



Republic of the Philippines
Department of Environment and Natural Resources
Visayas Avenue, Diliman, Quezon City
Tel Nos. 929-6626 to 29; 929-6633 to 35
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JUN 13 2022

MEMORANDUM

FOR/TO : All Undersecretaries and Assistant Secretaries
All Heads of Offices, Central Office
All Regional Executive Directors
All Bureau Directors
All Heads of Attached Agencies

FROM : **The Assistant Secretary**
Human Resources, Strategic Communication and Sectoral Initiatives

SUBJECT : **VIRTUAL LEARNING COURSES OFFERED BY THE HUMAN RESOURCE INNOVATIONS AND SOLUTIONS, INC., (HURIS) FOR 3RD QUARTER CY 2022**

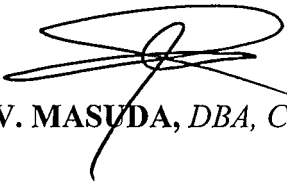
This pertains to the invitation of the Human Resource Innovations and Solutions, Inc., (HURIS) to the following virtual learning courses for third quarter C.Y. 2022 accredited by the Career Executive Service Board (CESB):

COURSES	SCHEDULE	REGISTRATION FEE
Managerial Leadership	June 21-24, 2022 8:00 am – 12:00 nn	Php 13,440.00 VAT Inclusive
Building Powerful Teams (For CESB Reaccreditation)	June 27-30, 2022 8:00 am – 12:00 nn	Php 13,440.00 VAT Inclusive
Strategic Decision Making (For CESB Reaccreditation)	July 05-08, 2022 8:00 am – 12:00 nn	Php 13,440.00 VAT Inclusive
Transformational Leadership (For CESB Reaccreditation)	July 19-22, 2022 8:00 am – 12:00 nn	Php 13,440.00 VAT Inclusive
Achieving a Positive Turn-around in Employee and Organizational Performance thru Positive Discipline (For CESB Reaccreditation)	July 26-29, 2022 8:00 – 12:00 nn	Php 13,440.00 VAT Inclusive
Driving Execution (For CESB Reaccreditation)	August 02-05, 2022 8:00 – 12:00 nn	Php 13,440.00 VAT Inclusive
Strategic and Critical Thinking	August 16-19, 2022 8:00 am – 12:00 nn	Php 13,440.00 VAT Inclusive
The New Leadership Styles for the 21 st Century	September 7-9 and 14-16, 2022 8:00 am – 12:00 nn	Php 20,160.00 VAT Inclusive
Essentials of Managing change and Employee Transition	September 20-23, 2022 8:00 am – 12:00 nn	Php 13,440.00 VAT Inclusive
Effective Conflict Resolution and Solving Performance Issues thru Mediation	September 27-30, 2022 8:00 am – 12:00 nn	Php 13,440.00 VAT Inclusive

Relative to this, target participants to the abovementioned courses should be a Division Chief (SG 24) level and up with supervisory and managerial functions.

Qualified participants may register through this link: <http://forms.gle/MprD9FtKjmjQT4n88>, provided that they were endorsed by their respective supervisors, to the Training and Development Division-HRDS at least **two (2) weeks** before the scheduled event. Interested officials shall also their accomplished Endorsement Form (see attached) for the preparation of Special Order.

For your information and appropriate action.



