



Republic of the Philippines
Department of Environment and Natural Resources
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Website: <http://www.denr.gov.ph> / E-mail: web@denrgov.ph

MEMORANDUM

AUG 08 2022

FOR/TO : **The Directors**
Climate Change Service
Policy and Planning Service

The Regional Executive Directors
Regions 1-13, NCR and CAR

The Director
Environmental Management Bureau

The Regional Directors
EMB Regions 1-13, NCR and CAR

FROM : **The OIC Director**
Human Resource Development Service

SUBJECT : **INVITATION FOR NOMINATION TO THE ONLINE TRAINING PROGRAM "CLEAN ENERGY AND EMISSION REDUCTION" ON 17-21 OCTOBER 2022, ORGANIZED BY THE SINGAPORE COOPERATION AGENCY**

This pertains to the attached invitation of the Technical Education and Skills Development Authority (TESDA), which was received by this office on 01 August 2022, inviting DENR to participate in the Singapore Cooperation Programme (SCP) foreign training program entitled "Clean Energy and Emission Reduction" on 17-21 October 2022, online through Zoom application.

The goal of the training course is to engage participants in the formulation of energy solutions to mitigate climate change issues. Participants will also gain understanding of the various types of clean and renewable sources of energy and the related technical principles.

In this regard, please nominate one (1) candidate with the following qualifications:

1. Mid- to senior-level government official involved in policymaking for climate change, environmental sustainability and energy solutions;
2. Minimum of five (5) years work experience;
3. Between the age of twenty-five (25) to fifty-five (55) years old.
4. Proficient in written and spoken English;
5. In good physical and mental health; and
6. Able to attend all of the synchronous e-learning sessions.

The nominee shall submit the following requirements to the Human Resource and Development Service Training and Development Division (HRDS-TDD) (link: hrds-td@denr.gov.ph) **not later than 15 August 2022**:

1. Memorandum addressed to the Chair of the Human Resource Development Committee (HRDC), attention to HRDC Secretariat, with justification on how the training will benefit the nominee and project's relevance to the organization needs, to be endorsed by the Head of Office;

2. Resolution from the HRDC counterpart (Regional/Bureau/Attached Agency) nominating the applicant;
3. Invitation letter disseminated by the DENR/Sponsoring agency;
4. Service Record (at least two (2) years as a permanent employee);
5. Certificate of no pending administrative or criminal case;
6. Certification of actual duties and responsibilities (including past involvement) relevant to the program signed by immediate superior;
7. Certification from the Director supervising human resources/Assistant Regional Director for Management Services/Assistant Director Regional/Bureau/Attached Agency) stating:
 - a) That the applicant has at least a very satisfactory performance rating for two (2) immediate rating periods;
 - b) That the applicant has no pending scholarship nomination;
 - c) That the applicant has not been a delinquent scholar from a previous scholarship grant;
 - d) That the applicant has submitted all required reports from previous foreign travels;
 - e) That the applicant has rendered the required service obligation for a scholarship previously enjoyed; and
 - f) That the applicant shall not withdraw from the nomination and once accepted shall complete the course and not be allowed to cancel or terminate the scholarship/training without justifiable reason and without giving prior notice to and getting approval from the donor institution, TESDA, and his agency.
8. Original copy of the updated Personal Data Sheet (with list of in-service trainings and seminars attended) and 2x2 photo (hard and soft copies);
9. Self-certification for official travel history; and,
10. Individual Development Plan (IDP);

The Human Resource Development Committee (HRDC) will conduct the screening and selection of candidates for the learning course. The HRDS-TDD shall submit to TESDA the required documents of participants endorsed by the HRDC. **The deadline for submission of nomination and documentary requirements to TESDA is on 26 August 2022, with an interview through Google Meet scheduled on 08 September 2022.**

The final decision for participation in the training course will be decided by SCP and the Government of Singapore. The Singapore Ministry of Foreign Affairs shall inform the applicant and TESDA the results of the application for the training course.

No cost shall be borne by the office relative to the participation of the nominee in the training course.

Attached are the invitation letter from TESDA and course information for ready reference.

For consideration.


