



Republic of the Philippines
Department of Environment and Natural Resources
Visayas Avenue, Diliman, Quezon City
Tel Nos. 929-6626 to 29; 929-6633 to 35
Website: <http://www.denr.gov.ph> / E-mail: web@denrgov.ph
OUPPIA Tel. No. 928-1186 and 928-1195 email address: oueiea.denr@gmail.com
Voice-Over-Internet-Protocol (VOIP) Trunkline (632)7553330 local 1068

MEMORANDUM

TO : **The Directors**
Foreign Assisted and Special Projects Service
Ecosystems Research and Development Bureau
Forest Management Bureau
Biodiversity Management Bureau
Land Management Bureau

The Regional Executive Directors
DENR Regions I to XIII and CAR
(RCI-TWG)

FROM : The Undersecretary
Policy, Planning and International Affairs
& Permanent Alternate, DENR National Steering Committee
DA-DAR-DENR-DILG NCI-SRD

SUBJECT : **DA-DAR-DENR-DILG NCI-SRD AGRICULTURE, FORESTRY AND FISHERIES (AFF) ENTERPRISE PROJECT PROPOSAL PACKAGING WRITESHOP**

DATE : **APR 08 2022**

This has reference to the attached letter dated April 4, 2022 from Undersecretary Waldo R. Carpio, Special Concerns, Department of Agriculture and Permanent Alternate Chairperson National Steering Committee, DA-DAR-DENR-DILG NCI-SRD, requesting the participation of the following DENR officials/personnel which are members of the Agriculture, Forestry and Fisheries – Enterprise Cluster and Business Development Component Working Group (AFFECBD CWG) and one (1) representative from each region scheduled on April 26-29, 2022 at the Bureau of Soils and Water Management (BSWM), Upper Dining Hall, SRDC Building, Diliman, Quezon City:

OFFICE	PARTICIPANT	NO. OF PARTICIPANT	PLATFORM
Foreign Assisted and Special Projects Service	Director Ma. Sabrina R. Cruz	One (1)	In-person
Ecosystems Research and Development Bureau	Florita Siapno/Ma. Lourdes Moreno	One (1)	In-Person
Forest Management Bureau	Ildefonso Quilloy/ Rosalie Imperial/Rogelio Gibe	One (1)	In-Person
Biodiversity Management Bureau	Juvy P. Ladisla/Joy Alvarez	One (1)	In-Person
Land Management Bureau	Alex Pascua/ Romeo Mendizabal	One (1)	In-Person
REGIONAL OFFICE			
DENR Regions I to XIII and CAR	One (1) Representative	One (1) per region	Online

In this regard, please ensure your participation or your designated representative in the above activity. Please confirm your attendance/participation on or before **Wednesday, April 20, 2022** through the following link: <https://tinyurl.com/ProjectProposalREG>.

For queries and other concerns, please contact Ms. Jenny Lee Cambe, NCI-SRD Secretariat at telephone numbers 8929-4927/8929-5683 or through email at ncisrd@da.gov.ph.

For your information and appropriate action.


ATTY. JONAS R. LEONES



Republic of the Philippines
Department of Environment and Natural Resources
Visayas Avenue, Diliman, Quezon City
Tel Nos. 929-6626 to 29; 929-6633 to 35
Website: <http://www.denr.gov.ph> / E-mail: web@denrgov.ph
OUPPIA Tel. No. 928-1186 and 928-1195 email address: oueiea.denr@gmail.com
.Voice-Over-Internet-Protocol (VOIP) Trunkline (632)7553330 local 1068

SPECIAL ORDER
No. 2022-_____

SUBJECT: AUTHORIZING THE PARTICIPATION OF SOME DENR OFFICIALS/PERSONNEL IN THE DA-DAR-DENR-DILG NATIONAL CONVERGENCE INITIATIVE FOR SUSTAINABLE RURAL DEVELOPMENT (NCI-SRD) AGRICULTURE, FORESTRY AND FISHERIES (AFF) ENTERPRISE PROJECT PROPOSAL PACKAGING WRITESHOP

In the interest of the service and as part of the Department's continuing support in the National Convergence Initiative for Sustainable Rural Development (NCI-SRD), the participation of some DENR officials/personnel to the DA-DAR-DENR-DILG NCI-SRD of the Agriculture, Forestry and Fisheries – Enterprise Cluster and Business Development Component Working Group (AFFECBD CWG) and one (1) representative from each region scheduled on April 26-29, 2022 at the Bureau of Soils and Water Management (BSWM), Upper Dining Hall, SRDC Building, Diliman, Quezon City is hereby authorized.