HIRO V. MASUDA, DBA, CESO III




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ENDORSEMENT FORM FOR LEARNING EVENT

Course Title:			
Learning Service Provider:			
Learning Event Objective(s):			
Date Covered:			
Name of Learner(s)	Position/Designation	Target(s) for Development	Signature of Learner(s)
<p>This office certifies that the attendance of the above-mentioned personnel to the learning event stated in this form will not hamper in the delivery of service by this office. Also, all expenses to be incurred from this activity including registration fee is chargeable against this office, subject to the provisions of the National Budget Circular No. 563 dated April 22, 2016 and to the usual accounting and auditing rules and regulations.</p>			
<p>_____</p> <p>Head of Office</p>			
<p>_____</p> <p>Designation</p>			
<p>_____</p> <p>Date</p>			
Office/ Division/ Section/ Unit:		Tel. Nos.:	
Office/ Region/ Bureau/ Attached Agencies:		Office Email Address:	

[INVITATION TO ATTEND] Q2 & Q3 CESB Accredited Virtual Learning Courses

From: HURIS INC (huristrainings@gmail.com)
 To: undisclosed-recipients;;
 Bcc: redjosam@yahoo.com
 Date: Thursday, May 26, 2022, 04:32 PM GMT+8

HMP
IAA.

 JIM O SAMPULNA
 Acting Secretary

**Attention: Human Resource Department/Training Department
 Heads, Managers, Interested Officers, Directors**

Dear Leaders,

Thank you for patronizing our Virtual Learning Courses this year. Part of our advocacy is to reach out to the Government Sector and impart our best practices and tools to further develop the organization's Human Capital. With this, we are pleased to invite you to the 2022 CESB Accredited Virtual Learning Courses to be conducted by **HUMAN RESOURCE INNOVATIONS AND SOLUTIONS, INC. (HURIS)**.

<p>Coaching: Raising Performance to the Next Level <i>(For CESB Reaccreditation)</i></p> <p>Understand and apply the different styles of Coaching that are suited for your organization's diverse workforce to help boost employee performance and contribute to achieving your organization's quest for excellence.</p>	<p>June 7-10, 2022 8:00AM-12:00NN 4-day Program</p> <p>Php 13,440.00 VAT Inclusive</p> <p>Online Platform: Zoom</p>
<p>Thinking Out-of-the-Box: Embracing Innovative Leadership</p> <p>OUT-OF-THE-BOX thinking while working within the rules of engagement. Overcome obstacles, roadblocks, and pitfalls, by acquiring a mind-set of creative thinking and innovation and applying this skill on actual workplace challenges.</p>	<p>June 14-17, 2022 8:00AM-12:00NN 4-day Program</p> <p>Php 13,440.00 VAT Inclusive</p> <p>Online Platform: Zoom</p>
<p>Managerial Leadership</p> <p>Be enlightened on the differences between Management and Leadership then develop the discipline of Managerial Leadership through tooling you with the right mix of key leadership and management skills to achieve positive results.</p>	<p>June 21-24, 2022 8:00AM-12:00NN 4-day Program</p> <p>Php 13,440.00 VAT Inclusive</p> <p>Online Platform: Zoom</p>
<p>Building Powerful Teams <i>(For CESB Reaccreditation)</i></p> <p>Develop your team's ability to better define objectives and goals, solve problems, resolve conflicts and trust one another's contributions using leadership and teamwork frameworks and best practices through a dynamic mix of available methodologies.</p>	<p>June 27-30, 2022 8:00AM-12:00NN 4-day Program</p> <p>Php 13,440.00 VAT Inclusive</p> <p>Online Platform: Zoom</p>
<p>Strategic Decision Making <i>(For CESB Reaccreditation)</i></p> <p>Learn how to assess complex situations, analyze problems, and manage risks. This will allow participants to be able to recommend decisions, which creates strategic actions that help meet objectives.</p>	<p>July 5-8, 2022 8:00AM-12:00NN 4-day Program</p> <p>Php 13,440.00 VAT Inclusive</p> <p>Online Platform: Zoom</p>
<p>Transformational Leadership <i>(For CESB Reaccreditation)</i></p> <p>Positive transformation in an organization is always a good indicator of effective leadership. Learn and understand the basic concepts on being an effective leader. Understand how to help subordinates map out attainable personal and professional goals, as well as plan workable and implementable strategies to achieve them.</p>	<p>July 19-22, 2022 8:00AM-12:00NN 4-day Program</p> <p>Php 13,440.00 VAT Inclusive</p> <p>Online Platform: Zoom</p>
<p>Achieving a Positive Turn-around in Employee and Organizational Performance thru Positive Discipline <i>(For</i></p>	<p>July 26-29, 2022 8:00AM-12:00NN</p>

