



Republic of the Philippines
Department of Environment and Natural Resources
Visayas Avenue, Diliman, Quezon City
Tel Nos. 929-6626 to 29; 929-6633 to 35
926-7041 to 43; 929-6252; 929-1669
Website: <http://www.denr.gov.ph> / E-mail: web@denrgov.ph

28 APR 2022

MEMORANDUM

**FOR : All Regional Executive Directors
All Bureau Directors
The Director, Policy and Planning Service**

**FROM : The Assistant Secretary
Human Resources, Strategic Communication and Sectoral Initiatives**

**SUBJECT : INVITATION TO NOMINATE ONE (1) PARTICIPANT IN THE
WORKSHOP ON THE FUTURE OF REGULATIONS
ORGANIZED BY THE DEVELOPMENT ACADEMY OF THE
PHILIPPINES AND ASIAN PRODUCTIVITY ORGANIZATION
(APO)**

This pertains to the attached invitation of Dr. AKP Mochtan, Secretary General, Asian Productivity Organization (APO) and A. Tristan R. Suratos, APO Liaison Officer for the Philippines, Development Academy of the Philippines, inviting nominees to participate in the **Workshop on the Future of Regulations on June 29 to July 1, 2022 via virtual session.**

The course is being organized by the Asian Productivity Organization (APO) and the Development Academy of the Philippines (DAP), as the country's National Productivity Organization. The objective of the course is to examine the regulatory challenges of the future and emerging responses to address them across the Asia-Pacific and beyond, among other objectives. Target participants include government officials and staff of public organizations and regulatory agencies, working on regulatory issues and reform.

In this regard, please nominate one (1) candidate who has experience and involvement in working on regulatory issues and reform.

The nominees shall submit the following requirements to HRDS-Training and Development Division **not later than 13 May 2022:**

1. Memorandum addressed to the Chair of the Human Resource Development Committee (HRDC), attention to HRDC Secretariat, **with justification on how will the training benefit the nominee and the project's relevance to the organization needs**, to be endorsed by the Head of Office;
2. Resolution from HRDC counterpart (Regional/Bureau/Attached Agency) nominating the applicant;
3. Invitation letter disseminated by the DENR/sponsoring agency;
4. Service Record;
5. Certificate of No Pending Administrative Case;
6. Certification of actual duties and responsibilities (including past involvement) relevant to the program signed by immediate superior;


7. Certification from the Director supervising human resources/Assistant Regional Director for Management Services/Assistant Director (Regional/Bureau/Attached Agency) stating:
 - a. That the applicant has at least a very satisfactory performance rating for two (2) immediate rating periods;
 - b. That the applicant has no pending scholarship nomination;
 - c. That the applicant has not been a delinquent scholar from a previous scholarship grant; and,
 - d. That the applicant has submitted all the required reports from previous foreign travels.
8. Updated Personal Data Sheet (with list of in-service trainings and seminars attended) and 2 x 2 photo (hard and soft copies);
9. Self-certification of official travel history; and,
10. Individual Development Plan (IDP).

The Human Resource Development Committee (HRDC) will conduct screening and selection of candidates to the said training program.

The closing date for nomination of DAP is on 27 May 2022. The APO Secretariat in Tokyo, Japan, will do the final selection of participants. Selected participants will be requested to submit DAP nomination forms and Candidates Biodata Form, to be provided thereafter.

For questions or clarifications, please contact MJ Del Mundo of APO/DAP Secretariat through email at delmundom@dap.edu.ph cc: apodapsec-gse1@dap.edu.ph.

For your information and appropriate action.


HIRO V. MASUDA, DBA, CESO III



development academy of the philippines

21 April 2022

JIM O. SAMPULNA, CESO I

Acting Secretary
Department of the Environment and Natural Resources
Elliptical Road, Diliiman,
Quezon City

Subject: Workshop on the Future of Regulations
30 June to 1 July 2022, Virtual Session

Dear **Secretary Sampulna**:

The Asian Productivity Organization (APO), in cooperation with the Development Academy of the Philippines (DAP), will be conducting the above-titled workshop from 30 June to 1 July 2022 via Virtual Session. This workshop will examine the regulatory challenges of the future and emerging responses to address them across the Asia-Pacific and beyond, among other objectives.

Target participants include government officials and staff of public organizations and regulatory agencies, working on regulatory issues and reform.

