

Republic of the Philippines

Department of Environment and Natural Resources

Visayas Avenue, Diliman, 1106 Quezon City

(632) 929-6626 to 29; 929-6252; 929-6633 to 35; 929-7041 to 43 E-mail: web@denr.gov.ph; Website: www.denr.gov.ph

MEMORANDUM

FOR

: ALL REGIONAL EXECUTIVE DIRECTORS

ATTENTION

REGIONAL INTERNAL AUDIT FOCAL PERSONS

FROM

OIC Director, Internal Audit Service

SUBJECT

SUBMISSION OF MONITORING REPORT FOR CY 2022

DATE

JUL 2 1 2022

:

This refers to the agreements reached during the CY 2022 Internal Audit Service (IAS) Planning Workshop cum Echo on the Roll-out of the Revised Philippine Government Internal Audit Manual (RPGIAM) held at Baguio City on April 6-8, 2022. One of the agreements is the regular conduct of monitoring by the Regional Internal Audit Focal Teams which was also targeted on their respective approved Work and Financial Plans, using the template attached as Annex A.

Thus, the Internal Audit Service (IAS) would like to reiterate the submission of Monitoring Report for January through June 2022. Further, please be informed that the IAS through the Operations Audit Division (OAD) had come up with new set of timeline of submission. (Annex B)

Attached herewith are the Monitoring Report Templates to be submitted to OAD via email at <u>ias oad@denr.gov.ph</u> on or before the prescribed timeline. For your further inquiries, please contact Mr. Laurence D. Papina at 8926-8067 or 09674678903.

For your information and compliance.

VICENTE B. TUDDAO, JR., Ph.D., CESO IV

DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES (NAME OF OFFICE) FY 2022 PHYSICAL AND FINANCIAL PLAN

FY 2022 FY 2022 Physical Performance Targets FY 2022 Financial Performance Ta			nce Targets	argets										
P/A/P Code	Performance	Accomplish	—	Q1	Q2	Q3	Q4	Total		Q1	Q2	Q3	Q4	Total
1774,1 2000	Indicator/s	Physical Fit					Estimate		UACS	Estimate	Estimate	Estimate	Estimate	
	mandato, y s	(2)		(3)	(4)	(5)	(6)	(7)	ľ	(8)	(9)	(10)	(11)	
GRAND TOTAL				<u>,,, ,</u>		. , ,	<u></u>		i	, ,	· · · · · · · · · · · · · · · · · · ·	<u>`</u>	, ,	
						Travelling	Expenses -	Local	5-02-01-010			 		
						Training E			5-02-02-010					
							plies Expe	rses	5-02-03-010	••				
							ation Expe		5-02-99-030					
		-					fessional S		5-02-11-990		1			
I. ASSISTANCE TO INTERNAL AUDIT	SERVICE (IAS)					Other Fre	icasional S	CIVICCS	3 02 11 330	-			-	
A. Audit Engagements	SERVICE (IAS)	1		i							-			
1. Conduct of Audit														
a. General Audit of	Documents/Reference Materials													
Regional Offices -	gathered and submitted prior the										ļ			
	conduct of Actual Audit (No.)													
System (FMS)	Documents/Reference Materials										†			
System (PWS)	gathered and submitted during the													
	Actual Audit (No.)		l											
	Progress Report on Audit	1												- · · ·
	Recommendation													
	facilitated/submitted to IAS Central													
	Office (No.)		1											
2. Follow-up Audit	Office (No.)		-									 		
	Action Documents monitored (No.)													
National Greening	/ Constant of the content of the con													
Program (NGP)														
r rogiam (ital)	Status Report submitted to IAS		-								İ			
	Central Office (No.)	 						<u> </u>						
	Documents/Reference Materials	1						1						
	gathered and submitted (No.)	-						-				ļ		
b. General Audit of	Action Documents monitored (No.)													
Regional Offices -														
Financial Management	Status Report submitted to IAS		-											
System (FMS)	Central Office (No.)													
	Documents/Reference Materials		- 1				•				ļ]		
	gathered and submitted to IAS	1										1		
	Central Office (No.)													
B. Conduct of Monitoring	Monitoring Report submitted (No.)											!		
II. GENERAL ADMINISTRATION ANI	CUREDVICION (CAS)		_			l <u>-</u>					<u> </u>	<u>.</u>	L	
A. Learning and Growth	J JOF ERVISION (GAS)		<u> </u>	<u> </u>	····	<u> </u>		1			1	T	Ī	
1. Attendance in meetings/	Meetings/workshops/ conferences	 									<u> </u>	-		
workshops/conferences	attended (No.)		Ì											
B. Implementation of Good Govern		 						\vdash				-		
1. Submission of Quarterly	Quarterly Accomplishment Report	 						 			 	1		
Accomplishment Report	submitted (No.)													
Accomplishment Report	jauninited (NO.)	1L_			L				·			<u> </u>		 -

Prepared by:

Approved by:

(NAME)

(Position)

Team Leader, Regional Internal Audit Focal Team

(NAME)

