



Republic of the Philippines
Department of Environment and Natural Resources
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MAY 20 2022

MEMORANDUM

TO : **The Director**
Mines and Geosciences Bureau

The Regional Directors
MGB Regions 1-13 and CAR

FROM : **The Assistant Secretary**
Human Resources, Strategic Communication and Sectoral Initiatives

SUBJECT : **INVITATION FOR NOMINATION TO FOREIGN TRAINING
COURSE CAPACITY BUILDING FOR SUSTAINABLE MINING
AND EFFECTIVE UTILIZATION OF MINERAL RESOURCE**

This pertains to the attached invitation of the Technical Education and Skills Development Authority (TESDA), which was received by this office on 12 May 2022, inviting DENR to attend the Japan International Cooperation Agency (JICA) foreign training course entitled "Capacity Building for Sustainable Mining and Effective Utilization of Mineral Resource" to be held in Japan from 04 October to 17 November 2022.

The overall goal of the training course is to promote and manage efficient and environment-friendly mining industry through sustainable resource development and utilization, and the promotion of resource-circulating society. It aims to accomplish this goal by discussing the latest technologies regarding circulating system of utilization of resources such as mining development, production, mine waste, recycling, and environmental protection and rehabilitation. JICA shall cover the costs of the airfares, meal allowance, accommodation, and tuition of the nominees.

In this regard please nominate one (1) candidate with the following qualifications:

1. Geologist and scientist working for the government, governmental organization, or universities, engaging on mineral exploration and research;
2. Three (3) or more years work experience in mineral exploration and research in government, governmental organization, or universities;
3. Possess a Bachelor/Master of Science or Engineering in a geology and/or mining field;
4. Competency in spoken and written English, preferably with official certificate for English ability such as TOEFL, TOEIC, etc, if possible;
5. Competency in computer skills; and
6. In good physical and mental health to attend the program in Japan.

The nominees shall submit the following requirements to the HRDS-Training and Development Division **not later than 30 May 2022**:

1. Memorandum addressed to the Chair of the Human Resource Development Committee (HRDC), attention to HRDC Secretariat, with justification on how the training will benefit the nominee and project's relevance to the organization needs, to be endorsed by the Head of Office;
2. Resolution from the HRDC counterpart (Regional/Bureau/Attached Agency) nominating the applicant;
3. Invitation letter disseminated by the DENR/Sponsoring agency;
4. Service Record (at least two (2) years as a permanent employee);
5. Certificate of No Pending Administrative Case;
6. Certification of actual duties and responsibilities (including past involvement) relevant to the program signed by immediate superior;
7. Certification from the Director supervising human resources/Assistant Regional Director for Management Services/Assistant Director Regional/Bureau/Attached Agency) stating:
 - a) That the applicant has at least a very satisfactory performance rating for two (2) immediate rating periods;
 - b) That the applicant has no pending scholarship nomination;
 - c) That the applicant has not been a delinquent scholar from a previous scholarship grant; and,
 - d) That the applicant has submitted all required reports from previous foreign travels.
8. Updated Personal Data Sheet (with list of in-service trainings and seminars attended) and 2x2 photo (hard and soft copies);
9. Self-certification for official travel history; and,
10. Individual Development Plan (IDP).

The Human Resource Development Committee (HRDC) will conduct the screening and selection of candidates for the learning course. Participants endorsed by the HRDC shall submit to TESDA the JICA Application form with Japanese visa sized photos on white background, diploma or transcript of records, and photocopy of passport. **The deadline for submission of nomination and documentary requirements to TESDA is on 13 June 2022**, with an interview through Google Meet scheduled on 23 June 2022.

The final decision for participation in the training course will be decided by JICA Hokkaido in consultation with concerned organizations in Japan. Notifications on results will be made by the JICA Office or Embassy of Japan not later than 19 August 2022.

Please be informed that due to the Covid-19 Pandemic, there is a possibility that the course period may be changed, shortened, or cancelled. If the training cannot be conducted in Japan, online training may be conducted during the above period.

Attached are the invitation letter from TESDA, letter from JICA, course information, and JICA application form for information and ready reference.

For consideration.


HIRO V. MASUDA, DBA, CESO III



Republic of the Philippines
TECHNICAL EDUCATION AND SKILLS DEVELOPMENT AUTHORITY
ISO 9001: 2015 Certified



11 May 2022

ACTING SECRETARY JIM O. SAMPULNA
Department of Environment & Natural Resources
DENR Building
Visayas Avenue
Diliman, Quezon City

Dear Acting Secretary Sampulna:

The Japan International Cooperation Agency (JICA) in coordination with the Technical Education and Skills Development Authority (TESDA) is pleased to invite your department/agency/organization to nominate one (1) candidate for the face to face training program:

Title of Program	Duration	Deadline of Submission of Nomination and Documentary Requirements	Date of Interview via Google Meet
Capacity Building for Sustainable Mining and Effective Utilization of Mineral Resource	October 4, 2022 to November 17, 2022	June 13, 2022	June 23, 2022

In nominating your candidate, please consider the concerns specified in Annex A indicating the Government of the Philippines and the donor requirements and the terms relative to the program as specified in the Executive Summary.

Please observe the deadline set for the submission of the required documents. Only nominees who have complied with the requirements and passed the interview shall be endorsed to the donor agency.

All documentary requirements shall be submitted to the Foreign Scholarship Training Program (FSTP) Unit, 3rd Floor, TESDA Administration Building, East Service Road, South Luzon Expressway (SLEX), Fort Bonifacio, Taguig City. For inquiries, please contact the FSTP Unit at telephone no. 88179095, in case if no interested applicants, please submit a letter that the agency will not send any participant to the program, via email fstp.unit@tesda.gov.ph.

Thank you for responding to our invitation.

