

Republic of the Philippines

Department of Environment and Natural Resources Visayas Avenue, Diliman, Quezon City, 1100 Tel. Nos. (632) 929-66-26 to 29 • (632) 929-62-52 929-66-20 • 929-66-33 to 35 • 929-70-41 to 43

June 28, 2022

MEMORANDUM

FOR/TO

All Officials and Employees

DENR Central Office

FROM

The Director

Administrative Service

SUBJECT

VOLUNTARY FINANCIAL ASSISTANCE FOR THE

RECOVERY AND MAINTENANCE EXPENSES OF MR. ROBERTO L. JIMENEZ OF THE GENERAL SERVICES DIVISION, ADMINISTRATIVE SERVICE

May we appeal for your voluntary financial assistance for the Recovery and Maintenance Expenses of our fellow DENR Employee Mr. Roberto "Bobby" Jimenez of the General Services Division (GSD), Administrative Service. Mr. Jimenez is currently under the process of recovery due to mild stroke.

Your prayers and financial help will be most appreciated. Kindly direct your contributions

to the Office of the Director, Administrative Service.

ROLANDO R. CASTRO

MEMO NO. 2022 - 430