideration and appropriate action, please.

  
**MELINDA C. CAPISTRANO**



REPUBLIC OF THE PHILIPPINES

## NATIONAL ECONOMIC AND DEVELOPMENT AUTHORITY

### MEMORANDUM

**FOR** : All departments, bureaus, offices, and agencies of the national government, including state universities and colleges (SUCs) and government-owned and/or controlled corporations (GOCCs)

**FROM** : **KARL KENDRICK T. CHUA**  
Socioeconomic Planning Secretary

**SUBJECT** : **Formulation of the Three-Year Rolling Infrastructure Program for Fiscal Years (FY) 2023 – 2025 as Input to the FY 2023 Budget Preparation**

**DATE** : **OCT 15 2021**

1. This is a call for all concerned government agencies, including its attached bureaus and offices, to submit its infrastructure-related priority programs/activities/projects (PAPs) for inclusion in the Three-Year Rolling Infrastructure Program (TRIP) for Fiscal Years (FY) 2023-2025, pursuant to the Department of Budget and Management (DBM) – National Economic and Development Authority (NEDA) Joint Circular No. 2016-01 dated 29 January 2016 (attached as **Annex A**).
2. The TRIP is a budgetary reform implemented by the national government to synchronize and strengthen the linkage between planning, programming, and budgeting of all infrastructure PAPs of the Government. It shall serve as the basis for the determination of priority infrastructure PAPs to be included in the government's National Budget.

**Formulation of the Three-Year Rolling Infrastructure Program for Fiscal Years (FY) 2023 – 2025  
as Input to the FY 2023 Budget Preparation**  
Page 1 of 3

### Priority PAPs to be submitted for the TRIP for FY 2023-2025

3. As the FY 2023 budget will be implemented by the next administration, all concerned agencies are requested to focus the submission of **PAPs based on continuing priorities**, which shall be guided by DBM issuances on the management of forward estimates (FEs) for infrastructure-related PAPs.
4. The submission of **PAPs based on new and emerging priorities** shall be subject to the TRIP prioritization framework, as defined under the DBM-NEDA Joint Circular No. 2016-01. Moreover, the prioritization process and submission for the TRIP for FY 2023-2025 should consider and/or undertake the following:
  - a. Executive Order No. 138 (s. 2021)<sup>1</sup> – all concerned agencies shall consider in the submission of PAPs the agency devolution transition plans and the full devolution of concerned functions, services, and facilities no later than the end of FY 2024 (per Section 4 of EO 138, s. 2021).
  - b. Equitable regional allocation of investments – the concerned agencies are enjoined to prioritize their proposed PAPs towards a more equitable regional allocation of investments based on the most critical needs/gaps in the regions for specific infrastructure facilities/services and other emerging priorities given the impact of the COVID-19 pandemic.
  - c. Alignment with the regional development plans/programs – The agency central offices (ACOs) shall ensure that their respective budget allocation framework and prioritization criteria have also duly considered the prioritized list of PAPs endorsed by the Regional Development Councils (RDCs), with the objective of addressing the current and emerging infrastructure development gaps at the regional level.
  - d. Regional level disaggregation of costs – To aid the TRIP Secretariat in processing submissions and in the analysis of the regional infrastructure equity, the budget proposals for PAPs should be submitted with regional level disaggregation, including for priority PAPs that are nationwide and interregional in scope.
  - e. PAPs for COVID-19 response – The concerned agencies are further requested to identify PAPs specifically for COVID-19 response.