Very truly yours,


SEC. ISIDRO S. LAPEÑA, PhD., CSEE
Director General

**FOREIGN SCHOLARSHIP & TRAINING PROGRAM
TECHNICAL EDUCATION & SKILLS DEVELOPMENT AUTHORITY**

ANNEX A (JAPAN) – Japan International Cooperation Agency (JICA)

I. Who are qualified to apply?

- ✓ Officers and employees nominated by the head of department/agency, institution or university
- ✓ Must have rendered at least two years of service in the government at the time of nomination
- ✓ Must hold a permanent appointment at the organization nominating him/her
- ✓ Must have obtained at least a very satisfactory performance rating for two consecutive periods preceding the nomination
- ✓ Must have a college degree and/or sufficient demonstrated ability and experience related/relevant to the course applied for
- ✓ Must have no pending administrative and/or criminal case
- ✓ Must have no pending nomination for scholarship in another program/course
- ✓ Must have already rendered the required service obligation for a scholarship previously enjoyed
- ✓ Must meet the position level, age, education and experience required and specified by the donor country/organization/course
- ✓ Must be physically fit to travel and undergo overseas training
- ✓ Must possess a valid passport

II. Documentary Requirements – Nominees must submit ONE SET of the following on or before the deadline set by TESDA:

A. Nomination Letter indicating why the nominee is being endorsed and signed by the Department Secretary or Head of Agency/University or Entity or the duly authorized official, addressed to:

SEC. ISIDRO S. LAPEÑA, PhD., CSEE

Director General

Technical Education and Skills Development Authority
TESDA Complex, East Service Road
South Superhighway, Taguig City

ATTENTION: Foreign Scholarship & Training Program Unit

- B. Certification** from the **Head/Manager of the Human Resource Department**
(Please see attached **CERTIFICATION format**)
- C. Nominee Data Sheet** (please see attached format)
- D. Personal Data Sheet** to include list of training programs and seminars attended
- E. Statement of PRESENT Actual Duties and Responsibilities** (including past involvement) **RELEVANT** to the course/program signed by the immediate superior
- F. JICA Application Form with Japanese visa size photos on white background**
(Handwritten application forms will not be accepted; please use A4 paper)
- G. Photocopies of Passport / COMPANY ID**
- H. DIPLOMA/TRANSCRIPT OF RECORD**

NOTE: A copy of the **JICA Knowledge Co-Creation Program General Information (GI)** is provided together with the Invitation Letter. The **General Information** provides the course coverage and other details including formats of required reports. It is expected that nominees have read and understood the terms of awards prior to the dates for submission of documents and the interview session.

IAN NOMIO
Desk Officer
Telefax: 88179095
Email: fstp.unit@tesda.gov.ph

(Letterhead of the Agency/Department)

CERTIFICATION

Mr. / Ms. _____ herein referred to as the Applicant
and Mr. / Ms. _____ referred hereto as the Personnel
Manager certify that:

The Department of _____ thru its Scholarship Committee
endorses the nomination of Mr. / Ms. _____
to the _____ scheduled from
_____ to _____ and sponsored by the
_____.

The said applicant has no pending administrative or criminal case;

The applicant has no pending nomination in another course;

The applicant has rendered the required service obligation for a scholarship previously
enjoyed;

The applicant's PES ratings for the two immediate rating periods were at least Very
Satisfactory;

The applicant is physically and mentally fit to travel and attend training abroad; and

The applicant shall not withdraw from the nomination and once accepted shall complete
the course and not be allowed to cancel or terminate the scholarship/training without
justifiable reason and without giving prior notice to and getting the approval from the
donor institution, TESDA and this agency.

This certification is issued as part of the requirements for application to short-term, non
degree courses under the Foreign Scholarship Training Program.

Done this _____ day of _____ 20____.

Applicant

HR/Personnel Manager

**FOREIGN SCHOLARSHIP AND TRAINING PROGRAM
NOMINEE DATA SHEET**

Program/Course:

Name	Agency	Position	Age	Contact Number / Email Address	Degree/ Education	Training Programs Relevant to the Course	Work Experience	Present Actual Duties & Responsibilities



PP- 202205100002

10 May 2022

SEC. ISIDRO S. LAPEÑA, PhD., CSEE
Director General/Secretary
Technical Education and Skills Development Authority
East Service Road, South Luzon Expressway
Fort Bonifacio, Taguig City

Attention: Foreign Service Training Program (FSTP)

Dear Director General Lapeña:

The JICA Knowledge Co-Creation Program (Group and Region Focus) indicated below will be conducted as part of the Official Development Assistance of the Government of Japan through JICA's Training Program for overseas participants:

KCCP GRF Number:	202107917J001
KCCP GRF Title:	Capacity Building for Sustainable Mining and Effective Utilization of Mineral Resource
Japan Program Period*:	October 4, 2022 – November 17, 2022
Deadline of Application:	July 28, 2022

*Please take note that the schedule in Japan includes the quarantine period for entry and exit due to the destination country's border measures. Further, in the context of the pandemic, the course can be cancelled, shortened, or changed to an online training.


In this regard, may we request TESDA to invite the offices listed below, which we deem, can identify appropriate nominees for the course:

1. Department of Environment and Natural Resources – Mines and Geosciences Bureau (DENR-MGB)
2. University of the Philippines Diliman – National Institute of Geological Sciences (UPD-NIGS)
3. Other Related Government Agencies

We have attached the General Information for reference. We would highly appreciate it if TESDA could kindly coordinate with the nominees on the submission of their filled-out Application Forms and other requirements. Thereafter, we would like to request TESDA to endorse the shortlisted nominees and share the complete application documents to JICA Philippines Office after the panel interview of the screening committee on or before the deadline mentioned in this letter.

Thank you very much for your continuous support.

Very truly yours,


MAITA P. ALCAMPADO
Chief
Training Program Section

*Attachments: General Information Material, Annex, and JICA Application Form
CC: DENR-MGB, UPD-NIGS, and other related gov't agencies*

JICA PHILIPPINES

40th Floor, Yuchengco Tower, RCBC Plaza, 6819 Ayala Avenue, Makati City, Philippines
P.O. Box 1026, MCPO, Makati City, Metro Manila
Tel: +63-2-8889-7119 Fax: +63-2-8889-6850
URL: <https://www.jica.go.jp/philippine/english>



Knowledge Co-Creation Program (Group & Region Focus)

GENERAL INFORMATION ON

**Capacity Building for Sustainable Mining and Effective
Utilization of Mineral Resource**
課題別研修「鉱物資源の持続的な開発のための能力強化研修」
JFY 2022

NO. 202107917-J001

Course Period: From October 4 to November 17, 2022

**※The above schedule includes quarantine period for entry and exit
due to Japan's border measures.**

In the context of the COVID-19 pandemic, please note that there is still a possibility the course period will be changed, shortened, or the course itself will be cancelled.

If training cannot be conducted in Japan, online training will be conducted during the above period.

