



Republic of the Philippines  
Department of Environment and Natural Resources  
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## MEMORANDUM

FOR/TO : All Heads of Offices at the Central Office  
All Bureau Directors  
Regional Executive Director, National Capital Region

FROM : **The Undersecretary**  
Solid Waste Management and Local Government Units Concerns and  
Supervising Undersecretary for Strategic Communication and  
Initiatives Service, Task Force Tayo Ang Kalikasan, and Over-all  
Chairperson, Oversight Committee for 2021 DENR Year-End  
Employees' General Assembly

SUBJECT : **PARTICIPATION OF EMPLOYEES FOR THE 2021 DENR  
YEAR-END EMPLOYEES' GENERAL ASSEMBLY**


The 2021 DENR Year-End Employees' General Assembly with the theme: "*Patuloy na Malasakit at Pagtutulungan Sagot sa Pandemya ngayong Pasko*" will be conducted on December 23, 2021 at 8:00AM.

In adherence with the Inter-Agency Task Force guidelines the program will be celebrated in blended form. Those who will be attending physically will proceed at the DENR Multi-Purpose Building.

Relative hereto, all officials and personnel at the Central Office who signified their intention to report on December 23, 2021 are requested to attend the program face-to-face. Likewise, Bureaus and DENR National Capital Region are requested to send a minimum of thirty (30) and maximum of fifty (50) personnel from your office to join us and witness the said celebration.

Attached is the program of activities for your reference. For queries regarding mobilization of personnel, you may coordinate with Ms. Karol Tabares at 09365177611.

For your information and guidance.

  
**BENNY D. ANTIPORDA**

MEMO NO. 2021 - 849

Let's Go Green!!!



**2021 DENR VIRTUAL YEAR-END EMPLOYEES' GENERAL ASSEMBLY**  
**"Patuloy na Malasakit at Pagtutulungan Sagot sa Pandemya ngayong Pasko"**

Friday, December 23, 2021  
 Via Zoom teleconferencing application

Time	Activity
<b>PART I – MORNING PROGRAM</b>	
8:00AM – 9:00AM	Registration
9:00AM – 10:00AM	AVP
10:00AM – 11:15AM	Interfaith Prayer Thanksgiving Mass
11:15AM – 11:25AM	Welcome Message <b>ATTY. ERNESTO D. ADOBO, JR., CESO I</b> Undersecretary Legal, Administration, Human Resources and Legislative Affairs
11:25AM – 11:45AM	AVP/Cluster 1 Intermission from NCR  AVP/Cluster 2 Intermission from DENR Region 6  AVP/Cluster 3 Intermission from DENR Region 10
11:45AM – 11:47AM	Introduction to the Secretary <b>RODOLFO C. GARCIA</b> Undersecretary/ Chief of Staff
11:47AM – 12:00Noon	Year-End Message <b>ROY A. CIMATU</b> Secretary
	Unveiling of DENR Multi-Purpose Building Marker
<b>PART II – CENTRAL OFFICE ASSESSMENT</b>	