



**Republic of the Philippines**  
Department of Environment and Natural Resources  
Visayas Avenue, Diliman Quezon City  
Tel Nos. 929-6626 to 29; 929-6633 to 35  
926-7041 to 43; 929-6252; 929-1669  
Website: <http://www.denr.gov.ph> / Email: [web@denrgov.ph](mailto:web@denrgov.ph)

**MEMORANDUM**

JUN 10 2022

**FOR/TO :** All Offices of the Undersecretaries and Assistant Secretaries  
All Service Directors  
All Division Chiefs  
DENR Central Office  
  
The Executive Directors  
Manila Bay Coordinating Office  
River Basin Coordinating Office  
  
All Staff Bureau Directors  
All Regional Executive Directors

**FROM :** The Undersecretary  
and Overall Quality Management Representative

**SUBJECT :** **PLANNING TO ADDRESS RISK AND OPPORTUNITIES  
IN RELATION TO THE IMPLEMENTATION OF THE  
DENR QUALITY MANAGEMENT SYSTEM**

This is with reference to ISO 9001:2015, particularly Clause No. 6.1.1 and 6.1.2 in which the DENR had a non-conformity during the last external audit performed by the SOCOTEC Certification Philippines last April 1-12, 2022.

In this regard, all Offices covered by the DENR QMS should refer to the requirement of the above clauses in relation to your planning and implementation of the different processes of your respective offices. The Risk/Opportunities Analysis and Action Planning (ROAAP) (Form No. CO-QMS.FO.002) will be used as the main tool to be used in the analysis of the processes. All offices are required to prepare and/or update their ROAAPs. The respective Internal Quality Auditors (IQA) shall evaluate all ROAAPs as part of the internal audit and will be included as documented information to support Clauses 6.1.1 and 6.1.2.

The sampled offices where the non-conformity were found are likewise required to evaluate and update their respective ROAAPs as part of their corrective actions to be furnished the QMR through the Secretariat.

For information and compliance.

**ATTY. ERNESTO D. ADOBO, JR., CESO I**

encls.: ROAAP Form CO-QMS.FO.002  
ROAAP Procedure