



Republic of the Philippines
Department of Environment and Natural Resources
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MEMORANDUM

FOR/TO: Director, Legal Affairs Service (Vice- Chairperson, PTWG)
Assistant Director, Biodiversity Management Bureau
Assistant Director, Ecosystems Research and Development Bureau
Assistant Director, Environmental Management Bureau
Assistant Director, Forest Management Bureau
Assistant Director, Land Management Bureau
Assistant Director, Mines and Geosciences Bureau
Representative, Office of the Head Executive Assistant/ Office of the Chief of Staff
Representative, Office of the Undersecretary for Legal, Administration, Human Resources, and Legislative Affairs
Representative, Office of the Undersecretary for Finance, Information Systems and Climate Change
Representative, Office of the Undersecretary Policy, Planning and International Affairs
Representative, Office of the Undersecretary for Field Operations (FO) - Luzon, Visayas and Environment
Representative, Office of the Undersecretary for FO - Mindanao
Representative, Office of the Assistant Secretary for Policy, Planning and Foreign-Assisted and Special Projects
Representative, Office of the Assistant Secretary for Enforcement, Solid Waste Management and Local Government Units Concerns
Representative, Office of the Assistant Secretary for Legal Affairs
Representative, Office of the Assistant Secretary for FO - Luzon and Visayas
Representative, Office of the Assistant Secretary for FO - Eastern Mindanao
Representative, Office of the Assistant Secretary for FO - Western Mindanao
Representative, Office of the Assistant Secretary for Finance, Information Systems and Mining Concerns
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Representative, Office of the Assistant Secretary for Administration and Legislative Affairs
Representative, Office of the Assistant Secretary for Indigenous Peoples Affairs
Representative, Office of the Assistant Secretary for Special Concerns – Mindanao
Representative, Legal Affairs Services
Representative, Climate Change Service
Representative, Strategic Communication and Initiatives Service
Representative, Foreign-Assisted and Special Projects Service
Representative, River Basin Control Office
Representative, Policy and Planning Service- Planning and Programming Division

FROM : The Chairperson, and OIC Director Policy and Planning Service

SUBJECT : HIGHLIGHTS OF PTWG MEETING NO. 2022-08 HELD ON
JULY 12, 2022, 9:30 AM

DATE : 25 JUL 2022

We are furnishing herewith the highlights of the above-cited meeting regarding the following topics:

1. Draft DENR Memorandum Order (DMO) re: Establishment, rehabilitation, Operation, and Maintenance of Seedling Nurseries in the DENR Field Offices;
2. Draft DMO re: Revised Reporting System for the Submission of All Forest Revenue Collection; and
3. Draft DENR Memorandum Circular re: Supplemental Guidelines to DMC No. 2019-09 "Guidelines on the Formulation of Medium Term Environment and Natural Resources Plan using Geospatial Platform".

FOR INFORMATION.


MELINDA C. CAPISTRANO



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DENR-POLICY TECHNICAL WORKING GROUP

Minutes of Meeting No. 2022-08

July 12, 2022, 9 AM

Via Zoom

I. Attendees

1. Director Melinda Capistrano, PPS
2. For. Llarina Mojica, PPS- PSD
3. Engr. Reina Frances Requieron, OASECFISMC
4. For. Romana Mauricio, ERDB
5. For. Norlito Sarmiento, FMB
6. For. Ma. Teresa Aquino, FMB
7. For. Kenneth R. Tabliga, FMB
8. For. Lemuelle Celis, FMB
9. For. Carmina Canua, FMB
10. Ms. Frances Nicole Lavapie, FMB
11. Engr. Jewel Lyne Templonuevo, LMB
12. For. Teodorico Marquez, Jr., MGB
13. Engr. Genesis Madera, MGB
14. Engr. Christine Balabad, MGB
15. For. Blessed Joy Gibe, MGB
16. Engr. Ivy Kimberly Batecan, MGB
17. Engr. Jade Mark Santos, MGB
18. Engr. Aerold Firmeza, MGB
19. Engr. Florian Servidad, MGB
20. Engr. Teoderico A. Sandoval, MGB
21. For. Rachell Abenir, BMB
22. For. Adeluisa Siapno, OALA
23. For. Ivy Nicole Galla-Angeles, OHEA
24. Ms. Encarmila Panganiban, OULAHRLA
25. Ms. Lariza Ramos, PPS-PPD
26. For. Kris Jairah Mercado, ELEPS
27. For. Flordelino Rey, OASPPFASPS
28. For. Kryhlain Raquel, OASPPFASPS
29. Engr. Roberto Aguda, OASPPFASPS
30. For. Heartleen Albajera, OUFOM
31. For. Jeruz Pahilanga, OUFOM
32. Ms. Maureen Reyes, OUFOM
33. Ms. Jean Ocampo, OASFOWM
34. Ms. Juanita Timola, OASECFOWM
35. Atty. Marivic Bunoan, LAS
36. Atty. Julie Turqueza, EMB
37. Atty. Andrea Cabagbag, LAS
38. Engr. Ernestina Jose, SCIS
39. Ms. Josefina Ocampo, OASFOLV
40. For. Angela Tamoria, OUFOLVE

Secretariat (PPS-PSD)

40. Ms. Anna Michelle I. Lim
41. For. Amisol B. Talania
42. For. Hazel Jasmine Donato
43. Ms. Mary Lou Retos
44. Mr. Nehemiah Salvador
45. Ms. Zayrelle Ann Suello
46. For. Emma Liwliwa B. Medina
47. Ms. Cherry WinsomHolgado
48. Ms. Maria Theresa Enriquez
49. Ms. Cherry WinsomHolgado
50. Ms. Nim Hydee Eusebio
51. Ms. Maria Theresa Enriquez
52. Ms. Hilaria Magculang

II. Highlights of the Meeting

The 8th PTWG Meeting for 2022 commenced at 9:30AM. Director Melinda C. Capistrano of PPS chaired the meeting. The meeting was called into order and For. Kenneth Tabliga (FMB) requested to discuss first the Agenda on the Draft DENR Memorandum Order (DMO) re: Revised Reporting System for the Submission of All Forest Revenue Collection, which was supported by the body. For. Romana Mauricio moved for the approval of the agenda and it was seconded by For. Teodorico Marquez, Jr. (MGB)

1. Draft DMO re: Revised Reporting System for the Submission of All Forest Revenue Collection

Presentation and Discussions:

- For. Norlito Sarmiento presented the background and rationale of the draft DMO, including the mandates of the Forest Revenue Development Section of the Forest Investment Development Division (FRDS-FIDD) of FMB, as the crafter of the policy. For. Sarmiento highlighted the following observations in the DMO 2004-01 entitled “Prescribing a Reporting System for the Submission of all Forestry Related Income Collection

Monthly Collection Report on Forestry Fees and Charges” which lead the Bureau to provide for amendments to repeal/modify the provisions and forms related to Forest Revenue Collection.

- ✚ The nomenclature of offices and designations of personnel are outdated;
- ✚ Inexistent tenurial instruments indicated in the attached form (ex. Industrial Tree Plantation (ITP), Timber License Agreement (TLA); and
- ✚ There is inadequate forest revenue information reflected in the current collection system most specifically in forest tenures.

He also discussed the general and specific objectives of the proposed policy. For. Sarmiento proceeded to discuss the activities conducted: levelling-off meeting with selected FMB personnel on April 22, 2021, consultation meeting with Region 4A on May 21, 2022, Policy Formulation Group (PFG) meeting on June 29, 2021, consultation meeting with selected DENR field offices on October 12, 2021, PFG meeting on November 4, 2021, initial endorsement to the Policy Review Committee (PRC) Secretariat on November 18, 2021, re-endorsement to PRC Secretariat on November 24, 2021, PRC meeting on January 19, 2022, and endorsement of the draft DMO to the Office of the Undersecretary for Policy Planning and International Affairs on 14 February 2022.

- Thereafter, he presented the comparisons between DMO No. 2004-01 and the proposed policy, particularly on the prefatory statement and legal basis (addition of PD 705, RA 7161, EO 192, s. 1987, EO 273, s. 1987, DAO No. 2004-16 and DAO No. 2019-01 in the proposed policy), Definition of Terms (addition of Forestry Revenue Forms, Administrative Fees, Forest Charges, Tenure Fees, etc.), submission of Forestry Income Collection/Revenue Forms (process from collection, accomplishing the revenue forms, review and submission if provided in the draft policy, from CENRO up to Regional Office level), maintenance of database (development/maintenance of Forest Revenue Database), manner of submission, consolidation of reports, forms for the monthly collection report on forest fees and charges under DMO No. 2004-01).
- Dir. Capistrano asked regarding the maintaining of own database for forest revenue. She asked who will be in charge of the management and the office under the present organizational structure. For. Sarmiento responded that it will be the FRDS-FIDD.
- For. Siapno asked the use of Forestry Information System (FIS) as regards to the proposed policies of FMB because it is the source of information in coming up with decisions and policy recommendations.