The Academy, as the National Productivity Organization, would like to invite DENR to nominate up to two (2) qualified candidates from within the Department and its attached agencies. The closing date for nomination is on **27 May 2022**, to allow sufficient time for preliminary screening and transmission to the APO. The APO Secretariat in Tokyo, Japan, will do the final selection of participants.

This project will be conducted online using videoconference applications. The participants and resource speakers will virtually attend the workshop using their own devices, applications, and Internet connections. The duration of each day's session is up to three hours per day. The APO Secretariat will inform the participants of the program, applicable videoconference application, and link to the virtual sessions.

Attached for your reference is the Project Notification, while nomination forms can be downloaded from this link: <https://tinyurl.com/y3cv4o2o>. We would appreciate receiving your nominations on or before the above-cited deadline.

For questions or clarifications, please contact **MJ Del Mundo** of our APO/DAP Secretariat thru e-mail at delmundom@dap.edu.ph cc: apodapsec-gse1@dap.edu.ph.

Very truly yours,

A. TRISTAN R. SURATOS
APO Liaison Officer for the Philippines





PROJECT NOTIFICATION

Ref. No.: 22-IP-08-GE-WSP-A-PN2200004-001

Date of Issue	11 April 2022
Project Code	22-IP-08-GE-WSP-A
Title	Workshop on the Future of Regulation
Timing and Duration	29 June–1 July 2022 (three days)
Hosting Country(ies)	Philippines
Modality	Digital Multicountry
Implementing Organization(s)	Development Academy of the Philippines and APO Secretariat
Participating Country(ies)	All Member Countries
Overseas Participants	38
Local Participants	12
Qualifications of Participants	Policymakers and government officials, representatives of government enterprises, and staff of public organizations, regulatory agencies, research institutes, regulatory intermediaries, and private-sector firms working on regulatory issues and reform
Nomination of Participants	All nominations must be submitted through National Productivity Organizations of member countries
Closing Date for Nominations	10 June 2022

1. Objectives

- a. Learn about the latest tools and approaches in regulatory affairs and regulatory management.
- b. Understand the emerging challenges facing regulators and the possible trajectory of regulatory governance in the future.
- c. Share practical examples of new tools and approaches for improving regulatory governance.

2. Background

Regulation is a key factor to promote sustainable, inclusive economic growth, social welfare, and environmental protection. Regulatory policy touches every sector of the economy and affects the day-to-day activities of businesses and citizens. For this reason, ensuring that regulatory practice is transparent, accountable, efficient, and effective is a top priority for any government.

However, regulatory affairs are a dynamic field, and practices have evolved over the past few decades. As indicated in the World Economic Forum's 2020 report on Agile Governance, in the past, regulations tended to rely on command-and-control and prescription. These have faced criticism for inhibiting growth and investment. To address that criticism and adapt to other changing circumstances, such as the rising demand for regulations to address environmental, health, and safety risks, numerous novel approaches to regulation have emerged. Rather than dismantling the entire regulatory apparatus, governments and other stakeholders now seek to create better, smarter regulations. This is evident in the Asia-Pacific, where ASEAN countries have adopted innovative approaches such as international regulatory cooperation to support regional recovery from the COVID-19 pandemic.

Two trends are likely to pose further, far-reaching challenges. First, the pace, scope, and complexity of technological advances and business innovation have created new ways for people to interact. Artificial intelligence, augmented reality, biotechnology, and blockchain technology, for example, are anticipated to revolutionize fields as diverse as agriculture, healthcare, and finance. Second, there has been a global shift in regulatory regimes themselves which allows the use of new tools and strategies for regulatory governance. These include using behavioral insights, risk regulation, anticipatory regulation, co-regulation, and systems thinking. For example, the UK announced a GBP10 million Regulatory Pioneers Fund to test and scale innovative regulations dealing with emerging technologies.

This workshop will examine the regulatory challenges of the future and emerging responses to address them across the Asia-Pacific and beyond. The main question to be addressed is how policymakers and regulators keep pace with new developments and maintain a balance between fostering further innovation, protecting consumers, and addressing broader societal risks. The discussions will cover innovations, tools, strategies, and overall guiding principles underlying new regulatory approaches.

