



**Republic of the Philippines**  
**Department of Environment and Natural Resources**  
Visayas Avenue, Diliman, Quezon City  
Tel. Nos. (02) 8920-0689 / 8925-8275 / 0917-885-3367 / 0917-868-3367  
Website: <http://www.denr.gov.ph> / E-mail: [web@denr.gov.ph](mailto:web@denr.gov.ph)

**MEMORANDUM**

FOR/TO : All Undersecretaries  
The Head Executive Assistant  
All Assistant Secretaries  
All Bureau Directors  
All Service Directors

FROM : The Undersecretary for Policy Planning and International Affairs

SUBJECT : **HIGHLIGHTS OF EXECUTIVE COMMITTEE MEETING  
NO. 2022-07 HELD ON MAY 16, 2022, 10:00 AM AT THE  
DENR OSEC CONFERENCE ROOM**

DATE : MAY 24 2022

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We are furnishing herewith the highlights of Executive Committee Meeting No. 2022-07 held on May 16, 2022.

As regard the instructions that require inputs/updates from your office, please submit status of action taken thereon to the Policy and Planning Service- Policy Studies Division as soon as possible. You may send updates via email to [oueiea.denr@gmail.com](mailto:oueiea.denr@gmail.com) and [psddivision@gmail.com](mailto:psddivision@gmail.com).

For your information and/or appropriate action.

  
ATTY. JONAS R. LEONES

MEMO NO. 2022 - 347



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**EXECUTIVE COMMITTEE MEETING NO. 2022-07**  
**HIGHLIGHTS OF THE MEETING**

16 May 2022, 10:00 AM, OSEC Conference Room, DENR Central Office Building  
Visayas Avenue, Diliman, Quezon City

The Executive Committee meeting commenced at 10:06 AM and was presided over by Acting Secretary Jim O. Sampulna. As instructed, Forester Llarina Mojica conducted the roll-call and acknowledged the attendees from the Office of the Undersecretaries to the Office of Regional Executive Directors.

AGENDA	AGREEMENTS/INSTRUCTIONS/UPDATES	PERSON/OFFICE RESPONSIBLE	TIMELINE
<b>1. Updates on Manila Bay Rehabilitation</b>	<ul style="list-style-type: none"><li>● Secretary Sampulna informed the Executive Committee (Execom) about the case filed against DENR by Atty. Antonio Oposa regarding Manila Bay,</li><li>● Executive Director (ED) Jacob F. Meimban of the Manila Bay Coordinating Office presented updates on the Baywalk beachfront project. Some infrastructures within the priority area are nearing building completion.</li><li>● The latest drone shots of the area were also showcased by ED Meimban going through the Remedios Area.</li><li>● The following are the reported updates on the establishment of infrastructure and buildings within the Phase 2 (140-500 and Mandamus Beach), to wit:<ul style="list-style-type: none"><li>- The beach nourishment is at 89.88 %</li><li>- The establishment of the 8x4 feet boulder Project marker is already at 60.45%;</li></ul></li></ul>		

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	<ul style="list-style-type: none"> <li>- The Baywalk landscaping is at 60.45%</li> <li>- The Padre Faura Solar-powered and gender-neutral comfort room with skylight roofing is already at 75% completion;</li> <li>- The installation of HDPE Pipe at Padre Faura is almost complete however, the pumps yet to be installed and the sandbagging are yet to be done;</li> <li>- The submersible pumps in Padre Faura is at 90% completion;</li> <li>- The maintenance facility is at 60.45%; and</li> <li>- The Mandamus office is now at 60% level of completion, and is expected to complete around 80% at the end May. The Office for Mandamus shall house staff from the Philippine Coast Guard and DENR.</li> <li>● The following are the updates in Station 500-1350: <ul style="list-style-type: none"> <li>- The HDPE pipe at Remedios and Abad is at 62.75%;</li> <li>- The submersible pump in Remedios at 90% developed;</li> <li>- The building of souvenir shop is 80% completed; and</li> <li>- The solar-powered and gender-neutral comfort room in Abad is 75% completed.</li> </ul> </li> <li>● The trashboom and silt curtains for the beach nourishment is at 89%.</li> <li>● On other areas project updates the STP Libertad is at 58% and the desilting of Parañaque river is at 95%.</li> <li>● Regarding the procurement of backhoes, four backhoes are targeted to be received from South Korea by the end of June.</li> <li>● Regarding the water quality on harbor view, Baywalk and BASECO, ED Meimban showed the data on the annual fecal coliform level. Generally, there is a decreasing rate in the fecal coliform level and an improvement of water quality.</li> </ul>		

