



Republic of the Philippines
Department of Environment and Natural Resources
Visayas Avenue, Diliman, Quezon City, 1100
Trunkline (632) 929-6626; 929-6628; 929-6635; 929-4028; 929-3618
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Voice-Over-Internet-Protocol (VOIP) Trunkline (632) 988-3367
Website: <http://www.denr.gov.ph> / E-mail: Web@denrgov.ph

4 August 2022

MEMORANDUM

FOR/TO : **ALL CONCERNED OFFICIALS AND EMPLOYEES**
DENR Central Office, Regional Offices, Bureaus, Attached Agencies
and Other Offices

FROM : **THE DIRECTOR**
Administrative Service

SUBJECT : **LETTER DATED 27 JULY 2022 UNDATED PROPOSAL
LETTER OF APO PRODUCTION UNIT, INC. (WITH
ATTACHMENTS)**

This is to respectfully furnish the copy of the Letter Dated 27 July 2022 Undated Proposal Letter of APO Production Unit, Inc. (with attachments) regarding their printing services and their request for an appointment to present cost-effective solutions to your printing needs.

APO Production Unit, Inc. (APO) is a fully integrated printing facility that operates under the control and supervision of the Presidential Communications Operations Office (PCOO) as created by Executive Order No. 4, and is one of the Recognized Government Printers (RGPs) that is mandated/tasked to handle the printing of accountable forms and sensitive high quality and volume printing needs of agencies and offices of the Government of the Philippines.

APO can be reached through the contact details indicated in the attached letter (with attachments).

For your information and reference.

ROLANDO R. CASTRO

Copy furnished:

Dominic F. Tajon
Manager, Sales and Marketing Division
Republic of the Philippines
APO Production Unit, Inc.
2/F PIA Building, Visayas Avenue
Brgy. Vasra, Quezon City
Metro Manila, Philippines 1128

MEMO NO. 2022 - 554

Let's Go Green!



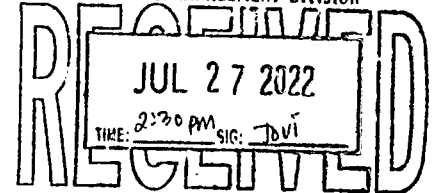
Republic of the Philippines
APO PRODUCTION UNIT, INC.
2/F PIA Building, Visayas Avenue, Brgy. VASRA, Quezon City,
Metro Manila, Philippines 1128



SEC. MA. ANTONIA YULO-LOYZAGA
DENR Secretary

DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES
DENR Bldg. Visayas Avenue, Brgy. Vasra,
Quezon City, Philippines 1128

DEPT. OF ENVIRONMENT AND NATURAL RESOURCES
RECORDS MANAGEMENT DIVISION



Thru: **ENGR. GUILLERMO V. ESTIPONA, JR.**
OIC Chief, General Services Division

Dear Sec. Yulo-Loyzaga,

APO Production Unit, Inc. ("APO"), a fully integrated printing facility, is pleased to offer its services to your good office, the **Department of Environment and Natural Resources**. We are operating under the control and supervision of the Presidential Communications Operations Office ("PCOO") as created by Executive Order No. 4 that APO is a Recognized Government Printer ("RGP") of the Philippines, presenting cost effective solutions to your printing needs.

In this regard, the Government Procurement Policy Board ("GPPB"), by virtue of Resolution No. 05-2010, dated October 29, 2010, issued the Implementing Guidelines on the Procurement of Printing Requirements, which reaffirmed APO as one of the Recognized Government Printer that is to undertake the printing of Accountable Forms for Government Agencies. APO is mandated to undertake the printing of all Accountable Forms and sensitive high quality/volume printing requirements of the Government.