3. Scope, Methodology, and Certificate of Attendance

The duration of each day's sessions will be around three hours comprising presentations by experts, group discussions, and other relevant learning methods. The indicative topics of the presentations are:

Day 1:

- Global trends in regulation
- Behavioral approaches to regulation: Principles and practices

Day 2:

- Smart regulation and co-regulation
- Experimental and anticipatory regulation

Day 3:

- Systems thinking and regulatory governance
- International regulatory cooperation

The detailed program and list of speakers will be provided two weeks prior to the sessions with announcement of the names of the selected participants.

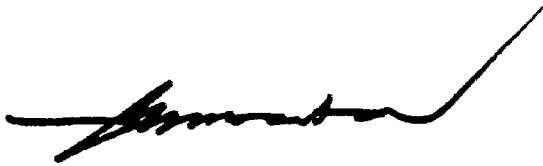
The participants are required to attend all sessions. This full participation is a prerequisite for receiving the APO certificate of attendance.

4. Financial Arrangements

- a. The APO will meet the assignment costs for overseas resource persons.
- b. The host country will meet the assignment costs of local resource persons and for a virtual site visit(s), either broadcast live or recorded as applicable.

5. Implementation Procedures

Please refer to the implementation procedures for APO digital multicountry projects circulated with this document.

A handwritten signature in black ink, appearing to read 'Dr. AKP Mochtan', with a long, sweeping flourish extending upwards and to the right.

Dr. AKP Mochtan
Secretary-General

[Date]

A. TRISTAN R. SURATOS

APO Liaison Officer for the Philippines
Development Academy of the Philippines
DAP Building, San Miguel Avenue,
Ortigas Center, Pasig City

Dear **Mr. Suratos**:

In response to your invitation to nominate participant(s) to the APO project entitled _____
_____ to be implemented on _____,
via Virtual Session, we are nominating the following:

Name	Position/ Designation	Unit/ Department	Active E-mail Address 1	Active E-mail Address 2
1.				
2.				

[Name and contact details of assigned coordinator (if any): _____]

We hereby support the Development Academy of the Philippines (DAP) and the Asian Productivity Organization (APO) in their efforts to encourage and upgrade our country's endeavors to bring about the *Productivity Movement*. For all of our [officials/consultants/employees/members] who would be recipients of this APO grant, we make the following commitments:

1. Within a month upon their return, we will see to it that they submit to us a report containing their significant learning from the APO grant and how they plan to apply this learning to their work, and provide your office, DAP, a copy of these reports;
2. Ensure that they shall keep with the necessary standards of scholarship or accomplishment as required by DAP and APO and that they shall faithfully comply with all the terms and conditions of the contract to be given by DAP prior to attendance;
3. We shall create opportunities for them to share their learning within our [agency/company/organization/institution];
4. We shall allow and encourage them to avail of other opportunities to share their learning with others outside our [agency/company/organization/institution] especially through echo sessions or similar forums organized and/or endorsed by the Development Academy of the Philippines;

We realize that the continuing progress of our [agency/company/organization/institution] and our country will be greatly increased by our efforts to share with others our sincere commitment to be of better service to our [people/customers/clients/stakeholders/members].

Thank You.

[Name of Endorsing Officer]
[Position/Designation]

TRAINING NEEDS AND ENDORSEMENT BY ORGANIZATION/COMPANY

(To be completed by the head of organization/company, HR Director, or authorized official)

A. Minimum requirements for participants:

- A.1. The nominee must meet the *Basic Qualification of Participants* (refer to CBF guide Item A).
- A.2. The nominee must be officially endorsed by the head or deputized official of his/her organization/company.
- A.3. The nominee must be a Filipino Citizen, with at least two (2) years of relevant work experience.
- A.4. The nominee must have at least been conferred a degree.

B. Justification for selection/nomination:

1. What is the project's relevance to the organization/company needs? (please state briefly)

2. How will this training/grant benefit the nominee? (please state briefly)

C. Certification and endorsement by the Head of Organization, HR Director or authorized representative:

I confirm that the statements in this form are true and accurate.

I certify that I nominate [myself / name of nominee] to be a participant of the APO project entitled: _____ to be held on _____.

In the event that the nominee is accepted by APO as a participant, our organization/company will be responsible for the following: 1) ensure that he/she attends the full duration of the project; 2) ensure that he/she does not withdraw from participation on the last minute or without prior due notice; 3) ensure that he/she is not disqualified from the project due to unruly behavior; and 4) ensure that he/she complies with DAP and APO post-training obligations after attendance.