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	<ul style="list-style-type: none"> <li>● The date for the inauguration and opening of Manila Bay Dolomite Beach is yet to be determined. It was raised that President Duterte will join in the event in the afternoon, in time with the sunset at the beach.</li> <li>● Relative to the event, ED Meimban also presented the provisional/proposed program of activities and the proposed floor plan for the inauguration. On the draft program, there will be a photo opportunity, beach ride using an ATV or golf car, and other activities.</li> <li>● ED Meimban also raised the identified issues and challenges on the non-awarding of the contract for the procurement of service for the Manila Bay Rehabilitation Project and maintenance by the DENR Bids and Awards Committee (BAC). This issue stemmed from the bidder's business permit that lacked sanitation compliance and fire compliance.</li> <li>● ED Meimban discussed that the sanitation compliance and fire compliance of the lone bidder is not really necessary to the overall building activities, and he mentioned that the said bidder's permit was accepted by the Department of Public Works and Highways (DPWH) for another project. He also pointed out that the bidder is subsisting to its permit and will not renew their permit until July 2022.</li> <li>● Asec. Marcial C. Amaro, Jr. of Policy, Planning and Foreign Assisted and Special Projects explained that the lone bidder had submitted a building permit that does not comply with the terms and regulations of the DENR Bids and Awards Committee (BAC). He added that the follow-up letter was submitted to the Quezon City Government Office seeking guidance if the DENR BAC can proceed to the awarding, given the case of missing elements in the documents submitted by the lone bidder.</li> </ul>		

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	<ul style="list-style-type: none"> <li>● Secretary Sampulna suggested providing terms and conditions in the documents in order to facilitate needed requirements for the completion of infrastructure for the Manila Bay Rehabilitation project. Thus, conditionalities may be provided to commence activities.</li> <li>● Asec. Amaro had reiterated the non-compliant status of the bidder, and Director Norlito A. Eneran of Legal Affairs Service informed the body that the business permit of the lone bidder has conditionalities for six (6) months and if they did not comply they will operate illegally, and the DENR BAC needed the guidance of the Quezon City government on the matter. He added, the DENR BAC is binded by the procurement rules and regulations.</li> <li>● It was brought up to the body that the bidder should initiate the follow up activity in the Quezon City Government Office.</li> <li>● Secretary Sampulna suggested to make a follow-up on the query on the bidder's status or seek guidance from the Quezon City Government Office. The DENR should assist the lone bidder to inquire in the QC Government Office. Usec. Leones of the Policy Planning and International Affairs had volunteered to follow-up on the matter. However, Secretary Sampulna suggested that Usec. Ernesto D. Adobo, Jr. of Legal, Administration, Human Resources and Legislative Affairs should do the follow-up.</li> <li>● ED Meimban informed the body that if the contract is not awarded this week, the conduct of the proposed inauguration will be compromised. In this regard, Secretary Sampulna gave his instruction to still abide by the existing rules and regulations and guidelines of awarding and if it will not be resolved there is no problem if the inauguration will be rescheduled later in June 30, 2022.</li> </ul>	<p style="text-align: center;">Usec. Adobo</p>	

