



Republic of the Philippines
Department of Environment and Natural Resources
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JUN 27 2022

MEMORANDUM

FOR : **The Bureau Directors**
EMB, LMB and ERDB

The Executive Director
National Water Resources Board

FROM : **The OIC-Director**
Human Resource Development Service

SUBJECT : **INVITATION FOR ONLINE TRAINING PROGRAM ON ENVIRONMENTAL CONSERVATION AND SUSTAINABILITY ORGANIZED BY THE SINGAPORE COOPERATION PROGRAMME (SCP)**

This pertains to the letter of Sec. Isidro S. Lapeña, PhD, CSEE, Director General of Technical Education and Skills Development Authority (TESDA), extending the invitation of Singapore Cooperation Programme (SCP) to send nominee/s to participate in the online training program on **Environmental Conservation and Sustainability** to be held on **August 15-19, 2022**.

The course aims to address issues related to policymaking in environmental sustainability, with a focus on coastal population and urbanisation. Topics to be covered include environmental threats and issues in land, sea and air; land and ocean-based conservation issues; pollution, health, urbanisation and climate change; freshwater sustainability and security; food production and security; and Singapore Green Plan 2030 and Sustainable Development Goals. It will be conducted in English through synchronous e-Learning ('live' e-learning sessions). There will be Q&A sessions and facilitated group discussions during the 'live' sessions on Zoom.

In this regard, please nominate one (1) candidate with the following qualifications set forth by the organizer:

1. Mid- to senior-level government officials involved in policymaking for sustainability and environmental excellence or related fields;
2. Proficient in written and spoken English; and
3. In good health.

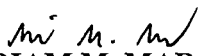
The nominee/s shall submit the following requirements to HRDS-Training and Development Division **not later than 30 June 2022**:

1. Memorandum addressed to the Chair of the Human Resource Development Committee (HRDC), attention to HRDC Secretariat, **with justification on how will the training benefit the nominee and project's relevance to the organization needs**, to be endorsed by the Head of Office;
2. Resolution from HRDC counterpart (Regional/Bureau/Attached Agency) nominating the applicant;
3. Invitation letter disseminated by the DENR/sponsoring agency;
4. Service Record;
5. Certificate of No Pending Administrative Case;
6. Certification of actual duties and responsibilities (including past involvement) relevant to the program signed by immediate superior;
7. Certification from the Director supervising human resources/ Assistant Regional Director for Management Services/ Assistant Director (Regional/Bureau/Attached Agency) stating:
 - a. That the applicant has at least a very satisfactory performance rating for two (2) immediate rating periods;
 - b. That the applicant has no pending scholarship nomination;
 - c. That the applicant has not been a delinquent scholar from a previous scholarship grant; and,
 - d. That the applicant has submitted all the required reports from previous foreign travels.
8. Updated Personal Data Sheet (with list of in-service trainings and seminars attended) and 2 x 2 photo (hard and soft copies);
9. Self-certification of official travel history; and,
10. Individual Development Plan (IDP).

The Human Resource Development Committee (HRDC) will conduct screening and selection of candidates to the said training program.

TESDA's deadline of submission of nomination and documentary requirements is on July 07, 2022 while its date of interview is on July 21, 2022 to be held via Google Meet. Selected participants will be requested to submit documentary requirements set forth by TESDA (see Annex).

For your information and appropriate action.


MIRIAM M. MARCELO