For. Sarmiento stated that all the revenue collections data are not yet incorporated in the FIS; only the tenure fees are captured therein. Dir. Siapno stated that the regions are submitting data to FMB. Hence, there is a need to develop the forms to capture the forest revenues.

For. Siapno informed that when she was previously assigned in the field, they were reporting to FMB the revenues generated by the field offices. This is included in the information provided in the system. She suggested that this be revisited by the Planning Service of the Central Office.

For. Sarmiento stated that the reports submitted are not classified hence, they become confusing. This is why administrative fees, tenure charges, government share, and user fees are classified in the proposed policy.

For. Siapno stated that the previously issued policy should be complemented and harmonized with the proposed DMO.

Dir. Capistrano asked if the system is a new one or should be integrated with FIS. For. Sarmiento stated that this will be incorporated into FIS.

Preambular/ Prefatory Statement

- For. Siapno asked regarding the construction of this provision and putting the legal basis in quotation marks. She suggested formulating this in three (3) sentences. Dir. Capistrano instructed the Secretariat to fix the format.

Engr. Jose suggested separating the objectives from the prefatory statement, to highlight the intent of the proposed policy.

For. Siapno commented that the objectives should come ahead of the Definition of Terms.

Definition of Terms

- Dir. Capistrano suggested foregoing the discussion on said provisions.
- Ms. Ocampo suggested indicating in the proposed policy the reason for the revision of the existing policy and the reporting system.

Dir. Capistrano instructed the Secretariat to do the necessary revision.

It was clarified that the policy is a DMO, from which the first part should contain the policy's reason for being. Thus, For. Siapno agreed to the said format as per DAO No. 2021-15 re: Enhance Policy Development System.

- For. Rey asked whether the report submitted by FMB shall be different from the report being given to PPS.

For. Sarmiento stated that under the proposed DMO, the report that will be generated will focus mainly on forest revenue and the regional offices will submit directly to FMB.

For. Rey asked where the reports received from ROs shall be forwarded after the consolidation of FMB. The revenue collection from the field will be separated which will be used especially during budget hearing.

Dir. Capistrano further asked regarding the difference of the reports because it is included under the Work and Financial Plan (WFP) and shall form part of the Means of Verification (MOVs). There will be different report for monthly accomplishment and this consolidation to be submitted to FMB.

For. Sarmiento replied that this is also the previous submission and that they are only improving the reporting system. The information submitted to them are lumped, hence, they enhanced the forms by classifying these into three categories. They are only improving the reporting system.

Dir. Capistrano commented that this is okay if not covered in the monthly report. However, if this is part of the monthly report, then the process should be simplified. She said that we do not want redundancy.

For. Sarmiento replied that there are regions that still inquire with the FMB. Hence, they wanted to have an efficient system that classifies the fees.

Dir. Capistrano stated that if such is the objectives, then this indicator will have to be removed from the UWM.

For. Sarmiento replied that this should still be included in the UWM.

Dir. Capistrano asked on what happens if there are different figures.

For. Sarmiento replied that if there is a system, what they wanted is to reconcile the data.

Dir. Capistrano stated that the cut-off date of reporting should be fixed and it was agreed by FMB that they will conform to the cut-off date per Office following the UWM cut-off.

For. Siapno recognized the importance of the proposed guidelines in order to track the revenues generated as it will show documentation and analysis. The reason for the gap will be established. She is for the idea of having the reports submitted to PPS and FMB so there can be a real picture of the revenue generated in relation to forestry activities.

For. Siapno stated that this guideline will provide documentation and analysis of the data and will be very helpful in tracking the revenues collected by the forestry sector.

Ms. Ocampo said that there should be a centralized management where the originating office can revise the data. There should be an online database system where regions can upload their respective data in terms of revenue collection.

For. Rey stated that this should be uniformed with other offices including the breakdown of fees and charges as well as the identification of the source of data.

2. Submission of Forestry Revenue Forms

- For. Siapno suggested that the title should be revised to “Procedures in the Accomplishment of Forestry Revenue Forms”.

Dir. Capistrano asked if the submission of the accomplishment report should be on or before 5th day. For. Mojica confirmed.

Dir. Capistrano stated that the cut off date will not be matched if their proposed submission will be on the 10th day.

For. Mojica suggested that PMED may request the data from FMB instead.

For. Siapno asked the reason why the proposed cut off day is on the 10th day of the month.

For. Norlito informed the body that upon consultation the Regional Offices suggested and also agreed to the cut-off date per Office.

Dir. Capistrano voiced out that the proposed consolidation time is too late. She informed that the submission in PPS is on the 5th which captured the whole month data.

For. Sarmiento agreed to harmonize the deadline to every 5th day off the month.

- For. Siapno suggested spelling out the term CENRO in sub-section 2.1. She also suggested differentiating the CENR Office from Officer.
- On sub-section 2.2, For. Siapno reiterated her comment to differentiate PENR Office from Officer. Dir. Capistrano commented that the twentieth day will have to be adjusted. She instructed the proponent to adjust/revise the date based on the UWM.
- On sub-section 2.3., For. Siapno commented that there should be no “Executive” in the ARD for Technical Services.

3. Forest Revenue Database

- For. Siapno asked on which part of the regulation will cite that there is an existing system that can be used as sources of information related to forest management. She wished to be clarified if the FIS is still be being used. She also asked if the FIS is not related to the forest revenue database.

For. Sarmiento stated the way forward will include other types of fees aside from collection of lease/rent on tenure.

For. Siapno asked if this database is different or considered as an additional system aside from the FIS. She proposed to include the existing policy as basis for maintaining the database on forestry-related revenue collection. She stated that when the FIS was launched, there is a policy that supported such system. She suggested linking this with the said policy. She reiterated citing this in the proposed policy.

For. Sarmiento stated that the system is not a separate one. The FIS system shall be enhanced with the data gathered from the revenue collection.

Forestry Revenue Form 1

- Ms. Ocampo proposed that the OR number should come first prior to the name of the payee. She also suggested to specify whether the form will be used only by CENRO, PENRO, or Regional Office, e.g. form 1-a CENRO, form 1-b PENRO, form 1-c RO

For. Siapno, otherwise suggested to retain the initial arrangement of the columns.

For. Sarmiento stated that the revenue collection is being emphasized so the name of the payee should be placed on the first column.

- On Form 3, Dir. Siapno expressed her appreciation where the data can be verified and the missing data will also be filled out accordingly.

Dir. Capistrano asked for the difference between columns J and K.

For. Siapno provided an example for back rental as penalty.

Agreements:

- On item 2, Submission of Forestry Revenue Forms, the title should be revised to “Procedures in the Accomplishment of Forestry Revenue Forms”;
- On item 2.1, it was suggested to spell out the term CENRO. She also suggested differentiating the CENR Office from CENR Officer;
- On sub-section 2.2, it was recommended to differentiate PENR Office from PENR Officer;
- On Item 2.2, the cut-off date from CENRO-PENRO-Regional Office- FMB will be revised by the FMB, based on the UWM schedule of submission of reports;
- On sub-section 2.3., delete the word “Executive” in the ARD for Technical Services.
- On item 3, it was recommended to cite the policy on FIS;
- Official web page should be indicated;
- On forest revenue forms, specify whether the form will be used only by CENRO, PENRO, or Regional Office, e.g. form 1-a CENRO, form 1-b PENRO, form 1-c RO.

2. Draft DENR Memorandum Order (DMO) re: Establishment, Rehabilitation, Operation, and Maintenance of Seedling Nurseries in the DENR Field Offices

Presentation and Discussions:

- For. Aquino presented the rationale behind the proposed policy. The legal bases include the Presidential Decree No. 705 and DAO No. 2019-03. She also discussed about the establishment and rehabilitation of seedling nurseries within the DENR Field Offices, operation of DENR Seedling Nurseries, as well as the funding and supplemental guidelines.

She also presented the nursery design and layout, and the unit cost for the component/activity. The operation of DENR seedling nurseries was also presented, particularly the 1) Plant Species (indigenous and endemic species should be given priority, priority should also be given to environmental and economically important bamboo species, etc.); 2) the Seedling Requirements- for the succeeding years, it is assumed that the newly established and rehabilitated nurseries are already fully operational, hence, the annual seedling production requirements will be 15,000 seedlings at the minimum; 3) the Operation Cost; 4) Seedling Inventory and Distribution/Disposition- can be distributed to individuals, organizations, the general public including government agencies, NGOs, and other advocates, seedlings donated to the DENR as replacement for the trees cut should not be included in the seedling inventory.

