



Republic of the Philippines
Department of Environment and Natural Resources
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APR 27 2022

MEMORANDUM

FOR/TO : **The Undersecretary for Attached Agencies**

The Directors
Foreign-Assisted and Special Projects Service
Climate Change Service
Financial and Management Service
Administrative Service
Strategic Communication and Initiative Service

All Division Chiefs
Human Resource Development Service

FROM : **The OIC-Director**
Human Resource Development Service

SUBJECT : **WEBINAR ON RA 11032 OR EASE OF DOING BUSINESS AND EFFICIENT GOVERNMENT SERVICE DELIVERY ACT OF 2018**

Pursuant to Special Order No. 2022-190 dated March 23, 2022, the Human Resource Development Service, through the Training and Development Division will conduct batch 2 of the Webinar on RA 11032 or the Ease of Doing Business and Efficient Government Service Delivery Act of 2018 on May 4, 2022. It aims to strengthen the established public service delivery efficiency, reduce red tape and expedite transactions in the DENR.

In relation to this, please advise your respective learners (see attached list) to follow the instructions in the attached document.

For any question or inquiry, please e-mail us at hdds-tdd@denr.gov.ph or send us a message on our official Facebook page, Training and Development Division. Mr. Alexius M. Caayao, program coordinator, may also be reached Tel. No. 84263852 or CP No. 09059904343.

For information.

M. M. Marcello
MIRIAM M. MARCELO

MEMO NO. 2022 - 270

INSTRUCTIONS TO THE LEARNERS

1. Accomplish and submit the Learner's Profile through the link below not later than April 29, 2022.

Learner's Profile Link: <https://forms.gle/m2LqzcgMx4xwE43d6>

2. For first time users, to familiarize themselves to the website <https://zoom.us/> or watch this video <https://www.youtube.com/watch?v=fGbpwZNW3oI>
3. You need to have a cellular phone or a desktop computer/laptop with webcam and a reliable internet connection. It is advisable to use earphones with a microphone for a more interactive experience.
4. For cellular phone users, you need to download the Zocm Cloud Meetings in Google Play Store for Android or the App Store for iPhone.
5. For desktop/laptop users, visit <https://zoom.us/> and click JOIN A MEETING. The Meeting ID and password will be sent to your e-mail and through Messenger group chat. You may opt to download the zoom application, or join from the browser.
6. All learners are required to SIGN IN at 7:30 AM using the zoom link below and follow the instructions on how to join the meeting to be sent by the host to your email accounts

<https://zoom.us/j/98468473283?pwd=dnRnQWZDc1oydXdBc1dka0lMMHlXdz09>

7. All learners are required to be present during the entire webinar wearing appropriate clothes;
8. Close all background applications that have no connection with the webinar;
9. Never interrupt the speaker during the lecture. There will be an opportunity to ask questions after the presentation.
10. Do not leave while the webinar is on-going. The meeting will end when the host exits at the end of the session.
11. For any question or inquiry, you may e-mail us at hrds-tdd@denr.gov.ph, send us a message on our official Facebook page, Training and Development Division or contact Mr. Alexius M. Caayao at 09059904343.

Thank you

TDD-HRDS

WEBINAR ON RA 11032
Ease of Doing Business and Efficient Government Service Delivery Act of 2018
 May 4, 2022, 8:00 AM – 12:00 NN

Office	Name of Pax
Foreign-Assisted and Special Projects Service	Rosemarie L. Carbon
	Ma. Andrea D. Palma
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	Danica Lyn A. Bitel
	Alyssah Micah A. Macasieb
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Lilia R. Pangilinan	
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Office of Undersecretary for Attached Agencies	Lora Mc-ren F. Abengoza
	Lennie B. Castillo
	Farida F. Flaviano