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	<ul style="list-style-type: none"> <li>● ED Meimban added the updates on the installation of the replica of the heritage fort drum cannon which will be placed in the Remedios area.</li> </ul>		
<p><b>2. Environment Month/ DENR Anniversary Celebration</b></p>	<ul style="list-style-type: none"> <li>● Asec. Hiro V. Masuda of the Human Resource, Strategic Communication and Sectoral Initiatives presented the objectives and the proposed program of activities for the celebration of the Environment Month/DENR Anniversary Celebration.</li> <li>● The Objectives of the upcoming celebration are as follows: <ul style="list-style-type: none"> <li>- Awareness on the basic principles of agile leadership and its significance in addressing the most pressing environmental concerns;</li> <li>- Promote environmental sustainability highlighting the need to live sustainably in harmony with nature by bringing transformative changes towards cleaner and greener lifestyles;</li> <li>- Foster a culture of transparency and adaptation for continuous learning;</li> <li>- Understand the impact of change and challenges;</li> <li>- Recognize performers championing environmental causes;</li> <li>- Harmonize relationships through different activities that uphold fairness and camaraderie among members of the organization; and</li> <li>- Contribute in achieving the goal of having a sustainable management of environment and natural resources by initiating activities such as but not limited to clean-up tree planting, in accordance to E.O. Nos. 23 and 26.</li> </ul> </li> <li>● On 06-08 June 2022, the leadership and environmental sustainability summit will be held in Iloilo-Grand Xing</li> </ul>		

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	<p>Imperial Hotel. The summit shall include breakout sessions on latest Civil Service Policies and Issuances, CES eligibility process, Safe Spaces Act (RA No. 11313), Effective Environmental Governance through Responsive L &amp; D Programs, and plenary sessions on Sustainable Leadership for Environment through HROD Lens, Innovation for Sustainable Development, Devolution of ENR Functions, CES Updates, and DENR Administrative Reforms and Innovations.</p> <p>The face-to-face part of the summit shall be attended by the Secretary, All Undersecretaries, All Assistant Secretaries, All Service Directors, All Heads of DENR Task Force, All Bureau Directors, All Heads of Attached Agencies, All Regional Executive Directors, All Assistant Regional Directors (Management Services, Technical Services and Special Concerns), All Regional Directors, EMB and MGB, and Field Office Representatives (one PENRO and one CENRO per region, to be nominated by their respective REDs). It is expected to have around 170 attendees to the face-to-face part and 500+ attendees to the virtual part.</p> <p>Ms. JV Wong will talk about the Heart of an Agile DENR Leader: A workshop on being effective, cohesive, and resilient amidst challenges together with the Session Chair RED Francisco E. Milla, Jr.</p> <p>On June 7, 2022, Assistant Commissioner Ariel G. Ronquillo of the Civil Service Commission will provide updates on the latest Civil Service Policies and Issuances. The break out session will be chaired by Ms. Imelda B. Guanzon,</p>		

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	<p>Supervising Personnel Specialist Performance Management and Assistance Division.</p> <p>Asec. Masuda will discuss the CES Eligibility Process and the breakout session will be managed by Ms. Lucre Mae H. Villaluna as the Senior Personnel Specialist Professional Development Division.</p> <p>The Safe Spaces Act will be discussed by Undersecretary Analiza Rebuteta-Teh of the Finance, Information Systems and Climate Change and the break out session will be handled by ARD Cleo D. Sabado-Andrada of the Management Services of Cordillera Administrative Region.</p> <p>The Effective Environmental Governance through Responsive L and D Programs and the breakout session will be chaired by Mr. Ernest C. Federiso, Chief of Administrative Division, DENR Region VI.</p> <p>Ms. Karen Melanie Yao, HROD Consultant will present the Sustainable Leadership for Environment through HROD Lens and the session chair is RED Gwendolyn C. Bambalan of DENR Region II.</p> <p>For the afternoon session, Dr. Serafin Talisayon, CEO and Director for Research and Development and Knowledge Innovation Expert, Community and Corporate Learning for Innovation will discuss the Innovation for Sustainable Development and the session chair will be RED Jacqueline A. Caancaan of the DENR National Capital Region.</p>		