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<sup>1</sup> Entitled "Full Devolution of Certain Functions of the Executive Branch to Local Governments, Creation of a Committee on Devolution, and for Other Purposes". [20210601-EO-138-RRD.pdf \(officialgazette.gov.ph\)](https://www.officialgazette.gov.ph/2021/06/01/20210601-EO-138-RRD.pdf)

## Timelines and process for submission

5. The timelines for the formulation of the TRIP FY 2023-2025 are provided in the attached **Annex B** for guidance.
6. In submitting PAPs for inclusion in the TRIP FY 2023-2025, all concerned agencies are requested to use the PIP Online (PIPOL) System<sup>2</sup>, which can be accessed via URL address <http://pipol.neda.gov.ph>. Only priority infrastructure PAPs endorsed by the heads of agencies and/or mother agencies (where applicable) should be submitted/encoded in the PIPOL System by the TRIP focal/s of the concerned agencies.
7. To designate the TRIP focal/s of the concerned agencies who will be authorized to access and use the PIPOL system<sup>3</sup>, may we request the agencies to accomplish the attached designation form (attached as **Annex C**). The TRIP focal/s will be responsible for the coordination, consolidation, encoding, validation, and submission of the priority infrastructure PAPs of their respective agencies for inclusion in the TRIP. Upon confirmation of the names of the designated TRIP focal/s of the agencies, the TRIP Secretariat will provide a unique account “username” and “password” for each designated focal through their e-mail addresses.
8. For queries or clarifications, your staff may contact the TRIP Secretariat at [tripsecretariat@neda.gov.ph](mailto:tripsecretariat@neda.gov.ph).

Thank you.

  
**KARL KENDRICK T. CHUA** OSEC-07658  
Socioeconomic Planning Secretary

Attachments: Annex A: DBM-NEDA Joint Circular No. 2016-01 Policy Guidelines and Procedures for the Formulation of the TRIP  
Annex B: Timelines for the formulation of the TRIP FY 2023-2025 as input to the FY 2023 budget preparation  
Annex C: Designation Forms for TRIP Focal/s

<sup>2</sup> The PIPOL System is an online database system that facilitates/manages the encoding of the details of PAPs submitted for inclusion in the TRIP.

<sup>3</sup> Only TRIP focal/s or authorized PIPOL System users of the concerned agencies/offices will be given access to the PIPOL System.

**DEPARTMENT OF BUDGET AND MANAGEMENT (DBM) –  
NATIONAL ECONOMIC AND DEVELOPMENT AUTHORITY (NEDA)  
JOINT CIRCULAR No. 2016-01**

29 January 2016

**TO : All Departments, Bureaus, Offices, and Agencies of the National Government (NG), Including State Universities and Colleges (SUCs) and Government-Owned and/or Controlled Corporations (GOCCs)**

**SUBJECT : POLICY GUIDELINES AND PROCEDURES FOR THE FORMULATION OF THE THREE (3) – YEAR ROLLING INFRASTRUCTURE PROGRAM (TRIP)**

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**1.0. BACKGROUND AND RATIONALE**

The NEDA Board Committee on Infrastructure (INFRACOM), during its 27 October 2014 meeting, approved the reinstatement of the Three (3)-Year Rolling Infrastructure Program (TRIP) in order to build the pipeline of strategic and other projects needed to sustain inclusive economic growth. It shall synchronize the infrastructure planning, programming, budgeting and execution processes of the government both at the oversight and implementing agency (IA) level. This shall ensure that the agencies' annual budget ceilings are optimized and utilized in the funding of priority infrastructure programs/activities/projects (PAPs) which are responsive to the outcomes and outputs under Philippine Development Plan (PDP) and are readily implementable so as to minimize under spending, expenditure realignments or cost overruns.

The different stages of the projects listed under the TRIP shall be determined so that the TRIP can indicate the type and magnitude of budgetary resources needed by the projects, i.e., for resettlement action plans (RAP), development of feasibility studies (F/S), right-of-way (ROW) acquisition, detailed engineering design (DED), pre-construction expenses, or construction implementation. The objective is to ensure that well developed and readily implementable projects queue up for the budget and a more rigorous program and project appraisal system can also be put in place. This shall contribute to confidence that the agency proposals shall indeed have a positive net contribution to national economic and social welfare through proper complementation and convergence of programs/projects (e.g., roads/rail to ports/airports).

The TRIP can also be used by the government as a programming and monitoring mechanism in ensuring that the National Government's (NG) target spending on

public infrastructure shall be met [i.e., at least 5% of Gross Domestic Product (GDP) in 2016].