- For. Aquino also presented the form for the Status of Seedling Production and Distribution (Annex B.1), information requirements for seedling disposition, Status of Seedling Production and Distribution monthly Seedling Stock (Annex B.2), and the provisions regarding funding, and issuance of supplemental guidelines.
- Ms. Ramos stated that over the years of operation of the nursery, the nursery has to be maintained. She asked regarding the maintenance cost and whether this will be lodged under operation cost. She also asked how this will be more self-sufficient in the future.

For. Aquino responded that the requirements of the Regional Offices may vary. The allocation depends on the assessment on the nursery and the field offices may request support from the Central Office. Regarding the second question, she stated that whenever there will be stakeholders coming to the office, seedlings may be provided.

Dir. Capistrano stated that the objective for nursery establishment is for replanting, indigenous and endemic for the Protected Area, and for provision of supply to the stakeholders.

Dir. Siapno also stated that self-sufficiency is yet to be determined because currently, this is governed by COA. Former Secretary Jim Sampulna wanted the Department to have its own nurseries.

- Ms. Mauricio stated that ERDB was able to establish clonal nursery in the regions, both indigenous and exotic species. She suggested outsourcing seedlings from these nurseries.

For. Siapno informed that nurseries in field offices are far away from sources of seeds, but serve as status symbol or symbolic that the Department has its own nurseries, or as attraction. She is for the idea of having nurseries in the field and supported the crafting of the policy.

On the size of the nursery, she asked how the proponent arrived at the estimate of 8,000 seedlings within the prescribed area.

For. Aquino responded that based on evaluation by an engineer, 120 sq.m. can have full capacity of 8,000 seedlings.

For. Siapno asked why fruit-bearing trees were not considered as these also absorb carbon. She cited the case of Thailand regarding the dispersion of seeds along the roads which help in the micro-environment. She also remarked that donated trees should be reported separately.

- For. Angeles stated that based on the previous PTWG, replacement seedlings of permittees shall be lodged under DENR station prior to its plantation. She asked if this concern was taken into consideration in the proposed policy.

For. Aquino stated that there is a proposal regarding the replacement seedlings which should already be delivered directly on site. In order to minimize stress on the seedlings, those donated should be delivered on-site already. Thus, donated seedlings should not be included in the nursery seedlings.

- Ms. Ocampo asked regarding the strategy on how the planting stocks can be sustain in longer period and whether the purpose of the nursery is to cater the province or considered applicable nationwide. Some species are thriving differently depending on the location. She stated that the species which would thrive in a specific location should be identified per region.
- For. Aquino stated that this will be taken into consideration. Each CENRO will be catering on the requirements of the province; they have to consider also the existing dominant species.
- Dir. Capistrano said that the sustainability part is a way forward. She clarified that the purpose of this guidelines is to initiate the establishment of nursery for each Offices.
- For. Rey asked regarding the operation cost of the nursery on whether this is considered fixed or can still be adjusted. He expressed concern on the operation cost proposed as this may not be enough.

For. Aquino informed that there was supposed to be a separate instruction to the field Offices to let their employees dedicate one day a week to plant in the nursery. This was an instruction of the former Secretary Sampulna to reduce the cost for raising planting

stocks in the nurseries of DENR. An amount of Php 83,000 is provided where the budget for hiring of personnel may be sourced. One or two at the meantime may be enough to man the nursery.

Ms. Matubis proposed to consider the production of the organic fertilizers. She also stated that in terms of partnerships, DENR will shoulder the costs for establishment. Field offices may consider the choice of materials and size of the nursery depending on the local set up. In terms of partnership with other stakeholders, they will enter into a memorandum of agreement.

For. Aquino responded that the size may depend on local set-up. In terms of partnering with stakeholders, they may enter into a Memorandum of Agreement (MOA), and state the roles of the DENR and the partner stakeholder/LGU. On the use of organic fertilizer, the agency is promoting the use of Hi-Q VAM1 under the ERDB.

Title

- On the title of the proposed policy, Dir. Siapno asked for the need to indicate the term “seedlings”.

For. Aquino explained that this is indicated for clarity to avoid confusion that the purpose is for raising seedlings.

Ms. Mauricio proposed to revisit and identify the right term to be used to cover the bamboo seedlings.

For. Siapno proposed to use the term “forest” nurseries.

Dir. Capistrano instructed to change the word “seedling” into red font and let the proponent decide what to use.

Prefatory/ Preambular Statement

- Ms. Retos proposed to use the term “prescribed” rather than “promulgated”.

For. Rey proposed to revise the term “developed” and change it to he suggested “management” to refer to the plantations in the prefatory statement.

Ms. Ocampo sought clarification regarding the use of the term on line 10-11 and suggested this revision “to support the sustainable management of developed plantations and protection of existing forest, and establishment of urban green spaces, are hereby prescribed”.

I. Establishment and Rehabilitation of Seedling Nurseries within the DENR Field Offices

- Engr. Jose asked if the target areas where nurseries will be established are owned by government or private companies.

For. Aquino stated that some areas are within DENR premises. She also cited that partnerships with stakeholders with available areas for nursery can also be carried out.

- Ms. Matubis stated that in the case of DENR-NCR, they do not have CENRO and PENRO but have their own nurseries as well.

- For. Siapno proposed to revise the title “Field Offices and Areas appropriate for Rehabilitation of Nurseries within the DENR” and it was agreed by the PTWG members.

- Dir. Capistrano asked regarding the maintenance if the establishment of the nursery is through a MOA and if water harvesting may be used as source for water in the area.

Dir. Capistrano likewise, clarified that the schemes on the use of funds and operations depends on the MOA e.g. LGU and academe for the nursery area and the DENR counterpart is on the hiring of people. She also recommended having a standard MOA to be attached in the DMO for reference of the Regional Offices.

For. Aquino agreed to craft the template for the MOA, including the level of authority who will sign the document.

- For. Aquino responded that this may be considered. She also said that there is an existing guidelines on the establishment of rainwater harvesting. She added that the small-water impounding facilities may also be used to support the water requirement of the nurseries.
- For. Siapno suggested that monitoring of the provisions of the MOA be taken into consideration, to determine whether the parties involved are compliant thereto.

Dir. Capistrano asked if the FMB will come up with a standard format for the MOA. The points raised were considered by For. Aquino.

- Dir. Capistrano asked on the status of the established clonal nurseries.

For. Aquino explained that the operation costs for clonal nurseries are sourced from its proceeds.

III. Operation of DENR Seedling Nurseries

- For. Siapno proposed putting item number II (Nursery Design and Layout) under Roman numeral III (Operation of DENR Seedling Nurseries). She asked if this is part of the operation of the nursery; the operation should start with the nursery design and layout.

For. Aquino replied that this may be incorporated under the operation of DENR seedling nursery.

- Ms. Ocampo inquired if the species to be produced by the different regions may be included in this provision.

For. Aquino agreed with the suggestion.

- On item B. Seedling Requirements, Dir. Capistrano asked if there are specific area where the target endemic and indigenous seedlings to be produced in the nursery can be planted.

For. Aquino explained that the raising of seedlings is for the purpose of distribution.

- Ms. Ocampo asked the possibility of using the seedlings for fencing the PAs. For Tabliga said that it will not covered by the draft DMO.

- Ms. Mauricio asked on the procurement and handling of seeds. She said that the ERDB can provide training like planting of Bamboo. She also offered Hi-Q Vam1 for free to the Regional Offices.

For. Aquino answered that they have allocated funds if there come a situation that there are no available source of seeds/culms.

Dir. Siapno supported the allocation of small amount for the fertilizer. On line 99, she also suggested inserting “*from certified seed producers*”.

Ms. Mauricio stated that according to their NGP coordinator, there is an allotted budget for the transportation up to the CENRO level.

- Ms. Matubis asked if there is conservative figure when partnering with other stakeholders.

For. Aquino replied that in case shouldered by the stakeholder, this will depend on the agreement.

Ms. Matubis commented that we require CENROs, PENROs to have nurseries. If one CENRO establishes five nurseries in partnership with the stakeholder, the sharing of resources should be defined.

- Dir. Capistrano remarked that the line “include additional activities or remove some of it...” may be problematic as the field offices may request for additional funding. She suggested emphasizing that addition or removal of other activities should not entail additional cost.

Funding

- For. Siapno suggested that the Php 200,000 should be allocated for each seedling nursery, and not all nurseries, so as not to confuse that the amount covers all the nurseries.
- Ms. Ocampo suggested including in the funding the amount for the hiring of manpower to oversee the nurseries.

For. Aquino replied that this is considered in the operation cost provided re hiring of nursery staff/labourer.

For. Siapno added that this will be answered in the way forward as discussed earlier.

- For. Siapno moved for the approval of the draft policy, subject to the comments and recommendations of the PTWG. This was seconded by For. Rey. Dir. Capistrano informed that the comments/suggestions will be provided to the proponent next week.