This information pertains to one of the JICA Knowledge Co-Creation Program (Group & Region Focus) of the Japan International Cooperation Agency (JICA), which shall be implemented as part of the Official Development Assistance of the Government of Japan based on bilateral agreement between both Governments.

JICA Knowledge Co-Creation Program (KCCP)

The Japanese Cabinet released the Development Cooperation Charter in February 2015, which stated, "In its development cooperation, Japan has maintained the spirit of jointly creating things that suit partner countries while respecting ownership, intentions and intrinsic characteristics of the country concerned based on a field-oriented approach through dialogue and collaboration. It has also maintained the approach of building reciprocal relationships with developing countries in which both sides learn from each other and grow and develop together." JICA believes that this 'Knowledge Co-Creation Program' will serve as a foundation of mutual learning process.

I. Concept

Background

Mining industry is an important industry for national economic development including resource-rich countries. It is also worthwhile to promote mining industry for gaining foreign currency revenue to develop their economies and thereby reducing poverty. On the other hand, practical mining activities including exploration, mineral extraction and processing require considerable amount of investment, and advanced technologies. Therefore, the governments of developing countries have been promoting private investment to mining industries.

Global enterprises put high weight on country-risk to make investments. Properly managed reliable information of geology and mineral resource potential will decrease uncertainty of mining development and to promote foreign investments to mining sector. In order to attract foreign direct investment, it is important for resource-rich countries to promptly collect, analyze and disclose information on geology and resource potential.

At the present, minimization of environmental load to nature and effective use of natural resources are required in mineral resources development and utilization. This training is for governmental officials (technocrat) and educators / researchers to learn basic and latest techniques regarding circulating system of utilization of resources such as development, production, deposit, recycling and environmental protection and rehabilitation.

For what?

This training is aimed to learn basic and latest technology regarding circulating system of utilization of resources such as mining development, production, mine waste, recycling and environmental protection / rehabilitation. In addition, participants learn the knowledge of sustainable resource development and utilization for circulating society.

For whom?

This program is offered to governmental officials (technocrat) and educators / researchers related to mineral resources in ministries, universities and public research institutions.

How?

Participants shall have opportunities in Japan to learn basic knowledge and skills through lectures, observation, exercises, and discussions organized by organization such as University. The training will be held mainly in Sapporo, Akita and Fukuoka. For the achievement of the training, participants are required to write the final reports for

each.

II. Description

1. Title (J-No.): Capacity Building for Sustainable Mining and Effective Utilization of Mineral Resource (202107917-J001)

2. Course Period

October 4 to November 17, 2022

※The above schedule includes quarantine period for entry and exit due to Japan's border measures.

※If training cannot be conducted in Japan, online training will be conducted during the above period.

3. Target Regions or Countries

Philippines, Cambodia, Laos, Bhutan, Turkey, Namibia, Zimbabwe, Rwanda

4. Eligible / Target Organization

This program is designed for the government officials and researchers who are responsible for mining policies, facilitating / coordinating mining projects, mining safety, and prevention of mining pollution, and also has studied in mining and / or related course at university or equivalent institution.

5. Course Capacity (Upper limit of Participants)

10 participants

6. Language to be used in this program: English

7. Course Objective:

To learn basic and latest technology regarding circulating system of utilization of resources such as mining development, production, mine waste, recycling and environmental protection/ rehabilitation and provide feedback to participant's own country the knowledge of sustainable resource development/ utilization for circulating society.

8. Overall Goal

The participated government officials and researchers can promote and manage efficient and environment-friendly mining industry.

9. Structure of the course

Part 1: Introduction by JICA, JCOAL and Universities

Contents of study:

- (1) Rules and regulation of mining sector
- (2) Practical issues

Part 2: Basic knowledge creation by Universities

Study course materials and Q&A with Universities' professors from Hokkaido University, Akita University and Kyushu University

Contents of study:

- (1) Mining
- (2) Mineral processing
- (3) Metallurgy
- (4) Mine environment

10. Expected Module Output and Contents:

This program consists of the following components. Details on each component are given below:

(1) Preliminary Phase in a participant's home country (by September 2022) <i>Participants prepare required reports in the Annex of this General Information. The participating organizations and the participants are expected jointly to develop the required reports.</i>	
Modules	Activities
Country Report	Submission of the required reports. ※See Annex VI for Country Report Instruction

NOTE: All the participants are requested to submit the Country Report with Application Form. Participants are requested to do Country Report Presentation at the beginning of the training course, in order to share the respective countries information/challenges in the mining sector by using the country report.

(2) Core Phase in Japan (October 4 to November 17 2022) Participants selected by the organizations attend the Program implemented in Japan.		
Expected Module Output	Subjects/Agendas	Methodology
1. Introduction To learn the current situation and issues of mining sector in each country and to understand the roles of geology, mining, mineral processing, metallurgy, and mine environment for sustainable development	<ul style="list-style-type: none"> • To make a discussion on current situation and issues of mining sector in each country • To understand the flow diagram of resource/energy production (metals, coal, limestone and fluid energy) and the roles of each step (geology, mining, mineral processing, metallurgy, and mine environment) 	Lecture/ Study Materials/ Discussion

<p>2. Basics To learn the basic theories and techniques of geology, mining, mineral processing, metallurgy, and mine environment for sustainable development</p>	<ul style="list-style-type: none"> • Basic theories of geology, mining, mineral processing, metallurgy, and mine environment • Details of each technology: <ul style="list-style-type: none"> + mineralogy & environmental geology + mining methods of metals, coal, limestone, and fluid energy resources + mineral processing and resource recycling techniques, and smelting & refining techniques for resource circulating communities + mine wastes and waste water treatments for mine environment and environmental management • Details of each mines <ul style="list-style-type: none"> + coal mine + metal mine + limestone mine 	<p>Study Materials/ Discussion/ Observation</p>
<p>3. Practice To learn the knowledge and technique for practical utilization</p>	<ul style="list-style-type: none"> • Laboratory scale experiments in selected areas from the under areas. <ul style="list-style-type: none"> +characterization analysis of ores +rock mechanics +separation methods +dry and wet smelting +waste water treatments 	<p>Experiments</p>

III. Conditions and Procedures for Application

1. Expectations from the Participating Organizations:

- (1) This program is designed primarily for organizations that intend to address specific issues or problems identified in their operations. Applying organizations are expected to use the program for those specific purposes.
- (2) In this connection, applying organizations are expected to nominate the most qualified candidates to address the said issues or problems, carefully referring to the qualifications described in section III-2 below.
- (3) This program is enriched with contents and facilitation schemes specially developed in collaboration with relevant prominent organizations in Japan. These special features enable the course to meet specific requirements of applying organizations and effectively facilitate them toward solutions for the issues and problems.
- (4) Applying organizations are also expected to be prepared to make use of knowledge acquired by the nominees for the said purpose.

