



Republic of the Philippines
Department of Environment and Natural Resources
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MEMORANDUM

TO : **The Bureau Directors**
Biodiversity Management Bureau
Ecosystems Research and Development Bureau
Forest Management Bureau
Land Management Bureau

The Regional Executive Directors
NCR, CAR, Regions 1, 2, 3, 4-CALABARZON, 4-MIMAROPA, 5, 6,
7, 8, 9, 10, 11, 12 and 13

FROM : The Assistant Secretary
Finance, Information Systems and Mining Concerns

SUBJECT : **SUBMISSION OF LIST OF PARTICIPANTS FOR THE
INTERNAL QUALITY AUDIT TRAINING TO BE HELD IN
FOUR (4) BATCHES ON SEPTEMBER 2022**

DATE : August 2, 2022

In line with the implementation and continual improvement of the DENR Quality Management System, there shall be a Training Course on Internal Quality Audit to be held in four (4) batches on September 2022. The training will equip the learners with necessary knowledge and skills in auditing management system.

In this regard the following offices shall submit names of their participants for the said training not later than August 8, 2022:

	Office	Participant
I.	Batch 1- September 6-9, 2022	
	Region I	6 participants
	Region II	6 participants
	Region III	6 participants
	Region IV-CALABARZON	6 participants
	Region IV-MIMAROPA	6 participants
II.	Batch 2 September 13-16, 2022	
	Biodiversity Management Bureau	5 participants

Ecosystems Research and Development Bureau	5 participants
Land Management Bureau	5 participants
NCR	2 participants
CAR	5 participants

III. Batch 3 September 20-23, 2022

Region V	6 participants
Region VI	6 participants
Region VII	6 participants
Region VIII	6 participants
Region IX	6 participants

IV. Batch 4 September 27-30, 2022

Region X	6 participants
Region XI	6 participants
Region XII	6 participants
Region XIII	6 participants
Forest Management Bureau	6 participants

The recommended participant shall be SG-15 and above and shall be designated as member of the DENR Internal Quality Audit (IQA) Team.

The names of the participants shall be submitted through the QMS Secretariat at qmssecretariat@denr.gov.ph.

For strict compliance.


 NONITA S. CAGUIOA