## **2.0 PURPOSE AND COVERAGE**

This Joint Circular is being issued to guide all concerned Departments, Bureaus, Offices and Agencies of NG, including SUCs and GOCCs in the development and updating of the TRIP. It shall cover all nationally-funded infrastructure projects irrespective of cost and financing source, e.g., whether foreign-assisted projects or locally-funded projects, based on the synchronized planning, programming and budgeting process of the government, including public-private partnership (PPP) projects.

## **3.0 GENERAL POLICY**

It is the policy of the State to promote the optimum utilization of public resources consistent with the priorities and strategies in the PDP. For this purpose, any available fiscal space shall be allocated to readily implementable priority programs/projects, especially support infrastructure that promotes economic growth and inclusive development to priority sectors/industries, among others, the agriculture & fisheries (A&F) sector, the tourism, industry and the micro, small and medium enterprises (MSMEs).

The infrastructure policy shall be an instrument towards growth regions/corridors.

## **4.0 DEFINITION OF TERMS**

- 4.1 Infrastructure PAPs – these are PAPs involving the construction, improvement, rehabilitation, restoration or maintenance of physical structures, systems and facilities needed for the operation of the government and for the provision of government services.
- 4.2 Infrastructure projects shall cover the construction, improvement, rehabilitation, restoration or maintenance of roads and bridges including highways, expressways, interchanges, tunnels; non-rail based mass transit facilities; railways; airports; seaports/fish ports including navigable inland waterways, piers, wharves, quays; information and communication technology and facilities including backbone network, terrestrial and satellite facilities, IT networks and database infrastructure; irrigation, flood control and drainage, water supply, sanitation, sewerage and solid waste management systems and facilities; shore/coastal protection, energy/power and electrification facilities; national/government buildings; school buildings and hospital buildings, reclamation and dredging works; industrial and tourism estates or townships; housing projects; warehouses; post-harvest facilities; public markets, slaughterhouses; major public and national security facilities/equipment and other climate change mitigation and adaptation infrastructure projects, among others, as defined under the following laws Republic Act (RA) No. 9184 or the Government Procurement Reform Act (GPRA), RA No. 6957 as amended by RA

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No. 7718 or the Build, Operate and Transfer (BOT) Law, and the Joint Venture (JV) Guidelines.

- 4.2.1 To provide further guidance, **Annex A** lists the type of additional programs/projects not mentioned in the coverage above that shall also be considered as Infrastructure Outlays.
- 4.2.2 Exceptions include items related to “stand alone” capital equipment (e.g., computers, printers and motor vehicles) classified under General Administrative and Support Services (GASS) and Support to Operations (STO).
- 4.3 Readiness of Project – considers the readiness of agencies/units to implement the construction phase of projects/programs, such that the projects are readily implementable within the prescribed timeline, armed with the required approvals by the appropriate authorities [e.g., NEDA Board, Investment Coordination Committee (ICC), Regional Development Council (RDC), etc.] and have undergone F/S and/or with pre-F/S and DEDs, RAP and with no issues related to ROW acquisition, if applicable.
- 4.4 Infrastructure PAP preparatory activities - include activities such as RAP, ROW acquisition, pre-F/S, F/S and DED, among others.
- 4.5 On-going projects – projects that are included and funded through the General Appropriations Act (GAA) and already in the actual implementation/construction stage of the project.

## **5.0 GENERAL GUIDELINES**

- 5.1 The TRIP shall be submitted by NEDA to the DBM upon approval/confirmation of the NEDA Board - INFRACOM for: (a) the determination of program spending levels for presentation/approval of the DBCC; and (b) consideration in determining agency budget ceilings. This shall then serve as the basis for the list of infrastructure-related PAPs (new and on-going) to be included by DBM in the National Expenditure Program (NEP). Further, it shall be updated annually to guide the Forward Estimates (FEs) for on-going and new infrastructure PAPs for budgeting purposes.
- 5.2 Agencies shall also distinguish projects based on (a) status (i.e., on-going or new programs/projects); (b) project type (i.e., project/program; subsidy to LGUs/GOCCs/NGAs, etc.; recurring activity based on mandate); (c) project support requirement (e.g., for F/S, ROW acquisition, DED, implementation); (d) source of main financing (e.g., locally-funded; foreign-assisted; grant; PPP) and; (e) type of obligation (i.e., one-time or multi-year investments).
- 5.3 Programs/projects costing above PhP1 billion, regardless of financing source, are required to undergo the Investment Coordination Committee (ICC) approval process. Agencies shall seek and/or secure ICC-Cabinet Committee approval by