Regional Executive Director

TEMPLATES FOR REGULAR MONITORING OF RIAFTS

Particulars		CY 2	2022	CY 2023 and beyond		
		Target Dates	Submission	Target Dates	Submission	
1	Personnel Complement	January to June	end of July	January to June	end of July	
		July to December	end of January 2023	July to December	end of January the next year	
2	Vacant Positions	January to June	end of July	January to June	end of July	
		July to December	end of January 2023	July to December	end of January the next year	
3	Contract of Service	January to June	end of July	January to June	end of July	
ł		July to December	end of January 2023	July to December	end of January the next year	
	DENING and CENING Resignation	January to June	end of July	January to June	end of July	
4	PENRO and CENRO Designation	July to December	end of January 2023	July to December	end of January the next year	
_	Status of COA Assite Parameter deticate	January to June	end of July 2022	January to June	end of July	
5	Status of COA Audit Recommendations	July to December	end of January 2023	July to December	end of January the next year	
		January to June	end of July 2022	January to June	end of July	
6	GAA	July to December	end of January 2023	July to December	end of January the next year	
7	Financial Performance (Per Fund Class)	January to June	end of July 2022	January to June	end of July	
1		July to December	end of January 2023	July to December	end of January the next year	

OFFICE:	
PERSONNEL COMPLEMENT	
(Coverage e.g. July to December	2021

the state of the s

	Tem	plate	no.	1
--	-----	-------	-----	---

Office	Rationalization	Staffing	Filled	Filled	Filled	Vacant	Contract of	Total
	Plan	Summary					Service	Personnel
	(Permanent + CTI)	(Permanent + CTI)	(Permanent + CTI)	(Permanent)	(CTI)	1		(Filled + COS)
		,		· · ·	· · · · · · · · · · · · · · · · · · ·			
						·		
				-			1	
	-							
					İ			
						<u> </u>	_	
						<u> </u>	1	
							<u> </u>	
					l		<u> </u>	
					<u> </u>		<u> </u>	
						Ì		
						1	<u> </u>	
			1				i i	Ī
	<u> </u>	——			_			
		T	i 			1		
		1						
						1	-	
						 		
								
					-	i		· · · · · · · · · · · · · · · · · · ·
						i	1	
								
		-	 		1	†		l
		 			 	 	-	l
					 	 		
		<u> </u>	 			1		
		 			+	 		
		 	-		-		_	
		<u> </u>	 		 	 	-	-
						 	 	
		ļ.						
Total	ı	l			<u> </u>	I		

OFFICE:	
VACANT	POSITIONS
(Coverag	re e.g. July to December 2021)

Template no. 2

Office	Less than 1 to 2 Years	2 to 3 Years	Beyond 3 Years	Total
4				
		,		
				
	-			
				<u> </u>
	ļ			
Total	<u> </u>			
Total		<u> </u>	<u> </u>	<u> </u>

OFFICE:		_
CONTRACT OF	SERVICE	
(Coverage e a	July to Dec	mhor 2021\

Template no. 3

Office	January-June 2022		July-Dece	Total	
	cos	Disbursement	cos	Disbursement	Disbursement
					<u> </u>
	-				
				-	
	 				
	 		ļ		
	1				
					-
		<u> </u>		***	<u> </u>
	<u> </u>				 - -
	 				
Total	1	l	I	l	

OFFICE:
PENRO AND CENRO DESIGNATION
(Coverage e.g. 2022)

	Tem	q	late	no.	4
--	-----	---	------	-----	---

Region	Total no. of PENRO	Vacant	Reporting to other	Not functioning as	Reporting to the
	1				
-					
			<u></u>		·
			-		
					•
Region	Total no. of CENRO	Vacant	Reporting to other	Not functioning as	Reporting to the
			****** ·		
					
					-
			,		

	ļ <u>.</u>				
<u> </u>	1			L	L

OFFICE: STATUS OF IMPLEMENMTATION OF COA AUDIT RECOMMENDATIONS	Template no. 5	
(Coverage e.g. January to March 2022)	•	

Audit Observations	Year	Status of Implmentation As of (Previous end of As of (Current end of		Remarks
		Quarter)	Quarter)	
	<u> </u>			
·				
				
···	 -			

OFFICE:	
GAA	

Template no. 6

(Coverage	e.g. FY	2022)
-----------	---------	-------

Office	PS	MOOE	СО	Total
A.1 Current Appropriation				
-				
	Ī			
A.2. Continuing Appropriation				
			-	
			 	
B. Non-Appropriated Funds				
B. Non-Appropriated Funds				
				-
				_
				ļ
			ļ	<u> </u>
				ļ

OFFICE: FINANCIAL PERFORMANCE (per FUND CLASS)	Template no. 7		
(Coverage e.g. July to December 2021)			

Fund Class	Allotment	Obligations Incurred	Unobligated Balance	% of Utilization
FY Current Appropriation				
<u> </u>				
 -				
		· -		
TOTAL				
FY Continuing Appropriation				
			1	
· · · · · ·				
	 	- 	 	
				ļ
				ļ
<u></u>	 			
TOTAL				i