2. Nominee Qualifications:

Applying Organizations are expected to select nominees who meet the following qualifications.

(1) Essential Qualifications

1) Current Duties: be geologists and scientists working for the Government or governmental organization or universities, engaging on mineral exploration and research.

*The training is for solid mineral.

2) Experience in the relevant field: have more than 3 years' work experience in mineral exploration and research in the Government, governmental organization or universities.

3) Educational Background: be a bachelor/master of science or engineering in geology and/or mining field.

4) Language: have a competent command of spoken and written English, especially reading comprehension, workshop includes active participation in discussions and writing final report, thus requires high competence of English ability. Please attach an official certificate for English ability such as TOEFL, TOEIC etc, if possible.

5) PC skill: have a competent command of using PC

6) Health: must be in good health to participate in the program in Japan. To reduce the risk of worsening symptoms associated with respiratory tract infection, please be honest to declare in the Medical History (QUESTIONNAIRE ON MEDICAL STATUS RESTRICTION of the application form) if you have been a patient of following illnesses; Hypertension / Diabetes / Cardiovascular illness / Heart failure / Chronic respiratory illness.

(2) Recommendable Qualifications

1) Age: be under forty (40) years old

2) Gender Equality and Women's Empowerment : Women are encouraged to apply for the program. JICA makes a commitment to promote gender equality and women's empowerment, providing equal opportunity for all applicants regardless of sexual orientation and gender identity.

3. Required Documents for Application

(1) Application Form: The Application Form is available at **the JICA office (or the Embassy of Japan)**.

(2) Photocopy of passport: You should submit it with the application form if you possess your passport which you will carry when entering Japan for this program. If not, you are requested to submit its photocopy as soon as you obtain it.

*The following information should be included in the photocopy:

Name, Date of Birth, Nationality, Sex, Passport Number and Expiry Date

(3) Nominee's English Score Sheet: to be submitted with the application form. If you have any official documentation of English ability. (e.g., TOEFL, TOEIC,

IELTS)

- (4) **Questionnaire:** to be submitted with the application form. Please refer to the ANNEX "Q/N & Country Report" Part A, and submit it along with the application form.
- (5) **Country Report and expected report:** to be submitted with the application form (detailed information is provided in the ANNEX "Q/N & Country Report") Part B and C.

4. Procedures for Application and Selection:

(1) Submission of the Application Documents:

Closing date for applications: **Please inquire to the JICA office (or the Embassy of Japan).**

(After receiving applications, the JICA office (or the Embassy of Japan) will send them to the **JICA Hokkaido (Sapporo)** by **August 5, 2022**)

(2) Selection:

After receiving the documents through proper channels from your government, the JICA office (or the embassy of Japan) will conduct screenings, and then forward the documents to the JICA Hokkaido in Japan. Selection will be made by the JICA Hokkaido in consultation with concerned organizations in Japan. *The applying organization with the best intention to utilize the opportunity of this program will be highly valued in the selection.* Qualifications of applicants who belong to the military or other military-related organizations and/or who are enlisted in the military will be examined by the Government of Japan on a case-by-case basis, consistent with the Development Cooperation Charter of Japan, taking into consideration their duties, positions in the organization, and other relevant information in a comprehensive manner.

(3) Notice of Acceptance

Notification of results will be made by the JICA office (or the Embassy of Japan) **not later than August 19, 2022.**

5. Conditions for Attendance:

The participants of KCCP are required

- (1) to strictly observe the course schedule,
- (2) not to change the air ticket (and flight class and flight schedule arranged by JICA) and lodging by the participants themselves,
- (3) to understand that leaving Japan during the course period (to return to home country, etc.) is not allowed (except for programs longer than one year),
- (4) not to bring or invite any family members (except for programs longer than one year),

- (5) to carry out such instructions and abide by such conditions as may be stipulated by both the nominating Government and the Japanese Government in respect of the course,
- (6) to observe the rules and regulations of the program implementing partners to provide the program or establishments,
- (7) not to engage in political activities, or any form of employment for profit,
- (8) to discontinue the program, should the participants violate the Japanese laws or JICA's regulations, or the participants commit illegal or immoral conduct, or get critical illness or serious injury and be considered unable to continue the course. The participants shall be responsible for paying any cost for treatment of the said health conditions except for the medical care stipulated in (3) of "5. Expenses", "IV. Administrative Arrangements",
- (9) to return the total amount or a part of the expenditure for the KCCP depending on the severity of such violation, should the participants violate the laws and ordinances,
- (10) not to drive a car or motorbike, regardless of an international driving license 9/14 possessed,
- (11) to observe the rules and regulations at the place of the participants' accommodation, and
- (12) to refund allowances or other benefits paid by JICA in the case of a change in schedule.
- (13) to take measure against infectious disease such as wearing the mask maintaining the social distance and washing hands.

IV. Administrative Arrangements

1. Organizer:

- (1) **Name:** JICA Hokkaido (Sapporo)
- (2) **Contact:** Mr. MATSUMOTO Kenichi (Matsumoto.Kenichi@jica.go.jp)

2. Implementing Partners:

- (1) **Japan Coal Frontier Organization**
URL: <http://www.jcoal.or.jp>

- (2) **Hokkaido University (Faculty of Engineering)**
URL: <http://www.eng.hokudai.ac.jp/english/division/>

- (3) **Akita University (Faculty of International Resource Sciences)**
URL: <https://www.akita-u.ac.jp/shigen/eng/index.html>

- (4) **Kyushu University (Faculty of Engineering)**
URL: <https://www.eng.kyushu-u.ac.jp/e/graduate/earth/index.html>

3. Travel to Japan

- (1) **Air Ticket:** In principle, JICA will arrange an economy-class round-trip ticket between an international airport designated by JICA and Japan.
- (2) **Travel Insurance:** Coverage is from time of arrival up to departure in Japan. Thus traveling time outside Japan (include damaged baggage during the arrival flight to Japan) will not be covered.