MIRIAM M. MARCELO



Republic of the Philippines
TECHNICAL EDUCATION AND SKILLS DEVELOPMENT AUTHORITY
ISO 9001: 2015 Certified



29 July 2022

SECRETARY MA. ANTONIA YULO-LOYZAGA
Department of Environment & Natural Resources
DENR Building
Visayas Avenue
Diliman, Quezon City

Dear **Sec. Loyzaga**:

The Singapore Cooperation Programme (SCP) in coordination with the Technical Education and Skills Development Authority (TESDA) is pleased to invite your agency to nominate one (1) candidate for the training program.

Title of Program	Duration	Deadline of Submission of Nomination and Documentary Requirements	Date of Interview via Google Meet
Clean Energy and Emission Reduction	October 17 - 21, 2022 (online)	August 26, 2022	September 8, 2022

In nominating your candidates, please consider the concerns specified in Annex A indicating the Government of the Philippines and the donor requirements and the terms relative to the program as specified in the Executive Summary.

Please observe the deadline set for the submission of the required documents. Only nominees who have complied with the requirements and passed the interview shall be endorsed to the donor agency. In case of no nominee, kindly send us a letter through the FSTP email fstp.unit@tesda.gov.ph or to the address stated below.

All documentary requirements shall be submitted to the Foreign Scholarship Training Program (FSTP) Unit, 3rd Floor, TESDA Administration Building, East Service Road, South Luzon Expressway (SLEX), Fort Bonifacio, Taguig City. For inquiries, please contact the FSTP Unit at telephone no. 88179095.

Thank you for responding to our invitation.

Very truly yours,


ED SONIA S. LIPIO
Chairperson, NSC NHRDC, TESDA

CLEAN ENERGY AND EMISSION REDUCTION

17 – 21 OCTOBER 2022

Sponsored by the

SINGAPORE COOPERATION PROGRAMME

under the

SINGAPORE COOPERATION PROGRAMME TRAINING AWARD

to be conducted by

SINGAPORE ENVIRONMENT INSTITUTE

Singapore Cooperation Programme

Singapore has provided technical assistance to other developing countries since the 1960s. As a country whose only resource is its people, Singapore believes that human resource development is vital for economic and social progress. Singapore itself has benefited from training provided by other countries and international organisations.

In 1992, the Singapore Cooperation Programme (SCP) was established to bring together under one framework the various technical assistance programmes offered by Singapore. Through the SCP, the range and number of training programmes were increased to share Singapore's development experience with other developing countries.

To date, over 137,000 officials from more than 180 countries and territories have participated in our courses and study visits. The SCP is managed by the Technical Cooperation Directorate of the Ministry of Foreign Affairs, Singapore.

Singapore Environment Institute

The Singapore Environment Institute (SEI) is the training and knowledge division of the National Environment Agency (NEA) of Singapore. It is responsible for the delivery of in-house technical training and building of environmental knowledge among staff to build a relevant, resourceful, and resilient NEA workplace.

Through its industry programmes with institutes of higher learning, SEI also supports capability building and Continuing Education and Training (CET) needs within the local environmental services industry. In addition, the Institute actively supports the capacity building needs of identified countries via training programmes and workshops.

Climate Action Package

This course is part of Singapore's Climate Action Package, a suite of courses launched in 2018 to support the efforts of other developing countries in building climate resilience and achieving their climate pledges.

Course Objectives

This course will focus on Singapore's multi-agency engagement in formulating energy solutions to climate change, achieving a better appreciation of the issues surrounding climate change and the importance of collective mitigating actions taken on a global scale. Participants will also gain an understanding of the types of clean and renewable sources of energy and the related technical principles.

Synopsis

Topics to be covered include:

- Introduction to clean energy resources and technologies
- Energy and climate security
- Sustainable and clean energy governance issues
- Energy efficiency and conservation
- Renewable energy and Clean Development Mechanism
- Applications of clean energy

Methodology

This course will be delivered for up to **30 participants** and conducted in English through **synchronous e-Learning** ('live' e-learning sessions). There will be Q&A sessions and facilitated group discussions during the 'live' sessions on Zoom.

