



Republic of the Philippines
Department of Environment and Natural Resources
Visayas Avenue, Diliman, Quezon City
Tel Nos. 929-6626 to 29; 929-6633 to 35
929-7041 to 43; 929-6252; 929-1669
Website: <http://www.denr.gov.ph> / E-mail: web@denr.gov.ph

MEMORANDUM

TO : **All Bureau Directors**
All Heads of Attached Agencies
All Regional Executive Directors
All Regional Directors (EMB, and MGB)

ATTENTION:
CODI Officers and Members

FROM : **The Undersecretary**
Finance, Information Systems, and Climate Change
The Chairperson
DENR National GAD Focal Point System
The Chairperson
DENR Central Office Committee of Decorum and Investigation (CODI)

SUBJECT : **ADOPTING A CULTURE OF SAFETY AND SAFE WORK SPACES AT DENR: A WEBINAR FOR THE DENR CODIs NATIONWIDE, 22 MARCH 2022, 1:30 PM TO 5:00 PM**

DATE : 11 March 2022

In line with the 2022 Women's Month Celebration pursuant to Proclamation No. 227 dated March 20, 1998, the DENR GAD Central Office had lined-up some activities. The main aim of this year's celebration is to ensure equal and active participation of women in environmental management, climate change concerns, disaster risk management, and Covid-19 recovery.

Given the growing need to prevent occurrences of Sexual Harassment, the GAD Office in coordination with the DENR Central Office Committee on Decorum and Investigation (CODI) will be holding "*Adopting a Culture of Safety and Safe Work Spaces: A Webinar for the DENR Committees on Decorum and Investigation (CODI) Nationwide, on 22 March 2022 (Tuesday), 1:30PM to 5:00PM.*" This is intended for members of the DENR Committees on Decorum and Investigation (CODI) from the DENR Central Office, Bureaus, Attached Agencies, and our 16 Regional Offices. Speaker for this activity is from the Department of Social Welfare and Development (DSWD).

Link to this activity is:

<https://zoom.us/j/96239802829?pwd=OTF6dXZlc3ZPenFOMEVkJN0xIRWVYdz09>
Meeting ID: 962 3980 2829
Passcode: DENRCODI

To confirm, click this link <https://tinyurl.com/registercodi> on or before **17 March 2022**.
Attached in the Program for this activity.

Should you have queries, please communicate with the DENR GAD Office at the following email addresses: gad_denr@yahoo.com, cdrbasug@denr.gov.ph, tongks91@yahoo.com and genie.c.chavez@gmail.com.

For compliance.


ATTY. ANALIZA REBUELTA-TEH



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**ADOPTING A CULTURE OF SAFETY AND SAFE WORK SPACES AT DENR:
A WEBINAR FOR THE DENR CODIs NATIONWIDE**
22 March 2022 (Tuesday), 1:30 PM – 5:00 PM, via zoom platform

PROGRAM FLOW

Shifting norms and behavior requires collective efforts from parties to adjust behavior and attitudes in the workplace and develop a gender-balanced work environment that is free of sexual harassment, hence this activity.

Objectives of the webinar:

1. Increase awareness and accuracy of recognizing sexual harassment
1. Sensitize employees to the illegality and offensiveness of sexual harassment and how damaging to the employees and the workplace
2. Create an anti-sexual harassment policy, including measures for follow-through
3. In place provision for mental and emotional support for employees; and
4. Cultivate a more inclusive and safe workplace culture.

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| 1:30 PM – 1:35 PM (5 minutes) | Welcome Remarks Asec. Ruth M. Tawantawan <i>Assistant Secretary for Administration & Human Resource Vice-Chairperson of DENR Central Office's Committee on Decorum and Investigation (CODI)</i> |
| 1:35 PM – 1:45 PM (10 minutes) | Opening Message Atty. Analiza Rebuelta-Teh <i>DENR Undersecretary for Finance, Information Systems and Climate Change, and Chairperson, DENR Central Office CODI</i> |
| 1:45 PM – 3:45 PM (120 minutes) | Adopting a Culture of Safety and Safe Work Spaces at the DENT <i>Speaker: DSWD</i> |
| 3:45 PM – 4:15 PM (30 minutes) | Open Forum: Q&A |
| 4:15 PM – 4:30 PM (15 minutes) | Closing Miriam M. Marcelo <i>OIC-Director, Human Resource Development Service CODI Member</i> |

Moderator: Director Elenida DR Basug
Director, DENR Gender and Development Office
CODI Member and Head of CODI Secretariat