4. Accommodation in Japan

JICA will arrange the suitable accommodations for the participants in Japan:
JICA will inform accommodation's information to the participants before coming to Japan.

5. Expenses

The following expenses in Japan will be covered by JICA

- (1) Allowances for meals, living expenses, outfits, and shipping and stopover.
- (2) Expenses for study tours (basically in the form of train tickets).
- (3) Medical care for participants who become ill after arriving in Japan (the costs related to pre-existing illness, pregnancy, or dental treatment are not included).
- (4) Expenses for program implementation, including materials.
- (5) For more details, please see "III. ALLOWANCES" of the brochure for participants

titled “KENSHU-IN GUIDE BOOK,” which will be given before departure for Japan.

*Link to JICA HP (English/French/Spanish/Russian):

https://www.jica.go.jp/english/our_work/types_of_assistance/tech/acceptance/training/index.html

6. Pre-departure Orientation

A pre-departure orientation will be held at respective country's JICA office (or the Japanese Embassy), to provide Participants with details on travel to Japan, conditions of the course, and other matters.

*YouTube of “Knowledge Co-Creation Program and Life in Japan” and “Introduction of JICA Center” are viewable from the link below.

Image videos of 'Introduction of JICA Center (YouTube)' show the following information of JICA Centers: Location, Building, Entrance, Reception(Front desk), Lobby, Office, Accommodation(Room), Amenities(Hand dryer), Bathroom(Shower and Toilet), Toiletries, Restaurant, Laundry Room(Washing machine, Iron), ICT Room(Computer for participants), Clinic, Cash dispenser, Gym, Neighborhood

Part I: Knowledge Co-Creation Program and Life in Japan	
English ver.	https://www.youtube.com/watch?v=SLurfKugrEw
Part II: Introduction of JICA Centers in Japan	
JICA Hokkaido (Sapporo)	https://www.jica.go.jp/sapporo/english/office/index.html

V. Other Information

1. Certificate

Participants who have successfully completed the program will be awarded a certificate by JICA.

2. Request

Participants are requested to prepare information (data) of economic and social statistics, mining statistics, and mining policy for presentation of your country report, discovery report, etc.

3. Laptop

It is highly recommended to prepare your own laptop, as you will take a lecture through online.

VI. ANNEX

Q/N & Country Report

Part A. Q/N(Questionnaire)

Participants are requested to submit a questionnaire with the application form which is screening the participants. This Questionnaire should be typewritten in English (A4 size paper) in accordance with the format indicated as follows.

Note: Applications that aren't accompanied with complete questionnaires can't be considered.

- (1) Name of participant
- (2) Country
- (3) E-mail (in Block Letter)
- (4) Course you graduated from
 - A) Mining Technology
 - B) Technology of exploration
 - C) Processing Technology
 - D) Technology of Metallurgy
 - E) Others
- (5) Describe your graduation thesis briefly. If your description has large volume, add Appendix (within 500 words—Title, Introduction and Conclusion)
- (6) State of fields you're interested and the reason (within 100 words)
- (7) If you have studied abroad, inform its country(ies), course name and periods
Country : _____
Course Name : _____
Period :From _____ to _____
- (8) Inform any other information (food restriction due to health/religious reasons – if you have)
- (9) Inform your body size for your uniform during the program
Height: _____ cm Weight: _____ kg
Shoe size: _____ cm
(if you are not familiar with centimeter size, please write your size with a note of "American" or "European" measures)

Part B. Country Report

Participants are requested to prepare a country report on the following issues and submit it along with the Application Form. The report should be typewritten in English on A4 size paper (21 cm x 29.5 cm) by MS Word data.

In addition to this, participants are requested to prepare economic and social statistics or development plans of their country. You may also utilize these information for making your final report at the end of the course. Country report and its information (data) will be utilized to have discussions with other participants for mutual understanding among other countries situation.

1. Background information

Background information	
(1)	Name of participant and country
(2)	Overview of organization which participants belong to

2. Topics : (please prepare your report for all of the following topics)

Topic 1: Economic statistics

- a) The role of mining industry in the overall economy of your country

Topic 2: Mining statistics

- a) Ore reserves and the amount of production, domestic consumption and export
- b) The activities of major mines (place, the kind of minerals, the amount of production, etc.)
- c) The capacity of mineral processing and smelting

Topic 3: Mining policy

- a) The name and structure of mining organizations
- b) Domestic taxation system concerning foreign investment
- c) Domestic policies concerning mining industry
- d) Environmental protection

Topic 4: Technical and financial cooperation from foreign countries in the field of mining industry

- a) The name of countries/agencies
- b) The type of cooperation, period and budget

Topic 5: Challenges and issues for the mineral resource exploration

Please describe your challenges and topics in your field that you want to discuss and solve, which will be considered among advisors.

Part C. Expected Study Report

- 1) Problems/Theme in your exploration work
- 2) What do you expect to get skills or knowledge

Part D. Preparation for Discovery Report

Please write what could you get from training and how could you solve your problem or issues in your work.

For Your Reference

JICA and Capacity Development

Technical cooperation is people-to-people cooperation that supports partner countries in enhancing their comprehensive capacities to address development challenges by their own efforts. Instead of applying Japanese technology per se to partner countries, JICA's technical cooperation provides solutions that best fit their needs by working with people living there. In the process, consideration is given to factors such as their regional characteristics, historical background, and languages. JICA does not limit its technical cooperation to human resources development; it offers multi-tiered assistance that also involves organizational strengthening, policy formulation, and institution building.

Implementation methods of JICA's technical cooperation can be divided into two approaches. One is overseas cooperation by dispatching experts and volunteers in various development sectors to partner countries; the other is domestic cooperation by inviting participants from developing countries to Japan. The latter method is the Knowledge Co-Creation Program, formerly called Training Program, and it is one of the core programs carried out in Japan. By inviting officials from partner countries and with cooperation from domestic partners, the Knowledge Co-Creation Program provides technical knowledge and practical solutions for development issues in participating countries.

The Knowledge Co-Creation Program (Group & Region Focus) has long occupied an important place in JICA operations. About 400 pre-organized courses cover a wide range of professional fields, ranging from education, health, infrastructure, energy, trade and finance, to agriculture, rural development, gender mainstreaming, and environmental protection. A variety of programs is being customized by the different target organizations to address the specific needs, such as policy-making organizations, service provision organizations, as well as research and academic institutions. Some programs are organized to target a certain group of countries with similar developmental challenges.