<p><i>CESB Reaccreditation</i>)</p> <p>Equip yourself with the skill of positive discipline in correcting employee performance problems and help achieve a positive turnaround in performance. Learn and apply the basic concepts behind "due process", conducting a hearing and/or dialogue in the context of practicing positive discipline.</p>	<p>4-day Program</p> <p>Php 13,440.00 VAT Inclusive</p> <p>Online Platform: Zoom</p>
<p>Driving Execution (For CESB Reaccreditation)</p> <p>Learn the art of implementing plans despite the numerous challenges that may arise and be skilled in understanding and coping with the dynamics of change to help you achieve organizational success.</p>	<p>August 2-5, 2022 8:00AM-12:00NN 4-day Program</p> <p>Php 13,440.00 VAT Inclusive</p> <p>Online Platform: Zoom</p>
<p>Strategic and Critical Thinking</p> <p>Learn to develop strategic and critical thinking, an important skill that allows you to develop a plan of action designed to achieve your overall goals with a high probability of success.</p>	<p>August 16-19, 2022 8:00AM-12:00NN 4-day Program</p> <p>Php 13,440.00 VAT Inclusive</p> <p>Online Platform: Zoom</p>
<p>The New Leadership Styles for the 21st Century</p> <p>Progressive times call for progressive Leaders. Gain knowledge on self-mastery, emotional intelligence, and relating EQ skills to effective leadership and success. Learn skills such as coaching, conflict resolution and in handling difficult employees.</p>	<p>September 7-9 & 14-16, 2022 8:00AM-12:00NN 6-day Program</p> <p>Php 20,160.00 VAT Inclusive</p> <p>Online Platform: Zoom</p>
<p>Essentials of Managing Change and Employee Transition</p> <p>Adjusting to organizational changes is always a challenge, and resistance to such changes is a very common human response. This program will provide you a change leadership framework to understand resistance to change and how to manage it, and also a transition process for individuals going through the change.</p>	<p>September 20-23, 2022 8:00AM-12:00NN 4-day Program</p> <p>Php 13,440.00 VAT Inclusive</p> <p>Online Platform: Zoom</p>
<p>Effective Conflict Resolution and Solving Employee Performance Issues thru Mediation</p> <p>Be equipped with concepts and models in mediation as an effective method for conflict and dispute resolution through immersing you with simulations in the mediation process, which will allow rich learning experiences to find out root causes & real interests to achieve win-win resolutions.</p>	<p>September 27-30, 2022 8:00AM-12:00NN 4-day Program</p> <p>Php 13,440.00 VAT Inclusive.</p> <p>Online Platform: Zoom</p>

We will be your partners, serving as a catalyst of change in your organization. We welcome any participant with supervisory functions who would like to attend our Virtual Learning Courses.

If interested, kindly access this link to fill out the form and register:

<https://forms.gle/fMprD9FtKjmqQT4n88>

You may also reach us in the following contact details and look for Wyona Enriquez or Daff Evangelista:

- **Landline number:** (02) 8871-6519
- **Mobile numbers:** 09451152680 or 09269405476
- **Email address:** virtualllearning@huris.com.ph

Hurry and send in your reservations as we have limited slots available!

Please be advised that these are virtual learning courses. Please secure a Zoom Account to participate in any of the courses.

Should you also need a full length course, especially designed for your institution's needs, we are more than happy to discuss with you to assess learning needs and design a course for you.

Best Regards,

VIRTUAL LEARNING TEAM

Human Resource Innovations and Solutions, Inc. (HURIS)

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Email: virtuallearning@huris.com.ph