



Republic of the Philippines
Department of Environment and Natural Resources
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MEMORANDUM

TO : **The Directors**
Human Resource Development Service
Forest Management Bureau
(Capacity Development Component Working Group, NCI-SRD)

The Regional Executive Directors
DENR Regions I to XIII and CAR
(Regional Convergence Initiative Technical Working Group, NCI-SRD)

FROM : **The Undersecretary**
Policy, Planning and International Affairs
& Permanent Alternate, DENR National Steering Committee
DA-DAR-DENR-DILG NCI-SRD

SUBJECT : **REQUEST FOR PARTICIPATION OF CAPACITY DEVELOPMENT COMPONENT WORKING GROUP AND REGIONAL CONVERGENCE INITIATIVE WORKING TECHNICAL GROUP ON THE CONDUCT OF SHORT COURSE ON COASTAL BIODIVERSITY ASSESSMENT AND MANAGEMENT TOOLS TO BE HELD ON JUNE 20-24, 2022 IN ZAMBOANGA SIBUGAY**

DATE : JUN 13 2022

This has reference to the attached letter dated June 1, 2022 from Undersecretary Waldo R. Carpio, Special Concerns, Department of Agriculture and Permanent Alternate Chairperson National Steering Committee, DA-DAR-DENR-DILG NCI-SRD, requesting to facilitate the participation of the following DENR officials/personnel who are members of the Capacity Development Component Working Group (CD CWG) and Regional Convergence Initiative Technical Working Group (RCI-TWG) involved in the NCI-SRD implementation to the **Short Course on Coastal Biodiversity Assessment and Management Tools on June 20-24, 2022 in Sibugay Grand Plaza Hotel in Tungawan, Zamboanga Sibugay**, as follows:

Capacity Development

OFFICE	MEMBER AND ALTERNATE MEMBER
Human Resource Development Service	Wilson E. Henson/Bernardita S. Tubang
Forest Management Bureau	Diana Quebral-Vinarao/Joshua S. Saluria

Regional Convergence Initiative Technical Working Group

OFFICE	MEMBER AND ALTERNATE MEMBER
DENR Region I	Atty. Crizaldy M. Barcelo, CESO III/Representative
DENR REGION II	Gwendolyn C. Bambalan, CESO IV/Representative
DENR REGION III	Paquito T. Moreno, Jr., CESO III/Representative
DENR REGION IV-A	Nilo B. Tamoria, CESO III/Representative
DENR REGION IV-B	Lormelyn E. Claudio, CESO IV/Representative
DENR REGION V	Francisco E. Milla, Jr., CESO III/Representative
DENR REGION VI	Livino B. Duran/Representative


DENR REGION VII	Paquito D. Melicor, Jr., CESO IV/Representative
DENR REGION VIII	Arturo E. Fadriquela/Representative
DENR REGION IX	Ronald D. Gadot/Representative
DENR REGION X	Henry A. Adornado/Representative
DENR REGION XI	Bagani Fidel A. Evasco/Representative
DENR REGION XII	Atty. Felix S. Alicer/Representative
DENR REGION XIII	Nonito M. Tamayo, CESO IV/Representative
DENR-CAR	Engr. Ralph C. Pablo, DPA, En.P., CESO III/Representative

The above-activity will be conducted in coordination with the Biodiversity Management Bureau (BMB). Please ensure your attendance/participation or your designated representative in the above activity. We will appreciate receiving feedback/report in this regard.

For queries and other concerns, please contact Ms. Marineh Ambrosio, NCI-SRD Secretariat at telephone numbers 8929-4927/8929-5683 or through email at ncisrd@da.gov.ph.

For your information and appropriate action.


ATTY. JONAS R. LEONES

	Republic of the Philippines DA - DAR - DENR - DILG National Convergence Initiative for Sustainable Rural Development (NCI-SRD)	Reference Code:	NCI-SRD_FR_018_3
	LETTER	Control No.:	
		Effective date:	October 15, 2020
		Page No.:	1 of 3

June 1, 2022

ATTY. JONAS R. LEONES, CESO I


Undersecretary for Policy, Planning, and International Affairs
 Department of Environment and Natural Resources (DENR)
 Visayas Avenue, Diliman, Quezon City

Dear Undersecretary Leones:

The NCI-SRD, in coordination with the DENR-Biodiversity Management Bureau (BMB), shall be conducting the **Short Course on Coastal Biodiversity Assessment and Management Tools on June 20-24, 2022 in Sibugay Grand Plaza Hotel in Tungawan, Zamboanga Sibugay.**