Japanese Development Experience

Japan, as the first non-Western nation to become a developed country, built itself into a country that is free, peaceful, prosperous and democratic while preserving its tradition. Japan will serve as one of the best examples for our partner countries to follow in their own development.

From engineering technology to production management methods, most of the know-how that has enabled Japan to become what it is today has emanated from a process of adoption and adaptation, of course, has been accompanied by countless failures and errors behind the success stories.

Through Japan's progressive adaptation and application of systems, methods and

technologies from the West in a way that is suited to its own circumstances, Japan has developed a storehouse of knowledge not found elsewhere from unique systems of organization, administration and personnel management to such social systems as the livelihood improvement approach and governmental organization. It is not easy to apply such experiences to other countries where the circumstances differ, but the experiences can provide ideas and clues useful when devising measures to solve problems.

JICA, therefore, would like to invite as many leaders of partner countries as possible to come and visit us, to mingle with the Japanese people, and witness the advantages as well as the disadvantages of Japanese systems, so that integration of their findings might help them reach their developmental objectives.



CORRESPONDENCE

For enquiries and further information, please contact the JICA office or the Embassy of Japan. Further, address correspondence to:

JICA Hokkaido Center (JICA Hokkaido(Sapporo))

Address: Minami 4-25, Hondori 16-chome, Shiroishi-ku, Sapporo,
Hokkaido, 003-0026, Japan

TEL: +81-11-866-8393 FAX: +81-11-866-8382



This guideline explains how to apply for the Knowledge Co-Creation program (KCCP) of the Japan International Cooperation Agency (JICA) under the Official Development Assistance Program of the Government of Japan.

Please complete the Application Forms according to the guideline. For additional information, please consult the JICA Office, or in its absence, the Embassy of Japan in your country.

Form	Filled by
Form1. Official Application Form	<ul style="list-style-type: none"> • To be filled by you and your supervisor* • To be signed by your supervisor • Official stamp of your organization is needed.
Form2. Nomination from the Organization	You and your supervisor *
Form3. Individual Application Form	You
Form4. Questionnaire on Medical Status and Restrictions	You
Form5. Terms and Conditions, and Declaration	You

*Supervisor: the head of the department/division of your organization

Please be advised:

- (a) To carefully read the General Information (GI) of the KCCP,
- (b) To fill only in typewritten except for signature,
- (c) To fill in the form in English,
- (d) To use "√" or "x" to mark the () options,
- (e) To attach your photographs,
- (f) To prepare document(s) described in the GI and/or confer with the JICA Expert or JICA overseas office, and attach these documents to the completed Application Forms,

In submitting the Application Forms and attached documents, please make sure:

- (g) To prepare a copy of your passport,
- (h) To confirm the application procedure stipulated by your government,
- (i) To submit the original Application Forms with all necessary document(s) to the responsible organization of your government according to its application procedure, and
- (j) That your participation may be denied, if you fail to provide all required information and documents completely and on time.

**CHECK LIST before submission:**

Items	Form No.	Check
1. Fill in all items in typewritten	All the forms	
2. Your signature	Form 3, 4, 5	
3. Signature of your supervisor*	Form 1, 2	
4. Official stamp of your organization	Form 1	
5. Your photo	Form 3	
6. Attach a copy of passport (Machine Readable Zone) *Applicants from Latin American and the Caribbean Countries, please refer to the note below.	-	
7. Attach the required document(s) as instructed in the GI	-	

*Supervisor: the head of the department/division of your organization

Note for Applicants from Latin American and the Caribbean Countries:

- (1) If you are from any of the countries listed below and have a passport with a valid U.S. visa, please attach herewith a copy of Identification Pages on the inside cover of your passport (i.e. the two pages that include your photograph and detailed passport information), and the page of U.S. visa:

Antigua and Barbuda, Argentina (only Japanese descendants), Barbados, Bolivia, Brazil, Chile, Colombia, Dominica, Ecuador, Grenada, Guatemala, Guyana, Haiti, Mexico, Peru, Rep. of Dominica, St. Christopher and Nevis, St. Lucia, St. Vincent and the Grenadines, Suriname, or Venezuela.

- (2) If you are from any of countries listed below and have a passport without a valid U.S. visa, please attach herewith a copy of Identification Pages on the inside cover of your passport (i.e. the two pages that include your photograph and your detailed passport information).

Belize, Costa Rica, El Salvador, Honduras, Jamaica, Marshall, Micronesia, Nicaragua, Palau, Panama, Paraguay, Trinidad and Tobago, and Uruguay.



Application form for the JICA Knowledge Co-Creation Program:

*To be signed by your supervisor (the head of the relevant department / division of your organization).

1. Course Title (as shown in the GI)

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2. Course Number (the number as "xxxxxxxxJxxx" shown in the GI)

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3. Course Duration

From to (DD/MM/YYYY)

4. Country

--

5. Organization

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6. Name of the Nominee(s)

1)	3)
2)	4)

7. Confirmation by the organization in charge

Our organization hereby applies for the Knowledge Co-Creation Program of the Japan International Cooperation Agency and proposes to dispatch qualified nominees to participate in the programs.

Date:		Signature:	
Name:			
Title / Position			Official Stamp
Department / Division			
Office Address and Contact Information	Address:		
	Tel:	E-mail:	Fax:

(If necessary) Confirmation by the organization in charge

I have examined the documents in this form and found them true. Accordingly, I agree to nominate this person(s) on behalf of our government.

Date:		Signature:	
Name:			
Title / Position			Official Stamp
Department / Division			

Application form for the JICA Knowledge Co-Creation Program

*To be signed by your supervisor (the head of the relevant department / division of your organization).

1. Reason for nominating the Applicant



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Please describe the reason(s) why the Applicant was selected, referring to the following points; 1) Program requirement, 2) Capacity/Position, 3) Future plan to be done by the Applicant after the KCCP, 4) Future plan of your organization and 5) Others.

2. Expectation and Future Plan of Actions

Please describe how your organization shall make use of the expected achievement of the Applicant after the program, in addressing the said issues or problems.

By nominator (head of relevant department/division)

Date

Name and Title/Position

Signature

Application form for the JICA Knowledge Co-Creation Program:

*To be filled by Applicant.

1. Course Title: (as shown in the GI)

2. Course Number: (the number as "xxxxxxxxJxxx" shown in the GI)

**Attach here
your photo**

**(taken within
the last six months)**

Size: 4.5x3.5cm

3. Personal Information on Applicant

1) Name of Applicant (as shown in the passport)



*Please type the name as shown in the passport carried. The information will be used for flight arrangements.