Agreements:

- The title is proposed to be revised to “forest” nurseries, subject to the approval of FMB.
- On the Prefatory Statement, revised accordingly line 10-11 which should be written as “to support the sustainable management of developed plantations and protection of existing forest, and establishment of urban green spaces, are hereby prescribed”.
- On item I, the following changes were agreed:
 - ✚ Title: should be revised to ““Field Offices and Areas appropriate for Rehabilitation of Nurseries within the DENR”;
 - ✚ On line 16-20, include DENR-NCR under Field Offices, considering that sub-offices; and
 - ✚ Craft the template for the MOA, including the level of authority who will sign the document.
- Rearrange the provisions; put item number II (Nursery Design and Layout) under Roman numeral III (Operation of DENR Seedling Nurseries).
- On item C, line 99, it was suggested inserting “*from certified seed producers*” after the word procure.

- On item D, add “without entailing additional cost” to clarify the statement for any changes in the activity under Operation Cost.
- On funding, add the word “each” after the phrase allocated for.
- The signatory of the MOA should be indicated based on the Manual of Authorities on Technical Matters.
- Revised version incorporating the comments/inputs of PTWG shall be submitted by the Secretariat next week.

3. Draft DENR Memorandum Circular re: Supplemental Guidelines to DMC No. 2019-09 “Guidelines on the Formulation of Medium Term Environment and Natural Resources Plan using Geospatial Platform”

Presentation and Discussions:

- Ms. Ramos discussed the background on the crafting of the policy, starting with the issuance and objectives of DMC No. 2019-09; the rationale, i.e., Section 5 of DMC No. 2019-09 provides policy guidance on the formulation of the ENR Medium-Term Plan 2023-2028, formulation of the ENR MTP ahead of the preparation of the PDP will ensure that the DENR commitments to PDP are harmonized to local development aspirations. She informed that an assessment activity was conducted in April 2022 in Clark, Pampanga, wherein it was determined that there is a need to enhance some elements and processes of the guidelines, such as the situational analysis, concrete correlation to local development objectives, among others.
- Ms. Ramos presented the outline of the proposed policy: 1) Formulation of the ENR MTP 2023-2038, 2) Supplemental Guidelines to DMC No. 2019-09, 3) Strengthened Plan Formulation Process, 4) Geo-spatial Maps, 5) Approval of the Plan, 6) Periodic Review and Updating of the Plan, and 7) Effectivity.
- Dir. Capistrano commented that the proposed guidelines should refer to the Regional MTP since the ENR MTP 2023-2028 as a whole is being done by the Central Office. She clarified that the proposed policy caters to the Regions.

Ms. Ramos remarked that the PPD will do the necessary revision as stated by Dir. Capistrano.

- Ms. Ramos explained that Section 1 tackles the formulation of the ENR MTP 2023-2028, while Section 2 covers the supplemental guidelines. According to her, said provisions only elucidate what are being provided in DMC No. 2019-09. Additionally, the Sections 4 and 5 also elucidate the contents of the existing policy.
- On the prefatory statement, Ms. Matubis suggested deleting the line “for the guidance and compliance of all concerned.”
- On the heading of Section 1, Ms. Ramos suggested the insertion of the term “Regional,” before the ENR Medium-Term Plan 2023-2028. She also suggested adding the same term in the other provisions.

For. Tabliga suggested citing in line 14-17 or the prefatory statement the DMC No. 2019-09 and other related policies mentioned in Section 1. On the query of Dir. Capistrano regarding the duration of the ENR Framework Plan, Ms. Ramos replied that it is applicable until 2040.

- On Sub-section 2.1., line 36, For. Siapno commented that the parenthesis should be placed in the “issues and challenges” instead of the “ENR situation.”

- On Sub-section 2.3., lines 65-68, For. Siapno commented that the word “indicate” should be replaced with “be cited”, and the line “in terms of” should be added. Additionally, the term “identified” should be deleted. On line 65, Ms. Matubis suggested changing the “Regions” to “Municipalities” as the Regions may be too broad in scope.
- On Sub-section 2.4.regarding the Projects/Activities, Ms. Matubis asked for clarification on the use of the proper term, i.e., whether this should be stated as PPAs/PAPs/Projects.

Dir. Capistrano replied that in the General Appropriations Act (GAA), the acronym PAPs is used but for this purpose, the term Projects/Activities may be used. On line 79, Engr. Jose inquired as to who will be the subject of the consultation.

In reply, Dir. Capistrano suggested adding that the consultation will be done with the stakeholders. On line 82, For. Siapno suggested spelling out the acronym “IP.”

- On Sub-section 3.1., Ms. Ramos proposed adding the term “Regional”. Engr. Jose asked whether only the internal stakeholders will be consulted given that the activity will be exhaustive.

Dir. Capistrano suggested deleting the word “internal.”

For. Siapno asked what the contents of Section 2 are. She asked if these are the processes in coming up with the ENR MTP.

Dir. Capistrano explained that Section 2 enhances the provisions of DMC No. 2019-09. For. Siapno commented that Section 2 should not be supplemental since it discusses various topics. Ms. Ocampo suggested that the heading should be amendments to DMC.

Dir. Capistrano commented that the proponent will come up with an appropriate heading for the section.

- On Sub-section 3.2., For. Siapno commented that the word “comprehensive” which refers to the consultation process should be replaced with “comprehensively”.
- The PTWG Secretariat suggested revising the heading of Section 2 as “Mechanisms for the Enhanced Implementation of the Supplemental Guidelines”. It was further suggested that this be changed to “Mechanisms for the Enhanced Formulation of the Regional ENR Medium-Term Plan,” considering that the section pertains to formulation and not implementation of the plan.

For. Tabliga inquired if the other contents of DMC No. 2019-09 with regard to its Section 4 were retained or otherwise.

Dir. Capistrano clarified that the other provisions of DMC No. 2019-09 were retained and the contents of the proposed policy are merely additions.

- On line 20, Ms. Ocampo suggested the addition of the acronym“(MTP)” after the Medium-Term Plan.
- On the heading of Section 4, For. Siapno suggested adding the term “preparation.” On the other hand, Ms. Ramos proposed that the heading read as “Geo-Spatial Planning.” For. Siapno reiterated her suggestion regarding the preparation of the geo-spatial maps since these tackle the preparation of 1:10,000 scale of maps. For. Tabliga suggested the addition of the term “generation” referring to the geo-spatial maps.

- On Section 5, For. Tabliga asked if the RMTP is similar to the Regional ENR MTP. Dir. Capistrano replied that the RMTP connotes all programs and activities to be considered by the Regions. She added that this is similar to the concept of convergence of projects.
- For. Siapno moved for the approval of the proposed policy, subject to the comments and suggestions of the PTWG. This was seconded by For. Tabliga.
- With regard to the upcoming assumption of office of the new DENR Secretary, Dir. Capistrano requested all the Bureaus to prepare their Bureau Profile since only the overall profile was tackled by the Transition Team.

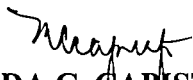
Agreements:

1. On the prefatory statement:
 - Delete the line “for the guidance and compliance of all concerned;”
 - Transfer/move DMC No. 2019-19 and other policies cited in Section 1 in the prefatory statement;
 - On line 20, add the acronym“(MTP)” after the Medium-Term Plan;
2. On the heading of Section 1, insert the term “Regional” before the ENR Medium-Term Plan 20223-2028. Apply the same revision in other provisions of the draft policy;
3. Revise the heading of Section 2 as “Mechanisms for the Enhanced Formulation of the Regional ENR Medium-Term Plan;”
4. On Sub-section 2.1., remove the parenthesis in the “ENR situation” and apply this instead to the adjacent phrase re “issues and concerns;”
5. On Sub-section 2.3., lines 65-68, replace the word “indicate” with “be cited,” and add the line “in terms of.” Delete the term “identified.” On line 65, replace the term “Regions” with “Municipalities;”
6. On Sub-section 2.4.:
 - Insert the line “with the stakeholders; ”
 - Spell-out the acronym “IP;”
7. On Sub-section 3.1.:
 - Insert the term “Regional” before the ENR Profile and apply the same revision in other related provisions;
 - Delete the term “internal” next to stakeholders;
8. On Sub-section 3.2., change the term “comprehensive” to “comprehensively;”
9. On the heading of Section 4, add the line “Generation of” before “Geo-Spatial Maps;”
10. The PTWG recommended the approval of the draft policy, subject to the comments and suggestions.

There having no other matters to discuss, the meeting was adjourned at 3:22 PM.

