



Republic of the Philippines
Department of Environment and Natural Resources
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MEMORANDUM

TO : **The Directors**
Foreign Assisted and Special Projects Service
Human Resource Development Service

The Bureau Directors
Biodiversity Management Bureau
Forest Management Bureau
Land Management Bureau
Ecosystems Research and Development Bureau
(National Technical Working Group, NCI-SRD)

The Regional Executive Director
DENR Region III
(RCI-TWG, NCI-SRD)

FROM : The Undersecretary
Policy, Planning and International Affairs
& Permanent Alternate, DENR National Steering Committee
DA-DAR-DENR-DILG NCI-SRD

SUBJECT : **REVISED CONVERGENCE AREA DEVELOPMENT PLAN (CADP)
MANUAL OPERATIONS WRITESHOP (FINALIZATION) ON MARCH 29
TO 31, 2022**

DATE : **MAR 08 2022**

This has reference to the attached letter dated February 23, 2022 from Undersecretary Waldo R. Carpio, Special Concerns, Department of Agriculture and Permanent Alternate Chairperson National Steering Committee, DA-DAR-DENR-DILG NCI-SRD, requesting the participation of the following offices under the Capacity Development Component Working Group and Regional Convergence Initiative-Technical Working Group (RCI-TWG) in the Revised Convergence Area Development Plan (CADP) Manual of Operations Writeshop (Finalization) which will be held through physical/in-person and online format on March 29 to 31, 2022 in Bataan:

PARTICIPANTS	OFFICE/REGION	NO. OF PAX	MODE OF PARTICIPATION
Capacity Development Component Working Group (CD-CWG)	BMB, ERDB, FASPS, FMB, HRDS, LMB	Two (2) per office	Physical
Regional Convergence Initiative Technical Working Group (RCI-TWG)	DENR Region III	One (1)	Physical

The activity aims to finalize the revision of the CADP Manual of Operations to produce a publication-ready draft and address remaining concerns and comments for finalization. The revised CADP Manual of Operations aims to institutionalize the procedure on the implementation of convergence areas and provide updated, recommended practices that can be applied to convergence initiatives.

In this regard, please ensure your official representative/s which are members of the CD CWG and RCI-TWG involved in the NCI-SRD implementation.

Please confirm your attendance through <https://tinyurl.com/FINRevCADPManOps> on or before 23 March 2022. For queries and other concerns, you may contact Ms. Marineh Ambrosio, NCI-SRD Secretariat at telephone numbers 8929-4927/8929-5683 or through email at ncisrd@da.gov.ph.

For your information and appropriate action.


ATTY. JONAS R. LEONES



Moises Mendoza <armoisesmendoza@gmail.com>

Fw: Invitation to the NCI-SRD Revised CADP Manual of Operations Writeshop (Finalization), March 29-31, 2022, Bataan

Lorie Basilio <loreta_basilio@yahoo.com>
To: Moises Mendoza <armoisesmendoza@gmail.com>

Fri, Mar 4, 2022 at 9:13 AM

moi paprint

salamat

----- Forwarded Message -----

From: Ermalyn Ulalan <ermalynuc03@gmail.com>**To:** Loreta Basilio <loretabasilio@yahoo.com>; "loreta_basilio@yahoo.com" <loreta_basilio@yahoo.com>**Sent:** Wednesday, March 2, 2022, 12:53:57 PM GMT+8**Subject:** Fwd: Invitation to the NCI-SRD Revised CADP Manual of Operations Writeshop (Finalization), March 29-31, 2022, Bataan

Greetings, Undersecretary Leones!

The National Convergence Initiative for Sustainable Rural Development (NCI-SRD) shall be conducting the **Revised Convergence Area Development Plan (CADP) Manual of Operations Writeshop (Finalization) on March 29 to 31, 2022 in Bataan**. The activity aims to finalize the revision of the CADP Manual of Operations which has undergone two initial writeshops last year. The Manual shall serve as guide for the implementation of convergence areas under the NCI-SRD. For further information, please see attached letter and provisional program for your reference.