This activity shall be attended by the members Agriculture, Forestry and Fisheries – Enterprise Cluster and Business Development Component Working Group (AFFECBD CWG) and one (1) representative from each region as follows:

OFFICE	PARTICIPANT	NO. OF PARTICIPANT
Foreign Assisted and Special Projects Service	Director Ma. Sabrina R. Cruz	One (1)
Ecosystems Research and Development Bureau	Florita Siapno/Ma. Lourdes Moreno	One (1)
Forest Management Bureau	Ildefonso Quilloy/ Rosalie Imperial/Rogelio Gibe	One (1)
Biodiversity Management Bureau	Juvy P. Ladisla/Joy Alvarez	One (1)
Land Management Bureau	Alex Pascua/ Romeo Mendizabal	One (1)
REGIONAL OFFICE		
DENR Regions I to XIII and CAR	One (1) Representative	One (1) per region

All expenses to be incurred relative to the participation of the officials/personnel in the above-mentioned activity shall be chargeable against their respective funds, subject to the usual accounting and auditing rules and regulations. A report shall be submitted to the Undersecretary for Policy, Planning and International Affairs, copy furnished the undersigned within fifteen (15) days after the activity.

This Order shall take effect on the dates herein specified.

ATTY. ERNESTO D. ADOBO, JR., CESO I
Undersecretary
Legal, Administration, Human Resources,
and Legislative Affairs



Republic of the Philippines
DA - DAR - DENR - DILG
**National Convergence Initiative for
Sustainable Rural Development (NCI-SRD)**

LETTER OF INVITATION

Reference Code:	NCI-SRD_FR_018_3
Control No.:	NCI-SRD-04-103-22
Effective date:	October 15, 2020
Page No.:	1 of 2

April 4, 2021

ATTY. JONAS R. LEONES, CESO I

Undersecretary for Policy, Planning and International Affairs
Department of Environment and Natural Resources (DENR)
Visayas Avenue, Quezon City

Dear Undersecretary Leones:

This has reference to the **NCI-SRD AFF Enterprise Project Proposal Packaging Writeshop on April 26-29, 2022 at Bureau of Soils and Water Management (BSWM) Upper Dining Hall, SRDC Building, Dilliman, Quezon City.**

In this regard, we would like to request your office to **facilitate the participation** of the following **DENR Agriculture, Forestry and Fisheries - Enterprise Cluster and Business Development Component Working Group (AFFECBD CWG) members** and the participation of **one (1) DENR representative from each region** in the activity.

Office	No. of Participants
1. Foreign Assisted and Special Project Service (FASPS) <i>Ms. Sabrina Cruz</i>	1
2. Biodiversity Management Bureau (BMB) <i>Ms. Juvy P. Ladisla/Ms. Joy Alvarez</i>	1
3. Ecosystems Research and Development Bureau (ERDB) <i>Ms. Florita Siapno/Ms. Ma Lourdes Q. Moreno</i>	1
4. Forest Management Bureau (FMB); and <i>Ms. Idefonso Quillooy/Ms. Rosalie Imperial/ Mr. Rogelio Gibe</i>	1
5. Land Management Bureau (LMB) <i>Mr. Alex Pascua/Mr. Romeo Mendizabal</i>	1
TOTAL:	5

The activity will run for three and a half (3 ½) days using a blended learning set-up via WebEx. To ensure a productive and efficient discussion, we are requesting the designated participants to be present for the whole duration of the activity, and please note the following:

1. Strict implementation of thirty (30) on-site attendees in the venue. Other participants will be entertained virtually.



Republic of the Philippines DA - DAR - DENR - DILG National Convergence Initiative for Sustainable Rural Development (NCI-SRD)	Reference Code:	NCI-SRD_FR_018_3
	Control No.:	
LETTER OF INVITATION	Effective date:	October 15, 2020
	Page No.:	2 of 2

2. All physical participants should be fully vaccinated. Please bring your vaccination cards;
3. All physical participants shall have a data connection to serve as a back-up in accessing the forms and documents needed for the writeshop;
4. All physical participants are encouraged to bring their own ballpens, laptops, extension cords, extra face masks, and sanitizers; and
5. Accommodations will not be provided to the participants.

Further, we would like to request the remote participants secure a stable internet connection and a conducive environment for web conferencing during the activity. The activity aims to capacitate participants in drafting project proposals on AFF enterprises which shall be subject to fund sourcing. Attached is the provisional program of the activities for your reference.



The participants may confirm their attendance through the following link: <https://tinyurl.com/ProjectProposalREG> **on or before April 20, 2022, Wednesday**. For other concerns, your staff may contact Ms. Jenny Lee Cambe of the NCI-SRD National Secretariat thru telephone number (02) 8929-5683/(02) 8929-4927 or via email at ncisrd@da.gov.ph.