Prepared by the Secretariat

Noted by:


MELINDA C. CAPISTRANO
 OIC Director, Policy and Planning Service and
 PTWG Chairperson



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MEMORANDUM

FOR/TO: Director, Legal Affairs Service (Vice- Chairperson, PTWG)
Assistant Director, Biodiversity Management Bureau
Assistant Director, Ecosystems Research and Development Bureau
Assistant Director, Environmental Management Bureau
Assistant Director, Forest Management Bureau
Assistant Director, Land Management Bureau
Assistant Director, Mines and Geosciences Bureau
Representative, Office of the Head Executive Assistant/ Office of the Chief of Staff
Representative, Office of the Undersecretary for Legal, Administration, Human Resources, and Legislative Affairs
Representative, Office of the Undersecretary for Finance, Information Systems and Climate Change
Representative, Office of the Undersecretary Policy, Planning and International Affairs
Representative, Office of the Undersecretary for Field Operations (FO) - Luzon, Visayas and Environment
Representative, Office of the Undersecretary for FO - Mindanao
Representative, Office of the Assistant Secretary for Policy, Planning and Foreign-Assisted and Special Projects
Representative, Office of the Assistant Secretary for Enforcement, Solid Waste Management and Local Government Units Concerns
Representative, Office of the Assistant Secretary for Legal Affairs
Representative, Office of the Assistant Secretary for FO - Luzon and Visayas
Representative, Office of the Assistant Secretary for FO - Eastern Mindanao
Representative, Office of the Assistant Secretary for FO - Western Mindanao
Representative, Office of the Assistant Secretary for Finance, Information Systems and Mining Concerns
Representative, Office of the Assistant Secretary for Human Resources, Strategic Communication and Sectoral Initiatives
Representative, Office of the Assistant Secretary for Administration and Legislative Affairs
Representative, Office of the Assistant Secretary for Indigenous Peoples Affairs
Representative, Office of the Assistant Secretary for Special Concerns – Mindanao
Representative, Legal Affairs Services
Representative, Climate Change Service
Representative, Strategic Communication and Initiatives Service
Representative, Foreign-Assisted and Special Projects Service
Representative, River Basin Control Office
Representative, Policy and Planning Service- Planning and Programming Division

FROM : The Chairperson, and OIC Director Policy and Planning Service

SUBJECT : HIGHLIGHTS OF PTWG MEETING NO. 2022-08 HELD ON
JULY 12, 2022, 9:30 AM

DATE : 25 JUL 2022

We are furnishing herewith the highlights of the above-cited meeting regarding the following topics:

1. Draft DENR Memorandum Order (DMO) re: Establishment, rehabilitation, Operation, and Maintenance of Seedling Nurseries in the DENR Field Offices;
2. Draft DMO re: Revised Reporting System for the Submission of All Forest Revenue Collection; and
3. Draft DENR Memorandum Circular re: Supplemental Guidelines to DMC No. 2019-09 "Guidelines on the Formulation of Medium Term Environment and Natural Resources Plan using Geospatial Platform".

FOR INFORMATION.

MELINDA C. CAPISTRANO

mm
FD *aml* *FD* *fil*



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DENR-POLICY TECHNICAL WORKING GROUP

Minutes of Meeting No. 2022-08

July 12, 2022, 9 AM

Via Zoom

I. Attendees

1. Director Melinda Capistrano, PPS
2. For. Llarina Mojica, PPS- PSD
3. Engr. Reina Frances Requieron, OASECFISM
4. For. Romana Mauricio, ERDB
5. For. Norlito Sarmiento, FMB
6. For. Ma. Teresa Aquino, FMB
7. For. Kenneth R. Tabliga, FMB
8. For. Lemuelle Celis, FMB
9. For. Carmina Canua, FMB
10. Ms. Frances Nicole Lavapie, FMB
11. Engr. Jewel Lyne Templonuevo, LMB
12. For. Teodorico Marquez, Jr., MGB
13. Engr. Genesis Madera, MGB
14. Engr. Christine Balabad, MGB
15. For. Blessed Joy Gibe, MGB
16. Engr. Ivy Kimberly Batecan, MGB
17. Engr. Jade Mark Santos, MGB
18. Engr. Aerold Firmeza, MGB
19. Engr. Florian Servidad, MGB
20. Engr. Teoderico A. Sandoval, MGB
21. For. Rachell Abenir, BMB
22. For. Adeluisa Siapno, OALA
23. For. Ivy Nicole Galla-Angeles, OHEA
24. Ms. Encarmila Panganiban, OULAHRLA
25. Ms. Lariza Ramos, PPS-PPD
26. For. Kris Jairah Mercado, ELEPS
27. For. Flordelino Rey, OASPPFASPS
28. For. Kryhlain Raquel, OASPPFASPS
29. Engr. Roberto Aguda, OASPPFASPS
30. For. Heartleen Albajera, OUFOM
31. For. Jeruz Pahilanga, OUFOM
32. Ms. Maureen Reyes, OUFOM
33. Ms. Jean Ocampo, OASFOWM
34. Ms. Juanita Timola, OASECFOWM
35. Atty. Marivic Bunoan, LAS
36. Atty. Julie Turqueza, EMB
37. Atty. Andrea Cabagbag, LAS
38. Engr. Ernestina Jose, SCIS
39. Ms. Josefina Ocampo, OASFOLV
40. For. Angela Tamoria, OUFOLVE

Secretariat (PPS-PSD)

40. Ms. Anna Michelle I. Lim
41. For. Amisol B. Talaria
42. For. Hazel Jasmine Donato
43. Ms. Mary Lou Retos
44. Mr. Nehemiah Salvador
45. Ms. Zayrelle Ann Suello
46. For. Emma Liwliwa B. Medina
47. Ms. Cherry WinsomHolgado
48. Ms. Maria Theresa Enriquez
49. Ms. Cherry WinsomHolgado
50. Ms. Nim Hyde Eusebio
51. Ms. Maria Theresa Enriquez
52. Ms. Hilaria Magculang

II. Highlights of the Meeting

The 8th PTWG Meeting for 2022 commenced at 9:30AM. Director Melinda C. Capistrano of PPS chaired the meeting. The meeting was called into order and For. Kenneth Tabliga (FMB) requested to discuss first the Agenda on the Draft DENR Memorandum Order (DMO) re: Revised Reporting System for the Submission of All Forest Revenue Collection, which was supported by the body. For. Romana Mauricio moved for the approval of the agenda and it was seconded by For. Teodorico Marquez, Jr. (MGB)

1. Draft DMO re: Revised Reporting System for the Submission of All Forest Revenue Collection

Presentation and Discussions:

- For. Norlito Sarmiento presented the background and rationale of the draft DMO, including the mandates of the Forest Revenue Development Section of the Forest Investment Development Division (FRDS-FIDD) of FMB, as the crafter of the policy. For. Sarmiento highlighted the following observations in the DMO 2004-01 entitled “Prescribing a Reporting System for the Submission of all Forestry Related Income Collection

Monthly Collection Report on Forestry Fees and Charges” which lead the Bureau to provide for amendments to repeal/modify the provisions and forms related to Forest Revenue Collection.

- ✚ The nomenclature of offices and designations of personnel are outdated;
- ✚ Inexistent tenurial instruments indicated in the attached form (ex. Industrial Tree Plantation (ITP), Timber License Agreement (TLA); and
- ✚ There is inadequate forest revenue information reflected in the current collection system most specifically in forest tenures.

He also discussed the general and specific objectives of the proposed policy. For. Sarmiento proceeded to discuss the activities conducted: levelling-off meeting with selected FMB personnel on April 22, 2021, consultation meeting with Region 4A on May 21, 2022, Policy Formulation Group (PFG) meeting on June 29, 2021, consultation meeting with selected DENR field offices on October 12, 2021, PFG meeting on November 4, 2021, initial endorsement to the Policy Review Committee (PRC) Secretariat on November 18, 2021, re-endorsement to PRC Secretariat on November 24, 2021, PRC meeting on January 19, 2022, and endorsement of the draft DMO to the Office of the Undersecretary for Policy Planning and International Affairs on 14 February 2022.

- Thereafter, he presented the comparisons between DMO No. 2004-01 and the proposed policy, particularly on the prefatory statement and legal basis (addition of PD 705, RA 7161, EO 192, s. 1987, EO 273, s. 1987, DAO No. 2004-16 and DAO No. 2019-01 in the proposed policy), Definition of Terms (addition of Forestry Revenue Forms, Administrative Fees, Forest Charges, Tenure Fees, etc.), submission of Forestry Income Collection/Revenue Forms (process from collection, accomplishing the revenue forms, review and submission if provided in the draft policy, from CENRO up to Regional Office level), maintenance of database (development/maintenance of Forest Revenue Database), manner of submission, consolidation of reports, forms for the monthly collection report on forest fees and charges under DMO No. 2004-01).
- Dir. Capistrano asked regarding the maintaining of own database for forest revenue. She asked who will be in charge of the management and the office under the present organizational structure. For. Sarmiento responded that it will be the FRDS-FIDD.
- For. Siapno asked the use of Forestry Information System (FIS) as regards to the proposed policies of FMB because it is the source of information in coming up with decisions and policy recommendations.

