



Republic of the Philippines
Department of Environment and Natural Resources
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MEMORANDUM

FOR : All Undersecretaries
The Acting Head Executive Assistant
All Assistant Secretaries
All Bureau Directors
All Service Directors

FROM : The Undersecretary
Policy, Planning and International Affairs

SUBJECT : **HIGHLIGHTS OF EXECUTIVE COMMITTEE MEETING NO. 2022-02 HELD ON MARCH 14, 2022, 10:00 AM AT THE DENR-OSEC CONFERENCE ROOM**

DATE : **MAR 24 2022**

We are furnishing herewith the Highlights of Executive Committee Meeting No. 2022-02 held on March 14, 2022.

As regard the instructions that require inputs/updates from your office, please submit status of action taken thereon to the Policy and Planning Service - Policy Studies Division as soon as possible. You may send updates via email to oueica.denr@gmail.com and psddivision@gmail.com.

For your information and/or appropriate action.


ATTY. JONAS R. LEONES

MEMO NO. 2022 - 182



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EXECUTIVE COMMITTEE MEETING NO. 2022-02
HIGHLIGHTS OF THE MEETING

14 March 2022, 10:00 AM, OSEC Conference Room, DENR Central Office Building
Visayas Avenue, Diliman, Quezon City

The Executive Committee meeting commenced at 10:04 AM and was presided over by Acting Secretary (Sec.) Jim O. Sampulna.

AGENDA	AGREEMENTS/INSTRUCTIONS/UPDATES	PERSON/OFFICE RESPONSIBLE	TIMELINE
1. Management Conference	<ul style="list-style-type: none">Undersecretary (USEC) Jonas R. Leones announced that the Management Conference will be held tentatively on March 28 to March 31. The first part will feature the Operational issues of the Regional Executive Directors (REDs), to be spearheaded by the USEC for Field Operations. The Secretary will also address the REDs to give his marching orders. The second phase will be the discussion of the Budget and Finance Matters of the Department for 2023. The REDs have already been given the guidelines on the preparation of the Work and Financial Plan based on the direction of the Department of Budget and Management (DBM) and the direction of the Secretary. Panel discussions will be convened and it will be composed of five panels to be headed by the USECs. The management conference will be held in Cebu tentatively.		

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	<ul style="list-style-type: none"> • USEC Juan Miguel T. Cuna added that the Secretary's presence is highly requested on March 28. The venue will tentatively be in Marco Polo Hotel in the old Cebu Plaza. 		
<p>2. Other Matters: Future of DENR</p> <ul style="list-style-type: none"> - Streamlining of Approving Authorities 	<ul style="list-style-type: none"> • Sec. Jim O. Sampulna instructed all USECs and Assistant Secretaries (ASECs) to study which documents under their respective sectors/jurisdictions they can sign. This is to empower them and to fast track documents. • Sec. Sampulna said to facilitate the issuance of a new policy or order on the approving authority for Travel Orders. • USEC Ernesto D. Adobo said that this can be incorporated in the amendment to the DENR Administrative Order on the Manual of Authorities on Human Resources and Administrative Matters 	<p>All USECs and ASECs</p> <p>USEC Adobo, HEA, Planning Cluster</p> <p>USEC Adobo</p>	
<ul style="list-style-type: none"> - Provisional Permit for Special Use Agreements in Protected Areas (SAPA) 	<ul style="list-style-type: none"> • Sec. Sampulna instructed BMB to draft guidelines regarding the issuance of a provisional permit for SAPA with the approving authority as the RED, due to the numerous complaints on the delays in the approval. He emphasized that this is a priority in order to alleviate the financial and economic impacts brought about by the COVID 19 Pandemic. • USEC Adobo suggested that this can be patterned on what is being done by the lands sector. In Region 13, they issued a Memorandum of Agreement for 1-2 years prior to the issuance of the SAPA. • ASEC Marcial C. Amaro, Jr. said that there is a recent DAO issued in approving provisional permit in the Forestry sector. Moreover, 	<p>BMB, USEC Adobo</p>	<p>March 16, 2022 (Wednesday)</p>