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September of the second year preceding the target year of start of implementation (i.e., projects programmed to start implementation in 2017 shall be ready to secure approval and/or submit the proposed project to the ICC for approval by September 2015), in time for the submission of PAPs to NEDA for inclusion in the TRIP (in accordance with Section 6.2). This shall also allow about 12 months to prepare the necessary loan agreements and DEDs; to settle right-of-way issues/acquisition; or to undertake the necessary procurement activities prior to actual start of project. Otherwise, the project may not be included in the NEP. This measure is being put in place to be able to ensure that resources are allocated to readily implementable projects.

- 5.4 Non-IT Projects costing less than PhP1 billion shall seek/secure necessary approval from the appropriate bodies [e.g., Head of Agency, Regional Development Council (RDC)] by September of the second preceding year of target implementation, similar to Section 5.3.
- 5.5 IT projects shall undergo the Medium-Term Information and Communications Technology Harmonization Initiative (MITHI) appraisal process.
- 5.6 For projects proposed to be implemented through Public-Private Partnership (PPP) which shall require subsidies and/or amortization payments and/or other strategic support from NG, the amount and timing of the subsidy and/or amortization payment shall be accordingly indicated.

## **6.0 SPECIFIC GUIDELINES<sup>1</sup>**

- 6.1. NEDA shall issue a notice for updating and/or submission of list of programs/projects both Tier 1 (ongoing) and Tier 2 (new and expanded) together with the template for the TRIP every 15<sup>th</sup> of July.
- 6.2. Agencies shall submit to NEDA their respective Three-Year Rolling Infrastructure Programs by 15<sup>th</sup> of September. These submissions shall be reviewed and incorporated by NEDA, in consultation with respective agencies, into a consolidated Three-Year Rolling Infrastructure Program which shall be presented to the INFRACOM every 4<sup>th</sup> week of October for its confirmation/approval.
- 6.3. For Tier 1 spending proposals
  - 6.3.1. Agencies shall be guided by DBM issuances on the management of the FEs for infrastructure-related PAPs and on the procedures, information and documentation requirements.
- 6.4. For Tier 2 spending proposals
  - 6.4.1. Only programs/projects that are consistent with Section 7.0 of these Guidelines shall be prioritized and be given appropriate funding according

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<sup>1</sup> Process flow and timelines attached as Annex B.



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to the stage of project development. On the other hand, agency proposals that are not aligned with the PDP priorities and agency's organizational outcomes/output targets shall be disapproved or discarded to give way to other priority infrastructure PAPs that require additional funding support.

6.4.2. Agencies shall indicate preparatory activities (Section 4.3) which would require budgetary support. To cite, for projects costing PhP1 billion and above targeted for implementation in 2019, agencies shall include the projects' F/S development in its TRIP for FY2016 or earlier in order to be ready for the ICC appraisal process by 2017.<sup>2</sup>

6.4.3. Any new or expanded program/project submitted for budget allocation in the TRIP shall cite, among others, the problem/issue being addressed, the objective, strategy and expected outcome/s of the project, the resulting increase in operational efficiency with the adoption of technology improvements, the risk mitigation strategy; and M&E plan. These are specified in BP Form 206; and

6.4.4. Funding for the new expenditure proposals shall be subject to the available fiscal space and priority sectoral spending to be determined by the DBCC.

6.5. For ICT-pertinent items under the MITHI

6.5.1. Inclusion in the budget shall be determined by the DBM based on MITHI recommendations after a review of agency proposals and Information Systems Strategic Plans (ISSPs). Subsequently, the MITHI Secretariat shall submit a listing of such approved items to NEDA.