For. Sarmiento stated that all the revenue collections data are not yet incorporated in the FIS; only the tenure fees are captured therein. Dir. Siapno stated that the regions are submitting data to FMB. Hence, there is a need to develop the forms to capture the forest revenues.

For. Siapno informed that when she was previously assigned in the field, they were reporting to FMB the revenues generated by the field offices. This is included in the information provided in the system. She suggested that this be revisited by the Planning Service of the Central Office.

For. Sarmiento stated that the reports submitted are not classified hence, they become confusing. This is why administrative fees, tenure charges, government share, and user fees are classified in the proposed policy.

For. Siapno stated that the previously issued policy should be complemented and harmonized with the proposed DMO.

Dir. Capistrano asked if the system is a new one or should be integrated with FIS. For. Sarmiento stated that this will be incorporated into FIS.

Preambular/ Prefatory Statement

- For. Siapno asked regarding the construction of this provision and putting the legal basis in quotation marks. She suggested formulating this in three (3) sentences. Dir. Capistrano instructed the Secretariat to fix the format.

Engr. Jose suggested separating the objectives from the prefatory statement, to highlight the intent of the proposed policy.

For. Siapno commented that the objectives should come ahead of the Definition of Terms.

Definition of Terms

- Dir. Capistrano suggested foregoing the discussion on said provisions.
- Ms. Ocampo suggested indicating in the proposed policy the reason for the revision of the existing policy and the reporting system.

Dir. Capistrano instructed the Secretariat to do the necessary revision.

It was clarified that the policy is a DMO, from which the first part should contain the policy's reason for being. Thus, For. Siapno agreed to the said format as per DAO No. 2021-15 re: Enhance Policy Development System.

- For. Rey asked whether the report submitted by FMB shall be different from the report being given to PPS.

For. Sarmiento stated that under the proposed DMO, the report that will be generated will focus mainly on forest revenue and the regional offices will submit directly to FMB.

For. Rey asked where the reports received from ROs shall be forwarded after the consolidation of FMB. The revenue collection from the field will be separated which will be used especially during budget hearing.

Dir. Capistrano further asked regarding the difference of the reports because it is included under the Work and Financial Plan (WFP) and shall form part of the Means of Verification (MOVs). There will be different report for monthly accomplishment and this consolidation to be submitted to FMB.

For. Sarmiento replied that this is also the previous submission and that they are only improving the reporting system. The information submitted to them are lumped, hence, they enhanced the forms by classifying these into three categories. They are only improving the reporting system.

Dir. Capistrano commented that this is okay if not covered in the monthly report. However, if this is part of the monthly report, then the process should be simplified. She said that we do not want redundancy.

For. Sarmiento replied that there are regions that still inquire with the FMB. Hence, they wanted to have an efficient system that classifies the fees.

Dir. Capistrano stated that if such is the objectives, then this indicator will have to be removed from the UWM.

For. Sarmiento replied that this should still be included in the UWM.

Dir. Capistrano asked on what happens if there are different figures.

For. Sarmiento replied that if there is a system, what they wanted is to reconcile the data.

Dir. Capistrano stated that the cut-off date of reporting should be fixed and it was agreed by FMB that they will conform to the cut-off date per Office following the UWM cut-off.

For. Siapno recognized the importance of the proposed guidelines in order to track the revenues generated as it will show documentation and analysis. The reason for the gap will be established. She is for the idea of having the reports submitted to PPS and FMB so there can be a real picture of the revenue generated in relation to forestry activities.

For. Siapno stated that this guideline will provide documentation and analysis of the data and will be very helpful in tracking the revenues collected by the forestry sector.

Ms. Ocampo said that there should be a centralized management where the originating office can revise the data. There should be an online database system where regions can upload their respective data in terms of revenue collection.

For. Rey stated that this should be uniformed with other offices including the breakdown of fees and charges as well as the identification of the source of data.

2. Submission of Forestry Revenue Forms

- For. Siapno suggested that the title should be revised to “Procedures in the Accomplishment of Forestry Revenue Forms”.

Dir. Capistrano asked if the submission of the accomplishment report should be on or before 5th day. For. Mojica confirmed.

Dir. Capistrano stated that the cut off date will not be matched if their proposed submission will be on the 10th day.

For. Mojica suggested that PMED may request the data from FMB instead.

For. Siapno asked the reason why the proposed cut off day is on the 10th day of the month.

For. Norlito informed the body that upon consultation the Regional Offices suggested and also agreed to the cut-off date per Office.

Dir. Capistrano voiced out that the proposed consolidation time is too late. She informed that the submission in PPS is on the 5th which captured the whole month data.

For. Sarmiento agreed to harmonize the deadline to every 5th day off the month.

- For. Siapno suggested spelling out the term CENRO in sub-section 2.1. She also suggested differentiating the CENR Office from Officer.
- On sub-section 2.2, For. Siapno reiterated her comment to differentiate PENR Office from Officer. Dir. Capistrano commented that the twentieth day will have to be adjusted. She instructed the proponent to adjust/revise the date based on the UWM.
- On sub-section 2.3., For. Siapno commented that there should be no “Executive” in the ARD for Technical Services.

3. Forest Revenue Database

- For. Siapno asked on which part of the regulation will cite that there is an existing system that can be used as sources of information related to forest management. She wished to be clarified if the FIS is still be being used. She also asked if the FIS is not related to the forest revenue database.

For. Sarmiento stated the way forward will include other types of fees aside from collection of lease/rent on tenure.

For. Siapno asked if this database is different or considered as an additional system aside from the FIS. She proposed to include the existing policy as basis for maintaining the database on forestry-related revenue collection. She stated that when the FIS was launched, there is a policy that supported such system. She suggested linking this with the said policy. She reiterated citing this in the proposed policy.

For. Sarmiento stated that the system is not a separate one. The FIS system shall be enhanced with the data gathered from the revenue collection.

Forestry Revenue Form 1

- Ms. Ocampo proposed that the OR number should come first prior to the name of the payee. She also suggested to specify whether the form will be used only by CENRO, PENRO, or Regional Office, e.g. form 1-a CENRO, form 1-b PENRO, form 1-c RO

For. Siapno, otherwise suggested to retain the initial arrangement of the columns.

For. Sarmiento stated that the revenue collection is being emphasized so the name of the payee should be placed on the first column.

- On Form 3, Dir. Siapno expressed her appreciation where the data can be verified and the missing data will also be filled out accordingly.

Dir. Capistrano asked for the difference between columns J and K.

For. Siapno provided an example for back rental as penalty.

Agreements:

- On item 2, Submission of Forestry Revenue Forms, the title should be revised to “Procedures in the Accomplishment of Forestry Revenue Forms”;
- On item 2.1, it was suggested to spell out the term CENRO. She also suggested differentiating the CENR Office from CENR Officer;
- On sub-section 2.2, it was recommended to differentiate PENR Office from PENR Officer;
- On Item 2.2, the cut-off date from CENRO-PENRO-Regional Office- FMB will be revised by the FMB, based on the UWM schedule of submission of reports;
- On sub-section 2.3., delete the word “Executive” in the ARD for Technical Services.
- On item 3, it was recommended to cite the policy on FIS;
- Official web page should be indicated;
- On forest revenue forms, specify whether the form will be used only by CENRO, PENRO, or Regional Office, e.g. form 1-a CENRO, form 1-b PENRO, form 1-c RO.

2. Draft DENR Memorandum Order (DMO) re: Establishment, Rehabilitation, Operation, and Maintenance of Seedling Nurseries in the DENR Field Offices

Presentation and Discussions:

- For. Aquino presented the rationale behind the proposed policy. The legal bases include the Presidential Decree No. 705 and DAO No. 2019-03. She also discussed about the establishment and rehabilitation of seedling nurseries within the DENR Field Offices, operation of DENR Seedling Nurseries, as well as the funding and supplemental guidelines.

She also presented the nursery design and layout, and the unit cost for the component/activity. The operation of DENR seedling nurseries was also presented, particularly the 1) Plant Species (indigenous and endemic species should be given priority, priority should also be given to environmental and economically important bamboo species, etc.); 2) the Seedling Requirements- for the succeeding years, it is assumed that the newly established and rehabilitated nurseries are already fully operational, hence, the annual seedling production requirements will be 15,000 seedlings at the minimum; 3) the Operation Cost; 4) Seedling Inventory and Distribution/Disposition- can be distributed to individuals, organizations, the general public including government agencies, NGOs, and other advocates, seedlings donated to the DENR as replacement for the trees cut should not be included in the seedling inventory.