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	<p>the delay may be attributed to the issuance of clearance from the National Commission on Indigenous Peoples and their Free and Prior Informed Consent. The applicant is given two years to secure the actual permit but they may already start activities once they have the provisional permit, provided they have submitted their requirements.</p>		
<p>- Assignments of ASECs</p>	<ul style="list-style-type: none"> • Sec. Sampulna announced that the Undersecretaries will meet to finalize the assignments of the Assistant Secretaries. • ASEC Ruth Tawantawan was assigned to draft the Special Orders, which will be coursed through USEC Adobo. 	<p>All USECs</p> <p>ASEC Tawantawan</p>	
<p>- Maintenance of Chainsaws</p>	<ul style="list-style-type: none"> • Sec. Sampulna instructed USEC Cuna to issue an order to all REDs, PENROs and CENROs to maintain at least three chainsaws in their offices to aid in Disaster Relief operations during typhoons. He suggested that they may use chainsaws that have been confiscated. 	<p>USEC Cuna</p>	
<p>- Guidelines on the Collection of Fees and Charges</p>	<ul style="list-style-type: none"> • USEC Leones informed the Secretary regarding the Memorandum to All REDs instructing them to maintain original fees and charges for SAPA, Foreshore Lease Agreement (FLA) and Forest Land Use Agreement for Tourism Purposes (FLAGT). • There are guidelines being crafted on the collection of fees and charges for SAPA, FLA and FLAGT. The draft guidelines contains provisions on deferment of payments as well as postponing the application of the reappraised fees, which have significantly increased due to the increase in zonal value. The Guidelines are being finalized and will be presented to agencies 		

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	<p>like the Department of Finance, National Economic Development Authority, etc.</p> <ul style="list-style-type: none"> • Sec. Sampulna recommended studying the possibility of issuing the guidelines without consulting the said agencies. 	USEC Leones, PPS	
<ul style="list-style-type: none"> - Reporting of Newly Appointed PENROs 	<ul style="list-style-type: none"> • USEC Adobo recommended that PENRO appointees should report to the location where their position is lodged at least for a day prior to the resumption of their original positions in their current locations. This is to fulfill the administrative requirements for their salaries. The RED can then ask the local Commission on Elections for permission on designating the PENROs back to their current location. • USEC Cuna subscribed to USEC Adobo's position. • Preparation of the Order will be accomplished by the Office of USEC Adobo. 	USEC Adobo	
<ul style="list-style-type: none"> - Updates on the Preparation of the 2023 Budget Proposal 	<ul style="list-style-type: none"> • USEC Analiza R. Teh provided updates on the preparation of the 2023 Budget. It will continue to focus on water resilience and will utilize spatial planning. She identified key activities that the Bureaus should be able to set or establish as a guide for the regional offices. During the budget defense in the Management Conference in Cebu, the panel, headed by the USEC, will look at the Regional Offices budget. The utilization and allocation of their Budget should be presented. There will be parameters for reviewing the Budget Defense of Regional Offices. Also, Bureaus should update their respective Sectoral Plans as basis for the Budget Plan to allocate resources properly. The EMB and MGB 		

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	budgets will also be reviewed to make sure that DENR has a coherent budget proposal in 2023. <ul style="list-style-type: none"> • Sec. Sampulna requested USEC Cuna to instruct all CENROs and PENROs to manage and approach their congressmen and address their concerns prior to the budget hearing. 	USEC Cuna	
	<ul style="list-style-type: none"> • Sec. Sampulna enjoined officials that are not busy to visit DENR field offices. 		
	<ul style="list-style-type: none"> • USEC Rodolfo C. Garcia announced that he already submitted his resignation 		

There having no other matters to discuss, the meeting was adjourned at 10:50 AM.