Duration

The course will be held over 5 days from **17 to 21 October 2022, 1400h to 1730h (Singapore time; GMT/UTC+08:00) daily**. [Note: Session timings may be subject to change.] Participants will receive the detailed programme schedule once it is finalised.

Prior to course commencement, SEI will conduct a compulsory onboarding session to brief all participants on the rules of engagement (break time, attendance, punctuality, recording, Q&A).

More details on the programme schedule will be provided to successful applicants closer to the start of course.

Application Information

Applicants should be:

- Mid- to senior-level government officials involved in policymaking for climate change, environmental sustainability and energy solutions;
- Able to attend **all** the synchronous e-learning sessions. They will require an internet-enabled device with Zoom installed, webcam, microphone and audio;
- Nominated by their respective Governments;
- Proficient in written and spoken English; and
- In good health.

Terms of Award

The course is sponsored by the Government of Singapore under the Singapore Cooperation Programme Training Award.

Regulations

Participants are required to comply with the following:

- Strictly observe course schedules and not miss training sessions, and;
- Carry out instructions and abide by conditions as may be stipulated by the nominating Authority or Government and the Government of Singapore and its appointed trainer, with respect to the course.

Application Procedure

(Closing date for nomination: **16 September 2022**)

The Government of Singapore is pleased to invite the respective National Focal Point for Technical Assistance (NFP) to nominate **one (1)** suitable applicant. Selection of candidates will be based on merit. Should there be more applicants than training places, the Government of Singapore seeks the understanding of the respective NFP in the event that its nominee(s) is not selected.

All nominees are to submit their applications online at <https://go.gov.sg/cleanenergy2022> by **Friday, 16 September 2022**.

NFPs are also required to endorse nominees via email links. Instructions and FAQs for Applicants and NFPs can be found at the links below:

- Applicants: <https://go.gov.sg/start-guide>
- NFPs: <https://go.gov.sg/start-nfp>

Note:

- Participants who complete all course assignments and attend at least 66% of 'live' e-learning sessions, will receive a certificate of completion from the SCP;
- Applicants should refrain from making telephone and email inquiries on the status of their applications; and
- The **Ministry of Foreign Affairs, Singapore** will inform all applicants of the outcome of their applications. The NFP will also be informed directly.

Follow us at:

- SCP Website: www.scp.gov.sg
- Facebook: www.facebook.com/SCPFriends

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EXECUTIVE SUMMARY

TITLE OF THE PROGRAM: Clean Energy and Emission Reduction

DURATION: October 17 - 21, 2022 (online)

COUNTRY: Singapore Cooperation Programme (SCP)

NO. OF SLOT/S: One (1)

DEADLINE OF SUBMISSION OF DOCUMENTS: August 26, 2022

DATE OF INTERVIEW VIA GOOGLE MEET: September 8, 2022

PRE-DETERMINED AGENCY/ORGANIZATION:

- Department of Environment & Natural Resources (DENR)
- Department of Science and Technology (DOST)
- Department of Transportation (DOTr)
- Department of Energy (DOE)
- Climate Change Commission (CCC)

ELIGIBLE / TARGET ORGANIZATIONS:

Ministries and agencies involved in policymaking for climate change, environmental sustainability and energy solutions.

OBJECTIVES:

This training course will focus on Singapore's multi-agency engagement in formulating energy solutions to climate change, achieving a better appreciation of the issues surrounding climate change and the importance of collective mitigating actions taken on a global scale.

OVERALL GOAL:

Participants will:

- Know the Introduction of clean energy resources and technologies.
- Know the Energy efficiency and conservation.
- Know the Renewable energy and Clean Development Mechanism.
- Know the Applications of clean energy.

NOMINEE QUALIFICATIONS:

- Mid to senior level national and city level government officials
- With five (5) years of total work experience
- Able to attend **all** the synchronous e-learning sessions.