6.5.2. Where applicable, PAPs requiring NEDA-ICC approval shall secure the same after the agency ISSPs has been endorsed by MITHI.

**7.0 PRIORITIZATION AND BUDGET PROGRAMMING** The prioritization framework serves as general basis or guidelines for agencies in establishing their own internal prioritization frameworks that shall be used in determining the agency's list of proposed priority new infrastructure PAPs for inclusion in the TRIP.

7.1 Contribution to identified gaps to achieve development targets – considers the program's/project's contribution in addressing the identified development gaps as well as adherence to the national objectives (i.e., in the PDP);

7.2 Programmatic Approach – ensures that utilization of the investment gap shall be anchored on a programmatic approach and considers complementation of proposed infrastructure programs/projects, either by a sectoral or spatial/geographical approach, with the other productive sectors of the economy [e.g., agriculture & fisheries (A&F), tourism and micro- and small scale industries, among others]. In relation thereto, the priority infrastructure PAPs submitted for

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<sup>2</sup> For projects targeted for implementation in 2017 or 2018, preparatory activities including F/S development shall be undertaken in 2015 and 2016, respectively.

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funding shall be consistent with relevant programs/projects/roadmaps/master plans;


- 7.3 Spatial/Geographical Context – ensures that there is equitable access to basic infrastructure services and considers the urgency to expand economic opportunities to the marginalized sectors deemed as having the highest poverty incidences among the basic sectors in the Philippines<sup>3</sup> (e.g., fishermen and farmers) by promoting viable economic growth and development in priority areas identified as emerging growth corridors/centers outside of Metro Manila; and
- 7.4 Priority Areas for Increased Spending – provides a premium for PAPs aimed at providing/improving basic infrastructure facilities/services; building climate resiliency among vulnerable communities (e.g., flood management and solid waste management, among others); improving connectivity and destination infrastructure; institutional/governance improvements (e.g., construction of administrative buildings, training/research and development [R&D] centers); and other areas which may be identified under the annual Budget Priorities Framework.

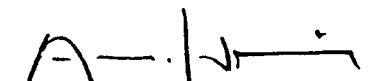
#### **8.0 AMENDMENT AND ADDENDA**

NEDA and DBM may amend this Circular as may be necessary. NEDA may formulate supplemental guidelines in the form of addenda or annexes for the review process as stipulated in 6.2 hereof without need of amending this Circular.

#### **9.0 EFFECTIVITY**

This Joint Circular shall be effective immediately in line with the Issuance of Budget Call by the DBM starting the 2017 Budget.

  
**FLORENCIO B. ABAD**  
Secretary of  
Budget and Management

  
**ARSENIO M. BALISACAN**  
Secretary of  
Socioeconomic Planning

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<sup>3</sup> Based on the poverty statistics of the Philippine Statistics Authority (PSA)

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**Annex A – Additional List of Infrastructure Outlays**

- 1.0 In line with the preparation of the new expenditure proposals for budgeting, please be guided by the additional types of infrastructure programs/projects that shall be considered as Infrastructure Outlays.
  - 1.1 Transport Infrastructure
    - 1.1.1 Signage and markings, electrical systems (street lighting and traffic lights), edge treatments (curbs, sidewalks, landscaping), and maintenance depots and rest areas;
    - 1.1.2 Mass transit system including bus transportation;
    - 1.1.3 Lighthouses;
    - 1.1.4 Aircrafts including navigational systems;
    - 1.1.5 Bicycle paths and pedestrian walkways, including pedestrian bridges, pedestrian underpasses and other specialized structure for cyclists and pedestrians; and
    - 1.1.6 Ferries and watercrafts
  - 1.2 Water Management
    - 1.2.1 Coastal management including structure such as seawalls, breakwaters, floodgates, as well as the use of soft engineering techniques such as protection of mangrove forest and coastal wetlands and other related facilities
  - 1.3 Information and Communications Technology
    - 1.3.1 Internet including the internet backbone, core routers and server farms, local internet providers as well as the protocols and other basic software required for the system to function and other related IT equipment
  - 1.4 Solid Waste Management
    - 1.4.1 Garbage and recyclables collection major equipment/facilities;
    - 1.4.2 Solid waste incinerators and plasma gasification facilities;
    - 1.4.3 Materials recovery facilities; and
    - 1.4.4 Hazardous waste disposal facilities.
  - 1.5 Earth Monitoring and Measurement Networks
    - 1.5.1 Meteorological monitoring networks;
    - 1.5.2 Tidal/Storm surge monitoring networks;
    - 1.5.3 Seismometer networks;
    - 1.5.4 Earth observation satellites; and
    - 1.5.5 Global Positioning System.