- For. Aquino also presented the form for the Status of Seedling Production and Distribution (Annex B.1), information requirements for seedling disposition, Status of Seedling Production and Distribution monthly Seedling Stock (Annex B.2), and the provisions regarding funding, and issuance of supplemental guidelines.
- Ms. Ramos stated that over the years of operation of the nursery, the nursery has to be maintained. She asked regarding the maintenance cost and whether this will be lodged under operation cost. She also asked how this will be more self-sufficient in the future.

For. Aquino responded that the requirements of the Regional Offices may vary. The allocation depends on the assessment on the nursery and the field offices may request support from the Central Office. Regarding the second question, she stated that whenever there will be stakeholders coming to the office, seedlings may be provided.

Dir. Capistrano stated that the objective for nursery establishment is for replanting, indigenous and endemic for the Protected Area, and for provision of supply to the stakeholders.

Dir. Siapno also stated that self-sufficiency is yet to be determined because currently, this is governed by COA. Former Secretary Jim Sampulna wanted the Department to have its own nurseries.

- Ms. Mauricio stated that ERDB was able to establish clonal nursery in the regions, both indigenous and exotic species. She suggested outsourcing seedlings from these nurseries.

For. Siapno informed that nurseries in field offices are far away from sources of seeds, but serve as status symbol or symbolic that the Department has its own nurseries, or as attraction. She is for the idea of having nurseries in the field and supported the crafting of the policy.

On the size of the nursery, she asked how the proponent arrived at the estimate of 8,000 seedlings within the prescribed area.

For. Aquino responded that based on evaluation by an engineer, 120 sq.m. can have full capacity of 8,000 seedlings.

For. Siapno asked why fruit-bearing trees were not considered as these also absorbs carbon. She cited the case of Thailand regarding the dispersion of seeds along the roads which help in the micro-environment. She also remarked that donated trees should be reported separately.

- For. Angeles stated that based on the previous PTWG, replacement seedlings of permittees shall be lodged under DENR station prior to its plantation. She asked if this concern was taken into consideration in the proposed policy.

For. Aquino stated that there is a proposal regarding the replacement seedlings which should already be delivered directly on site. In order to minimize stress on the seedlings, those donated should be delivered on-site already. Thus, donated seedlings should not be included in the nursery seedlings.

- Ms. Ocampo asked regarding the strategy on how the planting stocks can be sustain in longer period and whether the purpose of the nursery is to cater the province or considered applicable nationwide. Some species are thriving differently depending on the location. She stated that the species which would thrive in a specific location should be identified per region.
- For. Aquino stated that this will be taken into consideration. Each CENRO will be catering on the requirements of the province; they have to consider also the existing dominant species.
- Dir. Capistrano said that the sustainability part is a way forward. She clarified that the purpose of this guidelines is to initiate the establishment of nursery for each Offices.
- For. Rey asked regarding the operation cost of the nursery on whether this is considered fixed or can still be adjusted. He expressed concern on the operation cost proposed as this may not be enough.

For. Aquino informed that there was supposed to be a separate instruction to the field Offices to let their employees dedicate one day a week to plant in the nursery. This was an instruction of the former Secretary Sampulna to reduce the cost for raising planting

stocks in the nurseries of DENR. An amount of Php 83,000 is provided where the budget for hiring of personnel may be sourced. One or two at the meantime may be enough to man the nursery.

Ms. Matubis proposed to consider the production of the organic fertilizers. She also stated that in terms of partnerships, DENR will shoulder the costs for establishment. Field offices may consider the choice of materials and size of the nursery depending on the local set up. In terms of partnership with other stakeholders, they will enter into a memorandum of agreement.

For. Aquino responded that the size may depend on local set-up. In terms of partnering with stakeholders, they may enter into a Memorandum of Agreement (MOA), and state the roles of the DENR and the partner stakeholder/LGU. On the use of organic fertilizer, the agency is promoting the use of Hi-Q VAM1 under the ERDB.

Title

- On the title of the proposed policy, Dir. Siapno asked for the need to indicate the term “seedlings”.

For. Aquino explained that this is indicated for clarity to avoid confusion that the purpose is for raising seedlings.

Ms. Mauricio proposed to revisit and identify the right term to be used to cover the bamboo seedlings.

For. Siapno proposed to use the term “forest” nurseries.

Dir. Capistrano instructed to change the word “seedling” into red font and let the proponent decide what to use.

Prefatory/ Preambular Statement

- Ms. Retos proposed to use the term “prescribed” rather than “promulgated”.

For. Rey proposed to revise the term “developed” and change it to be suggested “management” to refer to the plantations in the prefatory statement.

Ms. Ocampo sought clarification regarding the use of the term on line 10-11 and suggested this revision “to support the sustainable management of developed plantations and protection of existing forest, and establishment of urban green spaces, are hereby prescribed”.

I. Establishment and Rehabilitation of Seedling Nurseries within the DENR Field Offices

- Engr. Jose asked if the target areas where nurseries will be established are owned by government or private companies.

For. Aquino stated that some areas are within DENR premises. She also cited that partnerships with stakeholders with available areas for nursery can also be carried out.

- Ms. Matubis stated that in the case of DENR-NCR, they do not have CENRO and PENRO but have their own nurseries as well.
- For. Siapno proposed to revise the title “Field Offices and Areas appropriate for Rehabilitation of Nurseries within the DENR” and it was agreed by the PTWG members.

- Dir. Capistrano asked regarding the maintenance if the establishment of the nursery is through a MOA and if water harvesting may be used as source for water in the area.

Dir. Capistrano likewise, clarified that the schemes on the use of funds and operations depends on the MOA e.g. LGU and academe for the nursery area and the DENR counterpart is on the hiring of people. She also recommended having a standard MOA to be attached in the DMO for reference of the Regional Offices.

For. Aquino agreed to craft the template for the MOA, including the level of authority who will sign the document.

- For. Aquino responded that this may be considered. She also said that there is an existing guidelines on the establishment of rainwater harvesting. She added that the small-water impounding facilities may also be used to support the water requirement of the nurseries.
- For. Siapno suggested that monitoring of the provisions of the MOA be taken into consideration, to determine whether the parties involved are compliant thereto.

Dir. Capistrano asked if the FMB will come up with a standard format for the MOA. The points raised were considered by For. Aquino.

- Dir. Capistrano asked on the status of the established clonal nurseries.

For. Aquino explained that the operation costs for clonal nurseries are sourced from its proceeds.

III. Operation of DENR Seedling Nurseries

- For. Siapno proposed putting item number II (Nursery Design and Layout) under Roman numeral III (Operation of DENR Seedling Nurseries). She asked if this is part of the operation of the nursery; the operation should start with the nursery design and layout.

For. Aquino replied that this may be incorporated under the operation of DENR seedling nursery.

- Ms. Ocampo inquired if the species to be produced by the different regions may be included in this provision.

For. Aquino agreed with the suggestion.

- On item B. Seedling Requirements, Dir. Capistrano asked if there are specific area where the target endemic and indigenous seedlings to be produced in the nursery can be planted.

For. Aquino explained that the raising of seedlings is for the purpose of distribution.

- Ms. Ocampo asked the possibility of using the seedlings for fencing the PAs. For Tabliga said that it will not covered by the draft DMO.
- Ms. Mauricio asked on the procurement and handling of seeds. She said that the ERDB can provide training like planting of Bamboo. She also offered Hi-Q Vam1 for free to the Regional Offices.

For. Aquino answered that they have allocated funds if there come a situation that there are no available source of seeds/culms.

Dir. Siapno supported the allocation of small amount for the fertilizer. On line 99, she also suggested inserting “*from certified seed producers*”.

Ms. Mauricio stated that according to their NGP coordinator, there is an allotted budget for the transportation up to the CENRO level.

- Ms. Matubis asked if there is conservative figure when partnering with other stakeholders.

For. Aquino replied that in case shouldered by the stakeholder, this will depend on the agreement.

Ms. Matubis commented that we require CENROs, PENROs to have nurseries. If one CENRO establishes five nurseries in partnership with the stakeholder, the sharing of resources should be defined.

- Dir. Capistrano remarked that the line “include additional activities or remove some of it...” may be problematic as the field offices may request for additional funding. She suggested emphasizing that addition or removal of other activities should not entail additional cost.

Funding

- For. Siapno suggested that the Php 200,000 should be allocated for each seedling nursery, and not all nurseries, so as not to confuse that the amount covers all the nurseries.
- Ms. Ocampo suggested including in the funding the amount for the hiring of manpower to oversee the nurseries.

For. Aquino replied that this is considered in the operation cost provided re hiring of nursery staff/labourer.

For. Siapno added that this will be answered in the way forward as discussed earlier.

- For. Siapno moved for the approval of the draft policy, subject to the comments and recommendations of the PTWG. This was seconded by For. Rey. Dir. Capistrano informed that the comments/suggestions will be provided to the proponent next week.