RECOMMENDED QUALIFICATIONS:

- Expectations for the Participants Age: 25-55 years old
- Gender Consideration: SCP promotes gender equality. Women are encouraged to apply for the program



PROGRAM TITLE:
Clean Energy and Emission Reduction

PROGRAM DURATION: October 17 - 21, 2022 (online)

HEAD AGENCIES	SLOT/S	ATTACHED AGENCIES
Department of Environment & Natural Resources (DENR)	1	NO ATTACHED AGENCY RELATED TO THIS PROGRAM
Department of Science and Technology (DOST)	1	
Department of Transportation (DOTr)	1	
Department of Energy (DOE)	1	
Climate Change Commission (CCC)	1	

*Email transmission: Head Agency
(Copy-furnished: Attached Agencies)*

**FOREIGN SCHOLARSHIP AND TRAINING PROGRAM
TECHNICAL EDUCATION AND SKILLS DEVELOPMENT AUTHORITY**

ANNEX A – Singapore Cooperation Programme (SCP)

I. Who are qualified to apply?

- ✓ Officers and employees nominated by the head of department/agency, institution or university and non-governmental organization
- ✓ Mid- to Senior level position
- ✓ Must be 25-55 years old
- ✓ Must have rendered at least five (5) years of service in the government at the time of nomination
- ✓ Must hold a permanent appointment at the organization nominating him/her
- ✓ Must have obtained at least a very satisfactory performance rating for two consecutive periods preceding the nomination
- ✓ Must have a college degree and/or sufficient demonstrated ability and experience related/relevant to the course applied for
- ✓ Must have no pending administrative and/or criminal case
- ✓ Must have no pending nomination for scholarship in another program/course
- ✓ Must have already rendered the required service obligation for a scholarship previously enjoyed
- ✓ Must meet the position level, age, education and experience required and specified by the donor country/organization/course

II. Terms and Coverage:

Please see the Executive Summary for the Program provided.

III. Basic Documentary Requirements – Nominees must submit the following on or before the deadline set by TESDA:

- A. **Nomination Letter** indicating why the nominee is being endorsed and signed by the Department Secretary or Head of Agency/University or Entity or the duly authorized official, addressed to:

Danilo P. Cruz
Director General
Technical Education and Skills Development Authority
East Service Road, South Superhighway, Taguig City

ATTENTION: Foreign Scholarship & Training Program Unit

- B. **UPDATED Personal Data Sheet** to include list of training programs and seminars attended
- C. **Statement of PRESENT Actual Duties and Responsibilities** RELEVANT to the course signed by the immediate supervisor
- D. **Certification from the Head/Manager of the Human Resource Department**
(Please see attached **CERTIFICATION** format)
- E. **Print out copy of ONLINE SCP Application Form** with passport-size photos
- F. **Copy of Valid Passport / Valid ID or Company ID** (Personalia Pahina only)
- G. **Nominee Assessment** (Please see attached form provided, also take note that this should be printed)

Note: For online applications please click on the link provided: <https://go.gov.sg/cleanenergy2022>

Karen Ajoc
Desk Officer
Telefax:8817-9095
Email: fstp.unit@tesda.gov.ph

(Letter Head of the Agency/Department)

CERTIFICATION

Mr. /Ms. _____ herein referred to as the Applicant and Mr./Ms. _____ referred hereto as the Personnel Manager certify that:

The Department of _____ thru its Scholarship Committee endorses the nomination of Mr. /Ms. _____ to the _____ scheduled from _____ to _____ and sponsored by the _____.

The said applicant has no pending administrative or criminal case;

The applicant has no pending nomination in another course;

The applicant rendered the required service obligation for a scholarship previously enjoyed;

The applicant's PES ratings for two immediate rating periods were at least Very Satisfactory;

The applicant is physically and mentally fit to attend the online training; and

The applicant shall not withdraw from the nomination and once accepted shall complete the course and not be allowed to cancel or terminate the scholarship/training without justifiable reason and without giving prior notice to and getting the approval from the donor institution, TESDA and his agency.

This certification is issued as part of the requirements for application to short-term, non degree courses under the Foreign Scholarship Training Program.

Done this _____ day of _____ 20 _____.

Applicant

HR/Personnel Manager

**FOREIGN SCHOLARSHIP TRAINING PROGRAM
NOMINEE ASSESSMENT SUMMARY**

Program/Course: _____

Name	Agency	Position	Age	Contact No. and Email	Degree/ Education	Related Training Programs	Work Experience	Duties and Responsibilities