Family Name /Surname

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

First Name

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

Middle Name

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

2) Nationality (as shown in the passport)					
3) Sex		<input type="checkbox"/> Male		<input type="checkbox"/> Female	
4) Date of Birth	Date	Month (ex. April)	Year	Age (as of the date of the form)	

5) Passport/Visa

Passport possession	<input type="checkbox"/> Yes	<input type="checkbox"/> No	Expiry date of passport	Date	Month	Year
USA visa possession*	<input type="checkbox"/> Yes	<input type="checkbox"/> No				

*Applicants from Latin American and the Caribbean Countries only.

6) Contact Information

Private	Address:	
	TEL*:	Mobile*:
	FAX*:	E-mail:
Office	Address:	
	TEL*:	Mobile*:
	FAX*:	E-mail:
Emergency Contact	Name:	
	Relationship to you:	
	Address:	
	TEL*:	Mobile*:
	FAX*:	E-mail:

*Please fill it out from country code for telephone, mobile, and fax number.

7) Present Position

Organization		
Year that entered the organization		
Department / Division		
Title		
No. of years of service in the present position	Years	From (Month/Year)
Type of Organization	<input type="checkbox"/> National Government <input type="checkbox"/> Local Government <input type="checkbox"/> Public Enterprise <input type="checkbox"/> Private (profit) <input type="checkbox"/> NGO/Private (Non-profit) <input type="checkbox"/> University <input type="checkbox"/> Other _____	
Number of employees		
Home Page Address		

Questionnaire on Relationship with the Military

***If your organization and/or your status is related to the Military, please mark with ✓ or X below in the () which best describes the relationship.**

<input type="checkbox"/> the Military, an active military personnel or a military personnel listed in the muster roll/military register <input type="checkbox"/> an organization affiliated with the Military, or a personnel who does not belong to the military at present but is listed in the muster roll/military register <input type="checkbox"/> the Department or the Ministry of Defense, an organization affiliated with the Ministry of Defense, or staff of the Ministry of Defense <input type="checkbox"/> an civilian organization but with military personnel or a military division within the organization <input type="checkbox"/> an organization which will be affiliated with or under the control of the Military in times of emergency as specified clearly in its organic law/law of establishment
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4. Experience and Eligibility

1) Career Background (After graduation and before taking the present position)

*Only Applicants for KCCP (Group and Region Focused) are requested to fill in this part.

Organization	City/ Country	Period		Position or Title and Department/Division	Brief Job Description
		From Month/Year	To Month/Year		

2) Academic Background (University, College or Higher Education)

Institution	City/ Country	Period		Degree	Major
		From Month/Year	To Month/Year		

3) Experience of Training or Study in Foreign Countries (including all the training experience in JICA's programs)

*Only Applicants for KCCP (Group and Region Focused) are required to fill in this part.

Institution	City/ Country	Period		Field of Study / Program Title
		From Month/Year	To Month/Year	

4 Language Proficiency (Self-Assessment)

1) Language to be used in the course (as shown in GI)				
Listening	() Excellent	() Good	() Fair	() Poor
Speaking	() Excellent	() Good	() Fair	() Poor
Reading	() Excellent	() Good	() Fair	() Poor
Writing	() Excellent	() Good	() Fair	() Poor
Language Test Scores if any (ex. TOEFL, TOEIC, etc.)				
2) Mother Tongue				
3) Other languages ()	() Excellent	() Good	() Fair	() Poor



Excellent	Refined fluency skills and topic-controlled discussions, debates & presentations. Formulates strategies to deal with various essay types, including narrative, comparison, cause-effect & argumentative essays.
Good	Conversational accuracy & fluency in a wide range of situations: discussions, short presentations & interviews. Compound complex sentences. Extended essay formation.
Fair	Broader range of language related to expressing opinions, giving advice, making suggestions. Limited compound and complex sentences & expanded paragraph formation.
Poor	Simple conversation level, such as self-introduction, brief question & answer using the present and past tenses.

5. Background and Purpose of Application

- 1) **Current challenges in the organization in relation to the theme of the KCCP you are applying:**
Describe the issues that your organization/department intends to tackle by participating in this program.

- 2) **Main duties of Applicant:** Describe your main duties and responsibilities in relation to this program.

- 3) **Relevant Experience of Applicant:** Describe previous occupational experiences that is highly relevant in this program.

- 4) **Your individual Goal:** Elaborate on your plans to apply the lessons learned from this program to your organization.

- 5) **Area of Interest and/or your expectation:** Specify your particular interest with reference to the contents of this program.



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Date
Name and Title/Position
Signature



(Self-Declaration)

1. Present Medical Status

(a) Have you taken any medicine or had a medical checkup by a physician for your illness such as diabetes, hypertension, asthma, etc.?

<input type="checkbox"/> No	<input type="checkbox"/> Yes:
	Name of illness (_____), Name of medicine (_____)
<i>If yes, please attach your doctor's letter (preferably, written in English) that describes the current status of your illness, and gives agreement to your participation in the program.</i>	

(b) Do you have any allergies with medicine, food, pollen, etc.?

<input type="checkbox"/> No	<input type="checkbox"/> Yes:
What are you allergic to? What kind of allergic symptoms do you have such as itch, rash, hives, etc.?	
(_____)	

(c) Please indicate any needs arising from disabilities that may require additional support or facilities.

(_____)
<i>Note: Disability will not lead to exclusion of the Applicant from the program. However, the Applicant may be directly inquired by the JICA official in charge for a more detailed account of his/her condition.</i>

2. Medical History

(a) Have you had any illness such as heart, hepatic, kidney disease, etc.?

<input type="checkbox"/> No	<input type="checkbox"/> Yes:
Please specify (_____)	

(b) Have you or/and your family members had tuberculosis?

<input type="checkbox"/> No	<input type="checkbox"/> Yes:
Please specify (_____)	

(c) Have you ever been a patient in a mental clinic or been treated by a psychiatrist?

<input type="checkbox"/> No	<input type="checkbox"/> Yes:
Please specify (_____)	

(d) Have you ever had any sleeping, eating or other disorders?

<input type="checkbox"/> No	<input type="checkbox"/> Yes:
Please specify (_____)	
Name of medicine taken if any (_____)	



3. Other Medical Issues/Conditions

If you have any medical issues/conditions that are not described above, please indicate below.

