



Republic of the Philippines  
**Department of Environment and Natural Resources**  
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**YEAR-END EMPLOYEES' GENERAL ASSEMBLY**

**Theme: *Patuloy na Malasakit at Pagtutulungan Sagot sa Pandemya ngayong Pasko***  
22 December 2021, DENR Multi-Purpose Building and via Zoom Video Conferencing

**A D V I S O R Y**

1. All officials and employees from the Central Office, Bureaus, Attached Agencies, Regional Executive Directors (REDs), EMB and MGB Regional Directors (RDs), Provincial Environment and Natural Resources Offices (PENROs) and Community Environment and Natural Resources Offices (CENROs) are invited to attend the CY 2021 DENR Virtual Year- End Employees' General Assembly on December 22, 2021, 8:00 AM onwards.
2. The program is a hybrid celebration where the majority of the audience will use the Zoom teleconferencing application, and face-to-face attendance inside the DENR Multi-Purpose Building.
3. All officials and personnel at the Central Office who signified their intention to report on December 22, 2021 are enjoined to attend the program at the venue. All Bureaus (except ERDB) and DENR National Capital Region are likewise requested to send a minimum of thirty (30) and maximum fifty (50) personnel.
4. DENR Central Office employees who will report on-site shall still be required to log in their office attendance via the Biometric Attendance System. All must observe the minimum public health standards set by the Inter-Agency Task Force for the Management of the Emerging Infectious Diseases, such as physical distancing and wearing of face masks during the day.
5. Wear white polo shirt/blouse during the event and bring reusable bottle/tumbler.
6. Please use this format as your username in zoom: R1 Juan Dela Cruz
7. Zoom link for the following offices are as follows:
  - **Central Office, Bureaus, and Attached Agencies**  
Meeting ID: 923 8236 0186  
Passcode: DENR2021
  - **Regional Offices, PENROs and CENROs:**  
Meeting ID: 886 2834 6203  
Passcode: DENR2021
8. Zoom host will let you in at 7:50AM on December 22, 2021.
9. Ensure that the respective microphone is **MUTE** while the program is on-going
10. Attached is the program for the Year End Employees' General Assembly

**BENNY D. ANTIPORDA**  
Undersecretary and Over-All Co-Chairperson  
Oversight Committee, Year-End Employees'  
General Assembly



**2021 DENR VIRTUAL YEAR-END EMPLOYEES' GENERAL ASSEMBLY**  
**"Patuloy na Malasakit at Pagtutulungan Sagot sa Pandemya ngayong Pasko"**

Wednesday, December 22, 2021  
 Via Zoom teleconferencing application

Time	Activity
<b>PART I – MORNING PROGRAM</b>	
8:00AM – 9:00AM	Registration
9:00AM – 10:00AM	AVP
10:00AM – 10:15AM	Unveiling of DENR Multi-Purpose Building Marker
10:15AM – 11:30AM	Interfaith Prayer Thanksgiving Mass
11:30AM – 11:35AM	Welcome Message <b>ATTY. ERNESTO D. ADOBO, JR., CESO I</b> Undersecretary Legal, Administration, Human Resources and Legislative Affairs
11:35AM – 11:40AM	Message of Support <b>ATTY. ELIZABETH ALEXANDRA MARY D. PIMENTEL</b> K4 National President /President LMB-DENREU
11:40AM – 12:00Noon	AVP Presentation from DENR National Capital Region AVP Presentation from DENR Region 6 AVP Presentation from DENR Region 10
12:00Noon - Onwards	Introduction to the Secretary <b>RODOLFO C. GARCIA</b> Undersecretary/ Chief of Staff
	Year-End Message <b>ROY A. CIMATU</b> Secretary
<b>PART II – CENTRAL OFFICE ASSESSMENT</b>	

Ms. Janelle Tee and Mr. James Ronald (a.k.a Moymoy)  
 Masters of Ceremonies