

Republic of the Philippines
Department of Environment and Natural Resources
Visayas Avenue, Diliman, 1106 Quezon City
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E-mail: web@denr.gov.ph; Website: www.denr.gov.ph

January 4, 2022

MEMORANDUM

FOR/TO : Undersecretary for Policy, Planning and International Affairs
Assistant Secretary for Finance, Information Systems and Mining
Concerns
Assistant Secretary for Policy and Planning and FASP and FMB
Director in Concurrent Capacity
Head Executive Assistant
All Bureau Directors (BMB, ERDB, EMB, FMB, LMB, and MGB)
Heads of Attached Agencies (NAMRIA, NWRB and PCSDS)
All Service Directors
Executive Directors (MBCO, RBCO, PRCMO)
Members of the FDU Technical Working Group
Representative from Undersecretary for Legal, Administration, Human
Resources and Legal Affairs (LAHRLA)

FROM : The Undersecretary
Finance, Information Systems and Climate Change

SUBJECT : Full-Time Delivery Unit (FDU) Meeting

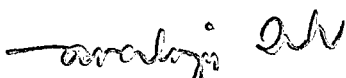
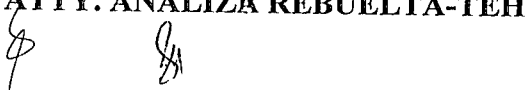
Please be informed that the 1st meeting of the Full-Time Delivery Unit will be held on **January 17, 2022 (Monday), 2:00 PM – 4:00 PM via Zoom Platform**. Attached is the program for the said meeting.

All participants are requested to accomplish and submit the online pre-registration form on or before **January 13, 2022** thru this link: <https://bit.ly/Pre1stFDUMeeting2022>. The attendance Zoom link, meeting ID, and passcode will be sent thru the email of the participants who successfully accomplished the online pre-registration form.

The office of the Director, FMS will be coordinating with concerned offices regarding their reports and presentation for the meeting.

For further details, please contact Ms. Caroline B. Mahusay and Ms. Lea Marie F. Blas of Management Division at telephone no. 8926-69-98, IP Phone trunk line nos. 8249-3367 and 8248-3367 loc. 1027/1028.

Your attendance to the said meeting is hereby enjoined.


ATTY. ANALIZA REBUELTA-TEH


1st FULL-TIME DELIVERY UNIT MEETING 2022

January 17, 2022

2:00 PM – 4:00 PM

AGENDA	To be presented by
1. Matters arising from the agreements of the previous meeting	Ms. Evelyn G. Nillosan Chief, Management Division
2. Status of Balances of Funds for FY 2021 <ul style="list-style-type: none">➤ By Office➤ By Major Programs➤ Agency Performance Review	Director Angelito V. Fontanilla Finance and Management Service
3. Status of “For Later Release” of Funds for 2021 for Central Office, Bureaus, and Attached Agencies	Ms. Maybell N. Mangubos Chief, Budget Division
4. Updates on the status of Procurement Activities for CY 2021 and Early Procurement Activities (EPA) for CY 2022	Engr. Gilbert C. Mondroy Chief, Property and Supply Management Division
5. Other Matters	
6. Agreement/Next Step	USEC. Analiza Rebuelta-Teh