AGENDA	AGREEMENTS/INSTRUCTIONS/UPDATES	PERSON/OFFICE RESPONSIBLE	TIMELINE
	<p>At 3:00 PM, Undersecretary Jonathan E. Malaya of Plans and Public Affairs and Communication Department of the Interior and Local Government will present the Devolution of ENR Functions: A Fundamental and Strategic Approach to Environmental Resilience and Effective ENR Governance. The session chair will be Asec. Amaro, Jr.</p> <p>After that, the CES updates will be provided by Executive Director Maria Marcy C. Ballesteros of the CES Board and the session chair will be RED Ralph Pablo of DENR CAR.</p> <p>Asec. Joan A. Lagunda of Administration and Legislative Affairs and ED of Pasig River Coordinating and Management Office will present the DENR Administrative Reforms and Innovations. The Session will be chaired by Director Rolando R. Castro of the Administrative Service.</p> <p>There will also be a program for the Gabi ng Parangal at Pagpupugay (EAGLE Awards) at 6:00 PM onwards</p> <p>On June 8, 2022, a simultaneous national tree planting activity shall be undertaken, where each employee will plant at least five (5) bamboo seedlings.</p> <ul style="list-style-type: none"> <li>On 10 June 2022, the 35<sup>th</sup> DENR anniversary will be conducted with the theme, "Pistang Pamilyang DENR". The motif of the shirt is white. On 13-17 June 2022, employees and staff are expected to enjoy Filipino games such as palo sebo, tumbang preso, etc. After the main events, it was suggested that the Bureaus and Regional Offices will have their own program in their respective offices.</li> </ul>		

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	<ul style="list-style-type: none"> <li>● Among the three (3) options presented to the body by Asec. Masuda regarding the DENR Pasiklaban, Option 1 was chosen. The DENR CO Multipurpose Hall shall be used as the venue for the event.</li> </ul> <p>All Regional Offices were also invited to hold anniversary celebrations at their respective Offices.</p> <ul style="list-style-type: none"> <li>● As part of the celebration of the environment month, there will be “HR at UR service” where wellness activities shall be offered to DENR employees on 20-24 June 2022.</li> <li>● The proposed program of activities and relevant conditionalities were accepted and approved by the body.</li> </ul>		
<p><b>3. DENR Transition committee</b></p>	<ul style="list-style-type: none"> <li>● Usec. Teh presented the proposed DENR Transition activities in accordance with the Administrative Order No. 47 issued on 10 May 2022, creating the Presidential Transition Committee and mandating all national government agencies to form their own internal Transition Committees and DENR Special Order (SO) no. 2022-346 dated 13 May 2022, creating the DENR Transition Committee.</li> <li>● Relative to DENR SO No. 2022-34 on the Creation of the DENR Transition Committee, the committee shall have the following objectives: <ul style="list-style-type: none"> <li>- Ensure a proper and orderly transition into the next Administration;</li> <li>- Give the incoming DENR Secretary full support and cooperation to facilitate assumption into office; and</li> <li>- Ensure continuity and maintain the efficiency of government services</li> </ul> </li> <li>● The functions of the DENR Transition Committee are as follows:</li> </ul>		

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	<ul style="list-style-type: none"> <li>- Overall and central coordination of all Offices in the Central and Regions, Bureaus and attached agencies relative to the transition to the new Administration;</li> <li>- Oversee the preparation and implementation of the transition activities of the Departement; and</li> <li>- The Policy and Planning Service shall provide technical and secretariat support for the DENR transition committee.</li> </ul> <p>The date of submission of the transition reports to the PPS is on 25 May 2022. The PPS shall conduct the necessary consolidation/refinement on 26 May – 14 June 2022. The submission to SJOS is on 15 June 2022.</p> <ul style="list-style-type: none"> <li>● The SCIS was requested to design the program of the Turn Over Ceremony and it was agreed by Asec. Masuda. For the transition activities, a meeting with the transition team re: incoming DENR Secretary is also being considered. There will also be a general briefing on the following: 1) DENR Core Mandates and an Overview of Major Programs based on major outcomes by Usec. Leones; 2) For Human Resources Development by Usec. Ernesto D. Adobo, Jr. of the Legal, Administration, Human Resources and Legislative Affairs; 3) for field operations by Usec. Juan Miguel T. Cuna of the Field Operations, Luzon, Visayas and Environment; and. 4) for the Financial Management will be discussed by Director Angelito Fontanilla of the Financial Management Service.</li> <li>● Usec. Teh suggested having 3 to 5 pages on the narrative report and 10 slides in powerpoint presentation.</li> </ul>	SCIS	