In this regard, we kindly request the participation of one (1) Capacity Development Component Working Group (CD CWG) Member each from the DENR-Human Resource Development Service (HRDS) and DENR-Forest Management Bureau (FMB). In addition, we would also like to request the participation of your RCI TWG representatives. Kindly refer to the table below for the breakdown of slots per agency:

Regions	Department of Agriculture (DA)	Department of Environment and Natural Resources (DENR)
1. Cordillera Administrative Region	1	1
2. Ilocos Region	1	1
3. Cagayan Valley	1	1
4. Central Luzon	1	1
5. CALABARZON	1	1
6. MIMAROPA	1	1
7. BICOL Region	1	1
8. Western Visayas	1	1
9. Central Visayas	1	1
10. Eastern Visayas	1	1
11. Zamboanga Peninsula	1	1
12. Northern Mindanao	1	1
13. Davao Region	1	1
14. SOCCSKSARGEN	1	1
15. CARAGA	1	1
16. BARMM	1	1
SUBTOTAL	16	16
TOTAL	32	

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	LETTER	Control No.:	
		Effective date:	October 15, 2020
		Page No.:	2 of 3

Participants must be reminded of the following:


1. For those arriving via air travel, participants are advised to select the Zamboanga International Airport as their point of arrival on Monday morning (June 20) and departure on Friday afternoon (June 24). Land transportation shall be provided from the Zamboanga International Airport to the hotel and vice versa. Airfares shall be shouldered by your respective agencies.
2. Transport from the airport to the hotel shall only be done in one batch. Vans will leave at 9:00 am on June 20. The estimated travel time between the airport to the hotel is 2-3 hours.
3. Please provide accurate flight details (arrival and departure) in the confirmation form. This shall be used as the basis for the number of persons to be accommodated in the vans.
4. For those traveling via land, participants may proceed directly to the hotel, but shall also provide accurate travel details (arrival and departure) in the confirmation form.
5. Please bring clothing suitable for swimwear. The activity may require snorkeling exercises for the coastal assessment.
6. Please bring your laptop and extension cords. Have a data connection to serve as a backup in accessing the forms and documents needed for the writeshop. The activity may require a written exercise or presentation.
7. All participants should be fully vaccinated. Please bring your vaccination cards;
8. The NCI-SRD National Secretariat and DENR-BMB shall ensure that all venue, food, and logistical arrangements are compliant with applicable health and physical distancing protocols.

This activity is a five-day short course designed to increase technical knowledge and skills in coastal biodiversity management through the application of relevant assessment and management tools on coastal and marine ecosystems. This Short Course is part of the priority capacity-building activities under the NCI-SRD Capacity Development Component Working Group (CD CWG) that aim to capacitate the Regional Convergence Initiative Technical Working Group (RCI TWG) members. Attached is the Provisional Program for your reference.



The Short Course shall implement a **first come, first serve basis**. Kindly coordinate with your RCI TWG before confirming your participation through our online confirmation form: <https://tinyurl.com/CONFIRMShortCourse> on or before **June 14, 2022**. **We shall only accept confirmations via our online form.** To avoid duplication and possible overbooking of slots, the National Secretariat shall confirm your participation through your provided email addresses. **We shall strictly not entertain individuals who failed to answer**

the confirmation form


	Republic of the Philippines DA - DAR - DENR - DILG National Convergence Initiative for Sustainable Rural Development (NCI-SRD)	Reference Code:	NCI-SRD_FR_018_3
	LETTER	Control No.:	
		Effective date:	October 15, 2020
		Page No.:	3 of 3

For other clarifications or concerns, your staff may contact Ms. Marineh Ambrosio of the NCI-SRD National Secretariat at (632) 8929 4927 or local 2275, or email us at ncisrd@da.gov.ph.

