**MEMORANDUM**                                              JUL 1 2 2022

FOR/TO      :      **The Regional Executive Directors**
                    Region 1-13, CAR, NCR, CALABARZON and MIMAROPA

                    **All PENROs**

FROM        :      **The Director**
                    Knowledge and Information Systems Service

SUBJECT     :      **CONDUCT OF RE-ORIENTATION ON INSTALLATION OF ARCGIS SOFTWARE LICENSES**

        In line with the preliminary results of the ongoing Information and Communication Technology Inventory (ICT) and Needs Assessment, the Knowledge and Information Systems Service (KISS) will conduct a re-orientation on the installation of ArcGIS software licenses on July 15, 2022, 9:00 AM – 12:00 NN.

        The participants for the orientation are Information and Communications Technology (ICT) personnel from regional offices and PENROs who is in charge of the deployment and management of ArcGIS software licenses. The re-orientation specifically aims to:

1. Orient the participants on the installation of ArcMap and ArcGIS Pro;
2. Discuss instructions on installation of OpenVPN connection; and
3. Familiarize the participants on known issues during installation.

        In this regard, may we request one (1) ICT personnel from your respective office to attend the said activity with the following Zoom details:

        Meeting Link: https://bit.ly/3yvA711
        Meeting ID: 892 4351 5817
        Passcode: DENR2022

        For further inquiries, you may contact DENR Control Map Secretariat at (02) 9258278 and/or VOIP 1085/1194 or email us at denrcontrolmap@denr.gov.ph.

        For your information and participation.

                                        **MARIA ELENA A. MORALLOS MANILA**

cc:      Undersecretary for Finance, Climate Change and Information Systems
         Assistant Secretary for Finance, Information Systems and Mining Concerns

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