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	<ul style="list-style-type: none"> <li>● In the actual meeting with transition team of the incoming DENR Secretary, the proposed agenda will be presented, to wit:               <ol style="list-style-type: none"> <li>1. Conduct of turn-over ceremony</li> <li>2. Briefing/Transition Report Presentation (schedules)</li> <li>3. Further briefing for specific sectoral or program concerns</li> </ol> </li> <li>● Template on the transition report should be followed, which consists of               <ol style="list-style-type: none"> <li>I. Core Functions of the Office/Bureau/Attached Agency</li> <li>II. Organizational Structure</li> <li>III. Priority Programs and Milestones (Major Accomplishments from 2016-2022)</li> <li>IV. Proposed Program and Policy Directions</li> </ol> </li> <li>● Usec. Adobo suggested rephrasing Item IV “Proposed Program and Policy Directions” in order to be sensitive to the new officials.</li> <li>● ED Meimban, on the other hand, suggested to include a briefer on current ENR situation in the country.</li> <li>● Secretary Sampulna said it is okay to include the proposed program and policy direction, while Director Ma. Lourdes G. Ferrer of ERDB suggested using subtle wordings.</li> <li>● Later, Usec. Teh suggested generic type of wordings for Item IV. She also suggested making the briefer on current ENR situations in the country be included in the per sector report.</li> </ul> <p>She also cited that PPS has already drafted a presentation for this activity.</p> <ul style="list-style-type: none"> <li>● The narrative report, which will be presented next meeting, would be the consolidated and the summary of per sector reports.</li> </ul>		

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<p><b>4. Other Matters (Solid Waste Management)</b></p>	<ul style="list-style-type: none"> <li>● Based on the discussion of Secretary Sampulna with the JICA, he shared their idea on including Solid waste management in the school curriculum/ educational system. He suggested communicating with the Department of Education (DEpEd) on the matter.</li>   <li>Director William P. Cunado of EMB said that they will prepare the communication and took responsibility for the Secretary's instructions.</li> <li>● Director Khalil S. Bayam of the Strategic Communication and Initiatives Service shared his experience on Lanao del Sur, wherein he knew that sorting of waste is not being practiced in the communities.</li> <li>● Director Elenida DR. Basug of the Climate Change Service also shared some of the updates on ENR activities implemented with the DepEd. She explained that there are several information materials/modules regarding urban greening, solid waste management, etc. She pointed out that partnerships with groups, such as Nestle, Globe, Smart are advantageous during information dissemination.</li> <li>● Asec. Masuda said there is no formal subject regarding solid waste management. However, Director Ferrer informed the body of some existing educational activities regarding solid waste management and she said that the National Solid Waste Management Commission is downloading funds for related activities.</li> <li>● Usec. Cuna suggested the on boarding of barangay offices when it comes to proper solid waste management.</li> <li>● Secretary Sampulna suggested a Memorandum of Agreement with the DepEd regarding the inclusion of solid waste management in school curriculum. The SCIS of all regional</li> </ul>	<p>EMB/ Director Cunado</p>	

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	<p>offices shall be involved in the dissemination of information on solid waste management.</p> <ul style="list-style-type: none"> <li>● Executive Director Maria Matilda A. Gaddi of Task Force Tayo ang Kalikasan said that they are continuing the campaign in the Regions. They are asking for strategies first to educate the children on waste segregation.</li> <li>● Asec. Arleigh J. Adorable, of Field Operations- Western Mindanao clarified that we should be over and above we need something that the children can leave on.</li> </ul>		
<p><b>5. Other matters (Bohol)</b></p>	<ul style="list-style-type: none"> <li>● The body was informed that water is being collected by the people in Bohol from deep wells and there is some shortage of supply.</li> <li>● Director Wilfredo G. Moncano of the MGB shared the lifting of the open pit mining ban in Region 12. He suggested the preparation of the response to be made for the anti-mining groups.</li> </ul>		

Having no other matters to discuss, the meeting was adjourned at 12:26 PM.