Truly yours,




WALDO R. CARPIO
 Undersecretary for Special Concerns, Department of Agriculture *and*
 Permanent Alternate Chairperson, National Steering Committee (NSC),
 NCI-SRD


	Republic of the Philippines DA - DAR - DENR - DILG National Convergence Initiative for Sustainable Rural Development (NCI-SRD)	Reference Code:	NCI-SRD_FR_006_1
		Control No.:	
	PROGRAM OF ACTIVITIES	Effective date:	March 31, 2020
		Page No.:	1 of 3

Short Course on Coastal Biodiversity Assessment and Management Tools
 20-24 June 2022
 Zamboanga Sibugay

Day 1, Monday, June 20, 2022	
8:00 am – 12:00 noon	Arrival and Billeting of Participants from all Regions
12:00 pm – 1:00 pm	Lunch
1:00 pm – 1:15 pm	Registration of Participants <i>NCI-SRD Secretariat</i>
1:15 pm – 1:30 pm	Opening Ceremonies
1:30 pm – 1:40 pm	Invocation and Philippine National Anthem <i>RCI TWG Zamboanga Peninsula Secretariat</i>
1:40 pm – 1:50 pm	Welcome Remarks RAD DONN L. CEDEÑO <i>Regional Executive Director, DA RFO Zamboanga Peninsula and RCI TWG Zamboanga Peninsula Chairperson</i>
1:50 pm – 2:00 pm	Introduction of Participants and Facilitators <i>NCI-SRD Secretariat</i>
2:00 pm – 2:15 pm	Presentation of House Rules <i>NCI-SRD Secretariat</i>
2:15 pm – 2:30 pm	Rationale and Leveling of Expectations <i>NCI-SRD Secretariat</i>
2:30 pm – 3:30 pm	Introduction to the Course <i>DENR-BMB</i>
3:30 pm – 4:30 pm	Pre-Test <i>DENR-BMB</i>
Day 2, Tuesday, June 21, 2022	
8:00 am – 8:15 am	Registration of Participants

	Republic of the Philippines DA - DAR - DENR - DILG National Convergence Initiative for Sustainable Rural Development (NCI-SRD)	Reference Code:	NCI-SRD_FR_006_1
		Control No.:	
	PROGRAM OF ACTIVITIES	Effective date:	March 31, 2020
		Page No.:	2 of 3

	<i>NCI-SRD Secretariat</i>
8:15 am – 8:30 am	Recap of Day 1 and Summary of Agreements <i>NCI-SRD Secretariat</i>
8:30 am – 10:00 am	Overview on Coastal Biodiversity <i>DENR-BMB</i>
10:00 am – 12:00 noon	Presentation on Philippine Coastal and Marine Biodiversity <i>DENR-BMB</i>
12:00 pm – 1:00 pm	Lunch
1:00 pm – 2:30 pm	Presentation on Tungawan, Zamboanga Sibugay Convergence Area <i>RCI TWG Zamboanga Peninsula</i>
2:30 pm – 3:30 pm	Lecture on Marine Ecosystems and Ocean Processes <i>DENR Facilitators</i>
3:30 pm – 5:00 pm	Introduction to Biodiversity Assessment and Management Tools <i>DENR Facilitators</i>
Day 3, Wednesday, June 22, 2022	
8:00 am – 8:15 am	Registration of Participants <i>NCI-SRD Secretariat</i>
8:15 am – 8:30 am	Recap of Day 2 and Summary of Agreements <i>NCI-SRD Secretariat</i>
8:30 am – 12:00 am	Lecture on Assessment Tools: Corals and Mangroves <i>DENR Facilitators</i>
12:00 pm – 1:00 pm	Lunch
1:00 pm – 3:00 pm	Lecture on Assessment Tools: Seagrass, Fishes, and Invertebrates <i>DENR Facilitators</i>
3:00 pm – 4:00 am	Lecture on Management Tools <i>DENR Facilitators</i>
4:00 pm – 5:00 pm	Guidelines for Field Validation <i>DENR Facilitators</i>

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		Control No.:	
	PROGRAM OF ACTIVITIES	Effective date:	March 31, 2020
		Page No.:	3 of 3

Day 4, Thursday, June 23, 2022	
8:00 am – 5:00 pm	Field Validation in Bangaan Island
Day 5, Friday, June 24, 2022	
8:00 am – 8:10 am	Registration of Participants <i>NCI-SRD Secretariat</i>
8:10 am – 8:15 am	Recap of Day 3 & 4 and Summary of Agreements <i>NCI-SRD Secretariat</i>
8:15 am – 9:30 am	Preparation of Data <i>Participants</i>
9:30 am – 10:30 pm	Mock Application of the Management Tool <i>Participants</i>
10:30 pm – 11:00 pm	Presentation of Results <i>Participants</i>
11:00 pm – 11:30 pm	Post-Test <i>DENR Facilitators</i>
11:30 pm – 12:00 nn	Closing Ceremonies NATIVIDAD Y. BERNARDINO <i>Director, DENR-Biodiversity Management Bureau</i>
12:00 pm onwards	Departure of Participants