Certified by: / date:

Signature over printed name
Position/Designation
Name of Organization/Company:

Company Seal



development academy of the philippines

GUIDELINES IN FILLING OUT CANDATE'S BIODATA FORM (CBF) (New Normal Guidelines)

Only **one** application form is to be completed for each applicant submitted to:

APO/DAP Secretariat

Development Academy of the Philippines
DAP Bldg., San Miguel Avenue,
Ortigas Center, Pasig City
Philippines

Attention: Michael JM del Mundo

Submit the form via e-mail to: apodapsec@dap.edu.ph cc: delmundom@dap.edu.ph

Please accomplish and submit **on or before** the date and time of the set deadline.

The APO Secretariat in Tokyo (APO Tokyo) will make the final screening and selection of applicants.

Under normal circumstances, applicants will be notified of the result through e-mail from APO Tokyo and formal letter from Development Academy of the Philippines (DAP), at least 1–2 weeks prior to implementation.

*Form created: February 2019
Form Revised: May 2021*

GUIDELINES IN FILLING OUT CANDIDATES BIODATA FORM (CBF)
(For Nominated Candidates)

A. Basic Qualification of Participants

All applicants must meet the specific requirements as stated in the *Qualification of Participants* in the Project Notification (if you do not have a copy, you may download at the APO website at www.apo-tokyo.org or secure from the APO/DAP Secretariat). Other conditions are as follows: (please note that certifications to these items are not required to be submitted):

- A.1. No pending application for an APO project or similar program from other organizations;
- A.2. No pending administrative case or criminal charges;
- A.3. No previous record of disgraceful conduct in similar activity;
- A.4. Cleared of obligation from previous attendance to APO project obligation (submitted post-training requirements);

B. Filling-out the CBF

- B.1. All entries must be typewritten;
- B.2. e-Mail (Your work e-Mail): Please indicate an ACTIVE email address you will use to register to the Zoom platform. Please do not use an office group email;
- B.3. In the Passport Name field, indicate "In process" if not yet available. Disregard if training venue is local, or if modality is Virtual or Online;
- B.4. Item J. Objective for Participation and K. Tentative Action Plan for Post project Follow-up are required to be filled out;
- B.5. Please tick at least one (1) item in I. Areas of Interest;
- B.6. Do not fill out Item N. Confirmation by APO Director/Alternate Director/Liaison Officer;
- B.7. APO Medical Insurance and Declaration, and Certification are not required to be filled out if training modality is Virtual or Online;
- B.8. File must be saved and submitted in MS Excel format (PDF format is not acceptable);

C. Other requirements (submitted together with the CBF)

- C.1. Signed Training Needs and Endorsement by Organization/Company (see separate form). This document may be signed by the nominee's immediate supervisor or authorized HR representative. Dry seal is optional;
- C.2. Scanned copy of valid passport (if available). Disregard if training venue is local, or if modality is Virtual or Online;

D. APO and NPO policies, rules and regulations

- D.1. Shortlisted applications will be transmitted to APO Tokyo, for evaluation and screening by the technical screening committee. The result of the screening will be released by APO Tokyo at least 1–2 weeks prior to the implementation of the project (under normal circumstances);

- D.2 Nomination does not guarantee selection and acceptance by APO Tokyo. Selection is at the discretion of the selection committee of the APO Secretariat. A basic criterion for selection is the homogeneity of the participants in terms of qualifications and work experiences. Non selection therefore does not mean that the candidates concerned are not competent, but sometimes because they are overqualified;
- D.3 APO/DAP Secretariat will notify the applicants of the screening result through issuance of Letter, upon receipt of official notice from APO Tokyo;
- D.4. If a selected participant becomes unable to attend, he/she should inform the APO Liaison Officer immediately and provide the reason for withdrawal;
- D.5. Selected participants are not allowed by APO to engage in any private business activities during the entire duration of the project;
- D.6. Selected participants are required to attend all training days and workshop sessions;
- D.7 First time APO participants are required to attend the Orientation for APO Participants to be scheduled by the APO/DAP Secretariat. They will be provided the list of post-training requirements, briefing materials and the APO Scholarship Contract during the orientation;
- D.8. APO grantees will be required to submit post-training requirements such as copy of the country paper, action plan, presentation materials, scholarship contract, etc., within one (1) month after the project. The APO Secretariat in Japan, on the other hand, may require grantees to submit progress reports of action plans, 3–6 months after the project;

=====