



MEMORANDUM

TO : All Regional Executive Directors
DENR Regions 1-13, CAR & NCR

FROM : The Assistant Secretary
Human Resources, Strategic Communication and Sectoral Initiatives

SUBJECT : ENVIRONMENT AND NATURAL RESOURCES (ENR)
ACADEMY SUPERVISORY COURSE

DATE : 22 June 2022

The Human Resource Development Service (HRDS) will be conducting the Environment and Natural Resources (ENR) Academy Supervisory Course tentatively scheduled on 27 July – 09 September 2022. It aims to continuously train our officials and qualified employees to equip them with the necessary perspectives, experiences, attitude, knowledge, and skills (PEAKS). This will not only improve the functional and organizational expertise, but will also serve as an opportunity to enhance the core, technical, managerial and leadership competencies, thus making them well-rounded ENR frontline officers and managers.

In order to identify qualified candidates for the said course, we would like to request a complete list of your personnel with the following qualifications using the attached format:

- i. Occupying Salary Grades 18-22, preferably designated Deputy/Assistant CENR/PENR Officers or Deputy/Assistant Division Chiefs of NCR;
- ii. Master's Degree holder or LLB/Juris Doctor graduate;
- iii. With high potential to be promoted/designated as CENR Officer;
- iv. Not yet attended Specialized Course on Environmental Law Enforcement, CENR Management Course (CENRMC), Resource Management Course (RMC), UP Program for Environmental Governance (UPPEG); and
- v. Physically fit to undergo training as certified by a government physician.

Please email the said list on or before 29 June 2022 to Human Resource Development Service – Training and Development Division (HRDS-TDD) at hrds-tdd@denr.gov.ph. Should you have further queries regarding this matter, you may contact HRDS-TDD at (02) 8426-3852 / IP loc. 1065-66. You may also reach either For. Wilson E. Henson, Chief, Training and Development Division at mobile number 09178648756 or Mr. Karl Bartolata, Jr. at 09156067715.

For information and appropriate action.

HIRO V. MASUDA, DBA, CESO III



Republic of the Philippines
Department of Environment and Natural Resources
Visayas Avenue, Diliman, Quezon City
Tel Nos. 929-6626 to 29; 929-6633 to 35
Website: <http://www.denr.gov.ph> / E-mail: web@denrgov.ph

REGION: _____

No.	Name (Surname, First Name, M.I.)	Plantilla Position	Salary Grade	Position/ Designation	Place of Assignment	Date of Birth (mm/dd/yy)	Age	Highest Educational Attainment (state the degree)	No. of years in Government Service	Actual Duties and Responsibilities
1										
2										
3										
4										
5										
6										
7										
8										
9										
n										

Prepared by:

Reviewed by:

Approved by:

Chief, Human Resource Development Section

Chief, Administrative Division

Assistant Regional Director
Management Services