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NOTICE OF MEETING

FOR/TO : **The Assistant Secretary**
Administration and Legislative Affairs

The Directors
EMB, FMB, MGB, BMB, and ERDB
DENR Task Force
Financial Management Service
Legal Affairs Service
Environmental Law Enforcement and Protection Service
Climate Change Service
Administrative Service
Strategic Communication and Initiative Service
Human Resource Development Service
Internal Audit Service
Knowledge and Information Systems Service
Policy and Planning Service
Foreign Assisted and Special Projects Service

The OIC-Chief
General Services Division

The OIC-Chief
Building and Grounds Maintenance Section

FROM : The Director, Administrative Service

DATE/TIME : 18 April 2022, 3pm onwards

VENUE : DENR Multi-purpose Building

AGENDA :

1. Discussion of the DENR Multi-purpose Building policy guidelines
2. Other Matters

Your attendance is highly requested.

ROLANDO R. CASTRO