



Republic of the Philippines
Department of Environment and Natural Resources
Visayas Avenue, Diliman, 1106 Quezon City
(632) 929-6626 to 29; 929-6252; 929-6633 to 35; 929-7041 to 43
E-mail: web@denr.gov.ph; Website: www.denr.gov.ph

MAY 26 2022

MEMORANDUM

FOR : **The Directors**
Biodiversity Management Bureau
Ecosystems and Research Development Bureau
Forest Management Bureau
Land Management Bureau
Environmental Management Bureau
Mines and Geosciences Bureau

FROM : **The Director**
Knowledge and Information Systems Service

SUBJECT : **STATISTICAL REPORTING SYSTEM (SRS) FORMS AND WORKFLOW**

The DENR being the primary agency responsible for the protection, conservation and management of the country's environment and natural resources collects data and information on environment and natural resources (ENR) and its various aspects through the Statistical Reporting System (SRS).

SRS is being used for coordinated data collection and reporting of ENR data from the regional offices, bureaus up to the central office pursuant to DAO No. 1999-09 dated March 9, 1999 entitled "*Adopting Revised Statistical Reporting Forms and Amending Certain Sections of DAO No.10, s.1994*" which aims to improve the flow of statistical reporting systems for timely and updated data in the department.

Considering the change from the sectoral regional structure to a functional regional structure with the implementation of DENR Rationalization Plan, there is a need to reevaluate the current workflow being followed by the field offices to address the data gaps and changes on the implementation of SRS.

In this regard, may we request your existing SRS workflow in the collection of sectoral data from the data source up to submission of reports in the DENR Central office presented in a diagram/flowchart format together with the SRS Forms being used. Kindly submit these documents via email sdrmd@denr.gov.ph preferably not later than June 3, 2022.

Should you have any inquiries and concerns regarding this matter, please feel free to contact **Rhea Amor Vega/ Aura Venia Rayala** of the Statistics and Data Resource Management Division-Knowledge and Information Systems Service (SDRMD-KISS) at sdrmd@denr.gov.ph and telephone number 8925-8278.

For appropriate action, please.


MARIA ELENA A. MORALLOS MANILA

Cc: Undersecretary for
Finance, Information Systems and Climate Change
Assistance Secretary for
Finance, Information Systems and Mining Concerns

MEMO NO. 2022 - 343