



Republic of the Philippines  
**Department of Environment and Natural Resources**  
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**MEMORANDUM**

**TO : The Director**  
Environmental Management Bureau

**The Regional Directors**  
EMB NCR  
EMB Region 10

**FROM : The Undersecretary/Chief of Staff**

**SUBJECT : INTERNAL AUDIT NOTIFICATION**

**DATE : MAR 14 2022**

This has reference to the Internal Audit on EMB's Financial Management System, with corresponding audit plan which was approved by the Secretary on 8 March 2022. The focus of the audit engagement is on the following:

- budget;
- grant, utilization and liquidations of fund transfer to Regional Offices;
- grant, utilization and liquidations of cash advances;
- grant, utilization and liquidations of fund transfers to implementing agencies;
- mandatory deductions;
- plant, property and equipment (PPE) and accountability;
- recurring findings of the Commission on Audit (COA); and
- status of implementation of COA recommendations.

Relative to this, we would like to invite you and the other concerned personnel to an Entry Conference on 17 March 2022 (9:30 am) via Google Meet ([meet.google.com/uwp-kxqg-khq](https://meet.google.com/uwp-kxqg-khq)). The agenda of the activity are as follows:

- overview of the internal audit engagement; and
- audit requirements/arrangements.

In addition, may we request briefing from the concerned offices on the aforementioned areas, to be held immediately after the entry conference.

For coordination, questions and further clarifications, your staff may contact **CJ Savella** of the Management Audit Division at 09777067965 (mobile number); or email us at [ias.mad@denr.gov.ph](mailto:ias.mad@denr.gov.ph).

For your information, appropriate action, and attendance.

  
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**RODOLFO C. GARCIA**