



Republic of the Philippines
Department of Environment and Natural Resources
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December 19, 2021

MEMORANDUM

TO : All Regional Executive Directors
DENR

FROM : The Undersecretary
Legal, Administration, Human Resources
and Legislative Affairs

SUBJECT : **REPORT ON THE EFFECTS OF TYPHOON ODETTE**

Relative to Typhoon Odette which pummeled the country on December 16 and 17 2021, several regions were affected due to the strong winds and heavy rainfall brought about by the typhoon causing massive flooding and damage to property.

In this connection, please accomplish/fill-up, affix your signature and submit to the Office of the undersigned the Attached Form in order to assess the extent of damage the Typhoon has caused in your respective regions and address the needs of affected DENR Employees.

For compliance.


ATTY. ERNESTO D. ADOBO, JR., *CESO I*

cc: The Assistant Secretary
Administration and Human Resources

MEMO NO. 2021 - 869

DAMAGE ASSESSMENT FORM

DENR Regional Office: _____

Table 1

OFFICE/S AND PROPERTY AFFECTED	EXTENT OF DAMAGE	ACTION TAKEN	REMARKS

Table 2

NAME OF AFFECTED EMPLOYEES	OFFICE ASSIGNMENT	ASSISTANCE PROVIDED / NEEDED TO BE PROVIDED	REMARKS

Regional Executive Director