We would like to encourage the physical participation of our National Technical Working Group (NTWG) members from DA, DAR, DENR, and DILG as they are the primary, target participants for this activity. Attendees may confirm through our online confirmation form, <https://tinyurl.com/FINRevCADPManOps> on or before 23 March 2022.

For other clarifications or concerns, your staff may contact Ms. Marineh Ambrosio of the NCI-SRD National Secretariat at (632) 8929 4927 or local 2275, or email us at ncisrd@da.gov.ph.

Hoping for a favorable response.

Thank you.

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Sincerely,

Marineh V. Ambrosio

Project Development Officer


CD CWG Designee, NCI-SRD

**NCI-SRD National Secretariat**

phone: (632) 8929 4927 or local 2275

website: ncisrd.da.gov.phaddress: 2nd Floor, Bureau of Soils and Water Management,
Visayas Avenue corner Elliptical Road, Diliman, Quezon City




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2 attachments

 **Program.pdf**
666K


 **Letter for DENR.pdf**
519K

	Republic of the Philippines DA - DAR - DENR - DILG National Convergence Initiative for Sustainable Rural Development (NCI-SRD)	Reference Code:	NCI-SRD_FR_006_1
	PROGRAM OF ACTIVITIES	Control No.:	
		Effective date:	March 31, 2020
		Page No.:	1 of 2

Revised Convergence Area Development Plan (CADP) Manual of Operations Writeshop (Finalization)
 29-31 March 2022
 Bataan, Central Luzon


PROGRAM OF ACTIVITIES

Day 1, Tuesday, March 29, 2022	
9:00 AM – 10:00 AM	Arrival, Preparation of Equipment, and Registration of Participants <i>National Secretariat</i>
Opening Ceremonies	
9:10 am – 9:20 am	Invocation and Philippine National Anthem <i>National Secretariat</i>
9:20 am – 9:30 am	Introduction of Participants <i>National Secretariat</i>
9:30 am – 9:45 am	Welcome Remarks CRISPULO G. BAUTISTA Regional Executive Director, DA-RFO Central Luzon and Chairperson, Regional Convergence Initiative Technical Working Group (RCI TWG) Central Luzon USEC. WALDO R. CARPIO Undersecretary for Special Concerns and Permanent Alternate Chairperson, National Steering Committee, NCI-SRD
9:45 am – 9:50 am	Photo Opportunity Session
9:50 am – 10:00 am	House Rules <i>National Secretariat</i>
10:00 am – 10:15 am	Rationale, Leveling of Expectations and Mechanics of the Writeshop
10:15 am – 10:45 am	Overview of the CADP Manual of Operations <i>National Secretariat</i>
10:45 am – 12:00 am	Finalization Write-up: Introduction to the Manual
12:00 pm – 1:00 pm	<i>Lunch</i>
1:00 pm – 1:15 pm	<i>Icebreaker</i>
1:15 pm – 2:00 pm	Finalization Write-up: Preparatory Phase - Mobilization of Working Groups and Conduct of Orientation
2:00 pm – 3:00 pm	Finalization Write-up: Preparatory Phase - Selection of Convergence Areas (Must and Prioritization Criteria)
3:00 pm – 3:30 pm	Finalization Write-up: Planning Phase - Data Gathering and Validation
3:30 pm - 4:00 pm	Finalization Write-up: Planning Phase – Convergence Area Framework
4:00 pm – 5:00 pm	Finalization Write-up: Planning Phase – Outline of the CADP
Day 3, Wednesday, March 30, 2022	
9:00 am – 9:10 am	Registration of Participants