* Are you pregnant?

<input type="checkbox"/> No	<input type="checkbox"/> Yes: Weeks of pregnancy (weeks)
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I certify that I have read the above instructions and answered all questions truthfully and completely to the best of my knowledge.

I understand and accept that medical conditions resulting from an undisclosed pre-existing condition may not be financially compensated by JICA and may result in termination of the program.

I understand and accept that this questionnaire will be checked for my health care by the people who are engaged in the program during my stay in Japan.

By Applicant

Date

Name and Title/Position

Signature

※Please notify JICA staff upon any changes in your health condition after submission of the form.

1. General Rules

The participants are requested:

- (1) to strictly observe the course schedule,
- (2) not to change the air ticket (and flight class and flight schedule arranged by JICA) and lodging by the participants themselves,
- (3) to understand that leaving Japan during the course period (to return to home country, etc.) is not allowed (except for programs longer than one year),



- (4) not to bring or invite any family members (except for programs longer than one year),
- (5) to carry out such instructions and abide by such conditions as may be stipulated by both the nominating Government and the Japanese Government in respect of the course,
- (6) to observe the rules and regulations of the program implementing partners to provide the program or establishments,
- (7) not to engage in political activities, or any form of employment for profit,
- (8) not to quit the program, should the participants violate Japanese laws or JICA's regulations, or the participants commit illegal or immoral conduct, or get critical illness or serious injury and be considered unable to continue the course,
- (9) to return the total amount or a part of the expenditure for the KCCP depending on the severity of such violation, should the participants violate the laws and ordinances,
- (10) not to drive a car or motorbike, regardless of an international driving license possessed,
- (11) to observe the rules and regulations at the place of the participants' accommodation, and
- (12) to refund allowances or other benefits paid by JICA in the case of a change in schedule.

2. Privacy Policy

The participants are requested to understand Privacy Policy of JICA as follows.

(1) Scope of Use

Any information used for identifying individuals that is acquired by JICA will be stored, used, or analyzed only within the scope of JICA activities. JICA reserves the right to use such identifying information and other materials in accordance with the provisions of this Privacy Policy.

(2) Limitations on Use and Provision

JICA shall never intentionally provide information to a third party that can be used to identify individuals, with the following three exceptions:

- (a) legally mandated disclosure requests;
- (b) the information provider grants permission for information disclosure to a third party;
- (c) JICA commissions a party to process information collected, in which case the information provided will be within the scope of the commissioned tasks.

(3) Security Notice

JICA takes any measures required to prevent leakage, loss, or destruction of acquired information, and to otherwise properly manage such information.

***Information Security Policy of JICA in relation to Personal Information Protection**

- JICA will properly and safely manage personal information collected through Application Forms in accordance with JICA's Privacy Policy and the relevant laws of Japan concerning protection of personal information and take protection measures to prevent divulcation, loss or damages of such personal information.
 - Unless otherwise obtained approval from the Applicant him/herself or there are valid reasons such as disclosure under the laws and ordinances, etc. and except for the reasons 1-3 below, JICA will neither provide nor disclose personal information to any third party. JICA will use personal information provided only for the purposes in 1-3 below and will not use the information for any purposes other than those described in 1-3 below without prior approval of the Applicant him/herself.
1. To provide the KCCP to Participants.
 2. To provide the KCCP to Participants under the Citizens' Cooperation Activities.
 3. In addition to 1 and 2 above, if the government of Japan or JICA determines it necessary in technical cooperation.

※JICA's policy for the transfer of personal data from the European Economic Area (EEA) to outside the EEA (to Japan and third countries);

JICA has revised "Bylaws for the Implementation of Personal Information Protection" which was published based on Japan's legislation by adding new provisions regarding how to deal with personal data within the EEA in order to meet General Data Protection Regulations (GDPR's) requirements for data protection. Based on the new bylaws, JICA entered into the EU Standard Contractual Clauses (SCCs) which allows us to transfer personal data from offices within the EEA to offices outside the EEA (in Japan and third countries).

3. Copyright Policy

The participants are requested to comply with the following;

1. The participants shall use all the documents provided for the KCCP (including texts, materials, etc.), within the scope approved by each copyright holder.
If the participants apply to online KCCP, the participants shall also comply with terms of use of copyrighted works for the online KCCP that are shown on the JICA website.
(https://www.jica.go.jp/english/our_work/types_of_assistance/tech/acceptance/training/index.html)
2. All the documents for the KCCP (including reports, action plans, presentations, etc.) shall be prepared by the participants themselves in principle. If the participants use a third party's work (reproduction, photograph, illustration, map, figures, etc.), which is protected under the laws and regulations in the participants' country or copyright-related multinational agreements, the participants shall obtain a license to use the work within the scope approved by the copyright holder.
3. The participants shall agree that JICA may use the documents prepared by the participants (including but not limited to reproduction, public transmission, distribution and modification) for other programs conducted by JICA (for example, as reference for other KCCP courses and project formulation).

4. Portrait Right Policy

During the implementation period of KCCP, JICA (including hired photographer and



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program implementing partners) will shoot photographs and video footage mainly for the following purposes:

- Use on the website or in SNS administrated/operated by JICA,
- Use in JICA publications (public relations magazines, annual reports, journals, etc.) in printed or electronic form,

*Photos and images taken will not be used for commercial purposes and the participants' personal information will not be disclosed to any third party without the consent of the participants.

JICA would appreciate it if the participants of KCCP grant the participants themselves portrait right license to JICA for photos and images taken described above.

It is, however, not a requirement of KCCP. The participants do not agree to grant the participants themselves portrait right license to JICA, has absolutely no problem in participating KCCP. JICA respects the intention of each Participant.

DECLARATION (to be signed by the Applicant)

- I understand and fully agree to the following terms and conditions set forth above.
 1. General Rule
 2. Privacy Policy
 3. Copyright Policy

I will be subject to any penalties imposed as a consequence of my failure to abide by the above terms and conditions.

I understand the intention of JICA on "4.Portrait Right Policy" mentioned above, and my intention for usage/publication of photographs and videos including the portrait of myself by JICA for the purpose above is as follows:

- Agree Disagree

I certify that the statements I made in this form are true, complete and correct to the best of my knowledge and belief.

By Applicant

Date
Name and Title/Position
Signature