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- 1.6 Agriculture
  - 1.6.1 Agricultural infrastructure, including specialized food and livestock transportation and storage facilities, agricultural warehouses, logistics and value chain support; and
  - 1.6.2 IT and civil works of price support system, experimental farms and agriculture research centers, testing facilities and schools, IT and civil works of licensing and quota management system.
- 1.7 Natural Resources
  - 1.7.1 Forestry and fisheries infrastructure, including IT and civil works of enforcement system against poaching, forest wardens and fire fighting and reforestation activities, and other related facilities.
- 1.8 Defense Infrastructure
  - 1.8.1 Emergency services, such as police, fire protection and ambulance, including specialized vehicles, buildings, communications and dispatching systems; and
  - 1.8.2 Military infrastructure<sup>4</sup>, including military bases, arms depots, training facilities, command centers, communication facilities, major transport vehicles like trucks, aircraft and ships.
- 2.0 The following shall also be classified under Infrastructure Outlays:
  - 2.1 Subsidy for GOCCs, which are in the nature of infrastructure;
  - 2.2 Development Fund or the twenty percent (20%) from the Internal Revenue Allotment (IRA); and
  - 2.3 Special Shares of LGUs, which are in the nature of infrastructure.

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<sup>4</sup> In the case of confidential military infrastructure, the project title and lumped project costs shall be provided to the NEDA Secretariat.

**Timelines for the Formulation of the Three-Year Rolling Infrastructure Program (TRIP) for Fiscal Year (FY) 2023-2025**

<b>Schedule</b>	<b>Responsible Unit</b>	<b>Activity</b>
October 15, 2021	NEDA	Issuance of notice/call for TRIP FY 2023-2025 as input to the FY 2023 budget preparation
October 19 - November 22, 2021*	Agencies	Submission of agency proposals for inclusion in the TRIP FY 2023-2025 through the PIPOL System
November 17- December 3, 2021	NEDA	Review and processing of the agency proposals submitted in the PIPOL System
December 2021	NEDA	Presentation of the TRIP FY 2023-2025 to the NEDA Board Committee on Infrastructure – Technical Board (INFRACOM-TB) for vetting
January 2022	NEDA	Presentation of the TRIP FY 2023-2025 to the NEDA Board Committee on Infrastructure (INFRACOM) for approval
Q1 2022	NEDA	Submission of the TRIP FY 2023-2025 to the Department of Budget and Management (DBM) as input to the FY 2023 budget preparation

\* Accomplishment and submission of PIPOL Designation Forms for new TRIP focals to be undertaken from 18 to 25 October 2021.

**(AGENCY LETTERHEAD)****Designation of TRIP Focal/s and Authorized PIP Online (PIPOL) System User/s**

This is to designate the following officials/staffs from [*Name of Agency*] who shall be responsible for the coordination/consolidation, encoding, validation and submission of the Agency's TRIP submission using the PIPOL System:

Name	Position	Staff/Division	Contact No.	Email address
1.				
2.				
3.				

Rest assured that the information to be provided by the above designated officials/staff for the purpose shall be true and correct.

Very Truly Yours,

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Name and Signature of Head of Agency

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Date

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Please accomplish this form (with the agency's letterhead) and send by email to [INFRACOM@neda.gov.ph](mailto:INFRACOM@neda.gov.ph) not later than **25 October 2021, Monday, 12:00 noon**. For queries/clarifications, your staff may contact the INFRACOM Secretariat via the aforementioned email.