Agreements:

- The title is proposed to be revised to “forest” nurseries, subject to the approval of FMB.
- On the Prefatory Statement, revised accordingly line 10-11 which should be written as “to support the sustainable management of developed plantations and protection of existing forest, and establishment of urban green spaces, are hereby prescribed”.
- On item I, the following changes were agreed:
 - ✚ Title: should be revised to ““Field Offices and Areas appropriate for Rehabilitation of Nurseries within the DENR”;
 - ✚ On line 16-20, include DENR-NCR under Field Offices, considering that sub-offices; and
 - ✚ Craft the template for the MOA, including the level of authority who will sign the document.
- Rearrange the provisions; put item number II (Nursery Design and Layout) under Roman numeral III (Operation of DENR Seedling Nurseries).
- On item C, line 99, it was suggested inserting “*from certified seed producers*” after the word procure.

- On item D, add “without entailing additional cost” to clarify the statement for any changes in the activity under Operation Cost.
- On funding, add the word “each” after the phrase allocated for.
- The signatory of the MOA should be indicated based on the Manual of Authorities on Technical Matters.
- Revised version incorporating the comments/inputs of PTWG shall be submitted by the Secretariat next week.

3. Draft DENR Memorandum Circular re: Supplemental Guidelines to DMC No. 2019-09 “Guidelines on the Formulation of Medium Term Environment and Natural Resources Plan using Geospatial Platform”

Presentation and Discussions:

- Ms. Ramos discussed the background on the crafting of the policy, starting with the issuance and objectives of DMC No. 2019-09; the rationale, i.e., Section 5 of DMC No. 2019-09 provides policy guidance on the formulation of the ENR Medium-Term Plan 2023-2028, formulation of the ENR MTP ahead of the preparation of the PDP will ensure that the DENR commitments to PDP are harmonized to local development aspirations. She informed that an assessment activity was conducted in April 2022 in Clark, Pampanga, wherein it was determined that there is a need to enhance some elements and processes of the guidelines, such as the situational analysis, concrete correlation to local development objectives, among others.
- Ms. Ramos presented the outline of the proposed policy: 1) Formulation of the ENR MTP 2023-2038, 2) Supplemental Guidelines to DMC No. 2019-09, 3) Strengthened Plan Formulation Process, 4) Geo-spatial Maps, 5) Approval of the Plan, 6) Periodic Review and Updating of the Plan, and 7) Effectivity.
- Dir. Capistrano commented that the proposed guidelines should refer to the Regional MTP since the ENR MTP 2023-2028 as a whole is being done by the Central Office. She clarified that the proposed policy caters to the Regions.

Ms. Ramos remarked that the PPD will do the necessary revision as stated by Dir. Capistrano.

- Ms. Ramos explained that Section 1 tackles the formulation of the ENR MTP 2023-2028, while Section 2 covers the supplemental guidelines. According to her, said provisions only elucidate what are being provided in DMC No. 2019-09. Additionally, the Sections 4 and 5 also elucidate the contents of the existing policy.
- On the prefatory statement, Ms. Matubis suggested deleting the line “for the guidance and compliance of all concerned.”
- On the heading of Section 1, Ms. Ramos suggested the insertion of the term “Regional,” before the ENR Medium-Term Plan 2023-2028. She also suggested adding the same term in the other provisions.

For. Tabliga suggested citing in line 14-17 or the prefatory statement the DMC No. 2019-09 and other related policies mentioned in Section 1. On the query of Dir. Capistrano regarding the duration of the ENR Framework Plan, Ms. Ramos replied that it is applicable until 2040.

- On Sub-section 2.1., line 36, For. Siapno commented that the parenthesis should be placed in the “issues and challenges” instead of the “ENR situation.”

- On Sub-section 2.3., lines 65-68, For. Siapno commented that the word “indicate” should be replaced with “be cited”, and the line “in terms of” should be added. Additionally, the term “identified” should be deleted. On line 65, Ms. Matubis suggested changing the “Regions” to “Municipalities” as the Regions may be too broad in scope.
- On Sub-section 2.4. regarding the Projects/Activities, Ms. Matubis asked for clarification on the use of the proper term, i.e., whether this should be stated as PPAs/PAPs/Projects.

Dir. Capistrano replied that in the General Appropriations Act (GAA), the acronym PAPs is used but for this purpose, the term Projects/Activities may be used. On line 79, Engr. Jose inquired as to who will be the subject of the consultation.

In reply, Dir. Capistrano suggested adding that the consultation will be done with the stakeholders. On line 82, For. Siapno suggested spelling out the acronym “IP.”

- On Sub-section 3.1., Ms. Ramos proposed adding the term “Regional”. Engr. Jose asked whether only the internal stakeholders will be consulted given that the activity will be exhaustive.

Dir. Capistrano suggested deleting the word “internal.”

For. Siapno asked what the contents of Section 2 are. She asked if these are the processes in coming up with the ENR MTP.

Dir. Capistrano explained that Section 2 enhances the provisions of DMC No. 2019-09. For. Siapno commented that Section 2 should not be supplemental since it discusses various topics. Ms. Ocampo suggested that the heading should be amendments to DMC.

Dir. Capistrano commented that the proponent will come up with an appropriate heading for the section.

- On Sub-section 3.2., For. Siapno commented that the word “comprehensive” which refers to the consultation process should be replaced with “comprehensively”.
- The PTWG Secretariat suggested revising the heading of Section 2 as “Mechanisms for the Enhanced Implementation of the Supplemental Guidelines”. It was further suggested that this be changed to “Mechanisms for the Enhanced Formulation of the Regional ENR Medium-Term Plan,” considering that the section pertains to formulation and not implementation of the plan.

For. Tabliga inquired if the other contents of DMC No. 2019-09 with regard to its Section 4 were retained or otherwise.

Dir. Capistrano clarified that the other provisions of DMC No. 2019-09 were retained and the contents of the proposed policy are merely additions.

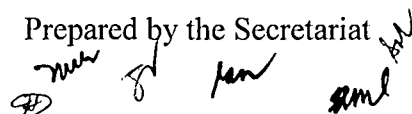
- On line 20, Ms. Ocampo suggested the addition of the acronym“(MTP)” after the Medium-Term Plan.
- On the heading of Section 4, For. Siapno suggested adding the term “preparation.” On the other hand, Ms. Ramos proposed that the heading read as “Geo-Spatial Planning.” For. Siapno reiterated her suggestion regarding the preparation of the geo-spatial maps since these tackle the preparation of 1:10,000 scale of maps. For. Tabliga suggested the addition of the term “generation” referring to the geo-spatial maps.

- On Section 5, For. Tabliga asked if the RMTP is similar to the Regional ENR MTP. Dir. Capistrano replied that the RMTP connotes all programs and activities to be considered by the Regions. She added that this is similar to the concept of convergence of projects.
- For. Siapno moved for the approval of the proposed policy, subject to the comments and suggestions of the PTWG. This was seconded by For. Tabliga.
- With regard to the upcoming assumption of office of the new DENR Secretary, Dir. Capistrano requested all the Bureaus to prepare their Bureau Profile since only the overall profile was tackled by the Transition Team.

Agreements:

1. On the prefatory statement:
 - Delete the line “for the guidance and compliance of all concerned;”
 - Transfer/move DMC No. 2019-19 and other policies cited in Section 1 in the prefatory statement;
 - On line 20, add the acronym“(MTP)” after the Medium-Term Plan;
2. On the heading of Section 1, insert the term “Regional” before the ENR Medium-Term Plan 20223-2028. Apply the same revision in other provisions of the draft policy;
3. Revise the heading of Section 2 as “Mechanisms for the Enhanced Formulation of the Regional ENR Medium-Term Plan;”
4. On Sub-section 2.1., remove the parenthesis in the “ENR situation” and apply this instead to the adjacent phrase re “issues and concerns;”
5. On Sub-section 2.3., lines 65-68, replace the word “indicate” with “be cited,” and add the line “in terms of.” Delete the term “identified.” On line 65, replace the term “Regions” with “Municipalities;”
6. On Sub-section 2.4.:
 - Insert the line “with the stakeholders; ”
 - Spell-out the acronym “IP;”
7. On Sub-section 3.1.:
 - Insert the term “Regional” before the ENR Profile and apply the same revision in other related provisions;
 - Delete the term “internal” next to stakeholders;
8. On Sub-section 3.2., change the term “comprehensive” to “comprehensively;”
9. On the heading of Section 4, add the line “Generation of” before “Geo-Spatial Maps;”
10. The PTWG recommended the approval of the draft policy, subject to the comments and suggestions.

There having no other matters to discuss, the meeting was adjourned at 3:22 PM.

Prepared by the Secretariat


Noted by:

MELINDA C. CAPISTRANO
 OIC Director, Policy and Planning Service and
 PTWG Chairperson 