Thank you for your continued support to the NCI-SRD and we are looking forward to DENR's participation in the activity.

Truly yours,


WALDO R. CARPIO

Undersecretary for Special Concerns
Department of Agriculture and
Permanent Alternate Chairperson, National Steering Committee
DA-DAR-DENR-DILG NCI-SRD



NCI-SRD AFF Enterprise Project Proposal Packaging Writeshop

April 26-29, 2022

DA-BSWM, Quezon City with live teleconferencing

PROGRAM OF ACTIVITIES

Day 1, Tuesday, 26 April 2022	
8:15 am - 8:45 am	Registration of Participants <i>National Secretariat</i>
	Opening Ceremonies
8:45 am - 9:00 am	Invocation and Philippine National Anthem <i>National Secretariat</i>
9:00 am - 9:10 am	Acknowledgment of Participants <i>National Secretariat</i>
9:10 am - 9:20 am	Opening Remarks WALDO R. CARPIO <i>Undersecretary for Special Concerns and Permanent Alternate Chairperson, National Steering Committee</i> Photo Opportunity Session
9:20 am - 9:30 am	Presentation of House Rules <i>NCI-SRD National Secretariat</i>
9:30 am - 9:40 am	Rationale, Leveling of Expectations, and Mechanics of the Writeshop
9:40 am - 9:55 am	Pre-test
9:55 am - 10:25 am	Project Development and Official Development Assistance <i>Resource Speaker</i>
10:25 am - 11:20 am	The DA/DAR/DENR/DILG -Wide Project Clearinghouse System <i>AFFECBD CWG</i>
11:20 am - 12:00 am	Open Forum
12:00 pm - 1:00 pm	Lunch Break
1:00 pm - 1:15 pm	Energizer
1:15 pm - 1:20 pm	<i>Introduction of Resource Speaker</i> <i>NCI-SRD Secretariat</i>
1:20 pm - 4:00 pm	Project Identification and Formulation <i>Resource Speaker</i>
Day 2, Wednesday, 27 April 2022	
8:00 am - 8:15 am	Registration of Participants <i>National Secretariat</i>

8:25 am - 8:35 am	Recap of Day 1 and Summary of Agreements
8:35 am - 10:30 am	Problem Tree Analysis Objective Tree Analysis Solution Path <i>Resource Speaker</i>
10:30 am - 12:00 pm	Writeshop
12:00 pm - 1:00 pm	<i>Lunch</i>
1:00 pm - 1:15 pm	Energizer
1:15 pm - 2:30 pm	Presentation (Problem Tree Analysis, Objective Tree Analysis Solution Path) <i>Participants</i>
2:30 pm - 3:30 pm	Logical Framework <i>Resource Speaker</i>
3:30 pm - 5:00 pm	Writeshop
Day 3, Thursday, 28 April 2022	
8:00 am - 8:15 am	Registration of Participants <i>National Secretariat</i>
8:15 am - 8:30 am	Energizer
8:30 am - 8:45 am	Recap of Day 2 and Summary of Agreements
8:45 am - 10:30 am	Presentation (Logical Framework) <i>Participants</i>
10:30 am - 12:00 pm	Discussion on the Details Project Proposal Outline
12:00 pm - 1:00 pm	<i>Lunch</i>
1:00 pm - 1:15 pm	Energizer
1:15 pm - 5:00 pm	Writeshop
Day 4, Friday, 29 April 2022	
8:30 am - 8:45 am	Energizer
8:45 am - 9:00 am	Recap of Day 3 and Summary of Agreements



Republic of the Philippines
DA - DAR - DENR - DILG
**National Convergence Initiative for
Sustainable Rural Development (NCI-SRD)**

Reference Code:

NCI-SRD_FR_020_3

Control No.:

PROGRAM OF ACTIVITIES

Effective date:

October 15, 2020

Page No.:

2 of 2

12:00 pm - 1:00 pm	Lunch
1:00 pm - 1:15 pm	Energizer
1:15 pm - 3:30 pm	Presentation and Critiquing of Detailed Project Proposal Outline (Continuation)
3:30 pm - 3:50 pm	Post-test

3:50 pm - 4:00 pm	Ways Forward <i>National Secretariat</i>
4:00 pm - 4:15 pm	Closing Remarks JUNIBERT E. DE SAGUN <i>Deputy Director, Agribusiness and Marketing Assistance Service (AMAS) and Chairperson, Agriculture, Forestry, and Fisheries- Enterprise Cluster and Business Development Component Working Group (AFECBD CWG)</i>