By working with APO, procurement for printing services is simplified and effective as it is an Agency-to-Agency transaction. APO is presently printing the following big accounts:

- **DFA** Philippine Passport, Authentication Slip & Certificate, FA Form 89, and Apostiles.
- **BIR** Revenue Official Receipts, Community Tax Certificate, Documentary Stamps, and Cigarette Tax Stamps.
- **PSA** Civil Registry Forms (Certificates of Birth, Death, Marriage, Fetal Death, Application for Marriage License, Muslim Forms, etc.
- **LTO** Accountable Forms, Certificate of Registration, Certificate of Stock Reported, Stickers, etc.
- **PPA** Official Receipt, Terminal Fee tickets, RO-RO tickets, Pedestrian Tickets, etc.
- **DTI** ICC Holographic Tamper-Evident Stickers, etc.
- **PCSO** Bet Slips and Thermal Rolls, Small Town Official Retail Receipts.
- **HOR & DBM** General Appropriations Acts, Budgets, Manuals, etc.

- **Public Hospitals** Accountable Forms, Medical Cards, Hospital Forms, etc.
- **Treasurer's Offices** Accountable Forms, Cash Tickets, Manuals, Brochures, etc.
- **Local Government Units** Accountable Forms, Cash Tickets, Manuals, Brochures, etc.
- **City Government Offices** Accountable Forms, Cash Tickets, Manuals, Brochures, etc.
- **State Universities** Accountable Forms, Cash Tickets, Manuals, Brochures, etc.
- **Water Districts** Accountable Forms, Billing Invoices, Forms, etc.



Republic of the Philippines
APO PRODUCTION UNIT, INC.
2/F PIA Building, Visayas Avenue, Brgy. VASRA, Quezon City,
Metro Manila, Philippines 1128



In this regard, may we request an appointment with you at your convenient time to discuss your printing requirements, including specifications, relevant timelines, from procurement, printing, allocation, delivery, and other relevant matter.

To ensure your printing requirements are handled with the utmost care and confidentiality, please course your inquiries directly to our Sales and Marketing Account Executive, Ms. Ricel Vladimir Velonza at 0936-585-5363.

Thank you very much for giving us the opportunity to be of service to the **Department of Environment and Natural Resources**.

Very Truly Yours,

Dominic F. Tajon
Manager, Sales and Marketing Division

Republic of the Philippines
Department of Budget and Management
PROCUREMENT SERVICE
CERTIFICATE OF PHILGEPS REGISTRATION
(Platinum Membership)

THIS IS TO CERTIFY THAT

APO PRODUCTION UNIT, INC.

2nd Floor PIA Bldg., Visayas Avenue ,
Quezon City , Metro Manila , NCR , Philippines

*is registered in the **Philippine Government Electronic Procurement System (PhilGEPS)** on 09-Jul-2003 pursuant to Section 8.5.2 of the Revised Implementing Rules and Regulations of Republic Act No. 9184, otherwise known as the Government Procurement Reform Act.*

*This further certifies that **APO PRODUCTION UNIT, INC.** has submitted the required eligibility documents in the PhilGEPS Supplier Registry as listed in Annex A, which document is attached hereto and made an integral part hereof.*

For the purpose of updating this Certificate, all Class "A" eligibility documents covered by Section 8.5.2 of the Revised Implementing Rules and Regulations of Republic Act No. 9184 supporting the veracity, authenticity and validity of this Certificate shall remain current and updated. The failure by the prospective Bidder to update this Certificate with the current and updated Class "A" eligibility documents shall result in the automatic suspension of its validity until such time that all of the expired Class "A" eligibility documents has been updated.

By submitting this Certificate, the Bidder certifies:

- 1. the authenticity, genuineness, validity, and completeness of the copy of the original eligibility documents submitted;*
- 2. the veracity of the statements and information contained therein;*
- 3. that the Certificate is not a guaranty that the named registrant will be declared eligible without first being determined to be such for that particular bidding, nor is it an evidence that the Bidder has passed the post-qualification stage; and*
- 4. that any finding of concealment, falsification, or misrepresentation of any of the eligibility documents submitted, or the contents thereof shall be a ground for disqualification from further participation in the bidding process, without prejudice to the imposition of appropriate administrative, civil and criminal penalty in accordance with the laws.*

This Certificate is valid until 25-Mar-2023

Issued this 25th day of March 2022.
This is a system generated certificate. No signature is required.