	Republic of the Philippines DA - DAR - DENR - DILG National Convergence Initiative for Sustainable Rural Development (NCI-SRD)	Reference Code:	NCI-SRD_FR_006_1
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	<i>National Secretariat</i>
9:10 am – 9:20 am	<i>Energizer</i>
9:20 am – 9:30 am	Recap of Day 1 and Summary of Agreements
9:30 am – 10:00 am	Finalization Write-up: Planning Phase – CADP Evaluation/Review
10:00 am – 11:00 am	Finalization Write-up: Planning Phase – Launching
11:00 am – 12:00 pm	Finalization Write-up: Implementation Phase – Organization and Management
12:00 pm – 1:00 pm	<i>Lunch</i>
1:00 pm – 1:15 pm	<i>Icebreaker</i>
1:15 pm – 2:00 pm	Finalization Write-up: Implementation Phase – The Four Components
2:00 pm – 3:00 pm	Finalization Write-up: M&E Phase – RBME System
3:00 pm – 4:30 pm	Finalization Write-up: Institutionalization and Sustainability Phase – Major Sustaining Factors

Day 3, Thursday, March 31, 2022	
9:00 am – 9:10 am	Registration of Participants <i>National Secretariat</i>
9:10 am – 9:20 am	<i>Energizer</i>
9:20 am – 9:30 am	Recap of Day 2 and Summary of Agreements
Closing Ceremonies	
9:30 am – 10:00 am	Ways Forward
10:00 am – 10:15 am	Closing Remarks ROSANA P. MULA <i>Director for DA-ATI and Chairperson, Capacity Development Component Working Group (CD CWG), NCI-SRD</i>
10:15 am – 10:30 am	Distribution of Certificates

	Republic of the Philippines DA - DAR - DENR - DILG National Convergence Initiative for Sustainable Rural Development (NCI-SRD)	Reference Code:	NCI-SRD_FR_018_3
	LETTER	Control No.:	NCI-SRD-02-074-22
		Effective date:	October 15, 2020
		Page No.:	1 of 2

February 23, 2022

ATTY. JONAS R. LEONES, CESO I

Undersecretary for Policy, Planning and International Affairs
 Department of Environment and Natural Resources (DENR)
 Visayas Avenue, Diliman, Quezon City

Dear Undersecretary Leones:

This has reference to the **Revised Convergence Area Development Plan (CADP) Manual of Operations Writeshop (Finalization) on March 29 to 31, 2022 in Bataan**. Simultaneously, this will be held online via Zoom.


In this regard, we respectfully request your assistance in facilitating the physical attendance of the Chairperson of the Policy and Advocacy Component Working Group, Director Glenn Marcelo G. Noble, and/or his permanent alternate representative from DENR-PPS on the abovementioned activity. Moreover, we kindly request your office's facilitation of the attendance and participation of the following offices:

WORKING GROUP (WG)	OFFICE/REGION	NUMBER OF SLOTS	MODE OF PARTICIPATION
1. Capacity Development CWG	BMB, ERDB, FASPS, FMB, HRDS, LMB	Two (2) per office	physical
2. Regional Convergence Initiative TWG	Central Luzon	One (1)	physical

The activity aims to finalize the revision of the CADP Manual of Operations to produce a publication-ready draft and address remaining concerns and comments for finalization. The Revised CADP Manual of Operations aims to institutionalize the procedure on the implementation of convergence areas and provide updated, recommended practices that can be applied to convergence initiatives. Attached is the provisional program for your reference.



The NCI-SRD National Secretariat shall ensure that all venue, food, and logistical arrangements are compliant with applicable health and physical distancing protocols. You may confirm participation through our online confirmation form <https://tinyurl.com/FJNRevCADPManOps> on or before 23 March 2022.

	Republic of the Philippines DA - DAR - DENR - DILG National Convergence Initiative for Sustainable Rural Development (NCI-SRD)	Reference Code:	NCI-SRD_FR_018_3
	LETTER	Control No.:	
		Effective date:	October 15, 2020
		Page No.:	2 of 2

For other clarifications or concerns, your staff may contact Ms. Marineh Ambrosio of the NCI-SRD National Secretariat at (632) 8929 4927 or local 2275, or email us at ncisrd@da.gov.ph

Sincerely,


WALDO R. CARPIO

Undersecretary for Special Concerns
 Department of Agriculture *and*
 Permanent Alternate Chairperson
 National Steering Committee (NSC)
 DA-DAR-DENR-DILG NCI-SRD