REMINDERS ¹

- *The PhilGEPS office shall not determine the eligibility of merchants. The PhilGEPS office's evaluation of the eligibility requirements shall be for the sole purpose of determining the approval or disapproval of the merchant's application for registration.*
- *A merchant's registration and membership in the GOP-OMR is neither contract-specific nor understood to be tantamount to a finding of eligibility. Neither shall the merchant's successful registration in the GOP-OMR be relied upon to claim eligibility for the purpose of participation in any public bidding.*
- *The determination of the eligibility of merchants, whether registered with the GOP-OMR or not, shall remain with the Bids and Awards Committee (BAC). The BAC's determination of validity of the eligibility requirements shall be conclusive to enable the merchant to participate in the public bidding process.*

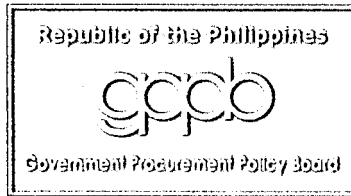
List of Eligibility Documents

of

APO PRODUCTION UNIT, INC.

2nd Floor PIA Bldg., Visayas Avenue ,
Quezon City , Metro Manila , NCR , Philippines

SEC Certificate	Registration Date : 01-Feb-1984 SEC Certificate Number : 58890
Mayors Permit	Expiration Date : 11-Mar-2023 Permit Number : 12007693 Place of Issue : Quezon City Issued By / Signatory : Ma. Margarita T. Santos Issuance Date : 11-Mar-2022
Tax Clearance	Expiration Date : 14-Mar-2023 TCC Number : 07A 038-03-14-R0541-2022-M Issued By / Signatory : Dr. Alice S.A. Gonzales, CPA Issuance date : 14-Mar-2022
Audited Financial Statement	Date of Filing : 13-Apr-2021 Current Asset : 3,338,268,104.00 Total Asset : 3,459,770,233.00 Current Liabilities : 2,536,458,466.00 Total Liabilities : 2,847,949,030.00 Name of Auditor : Emma A. De Guzman BIR RDO Code : RDO 038
PCAB License	Expiration Date : - Issued By / Signatory : Issuance Date : - License Number : License First Issue Date : - Principal Classification : Category :



RESOLUTION NO. 05-2010

APPROVING THE GUIDELINES ON THE PROCUREMENT OF PRINTING SERVICES

WHEREAS, Pursuant to Section 29 of Republic Act (RA) 9970 (General Appropriations Act of 2010), procuring entities have the option to engage the services of private printers for their printing and publication expenditures, subject to public bidding in accordance with RA 9184 and pertinent accounting and auditing rules and regulations: **PROVIDED**, that the printing of accountable forms and sensitive high quality/volume printing requirements shall only be undertaken by recognized government printers, namely: Bangko Sentral ng Pilipinas, National Printing Office and APO Production Unit, Inc.;

WHEREAS, the 2010 Veto Message of former President Gloria Macapagal Arroyo states that the Government Procurement Policy Board (GPPB), as the procurement policy arm of the Government, should define and set the criteria or standards in determining what constitutes sensitive high quality/volume printing requirements which may be undertaken by the named government printers without the need for public bidding. Consequently, implementation of this provision should be subject to guidelines to be issued by the GPPB;

WHEREAS, in a meeting held last 27 August 2010, the Technical Support Office (TSO) together with the representatives from BSP, NPO, PIA, APO Production Unit Inc., COMELEC and Presidential Communications Operations Office (PCOO) review the draft guidelines on the procurement of printing requirements;

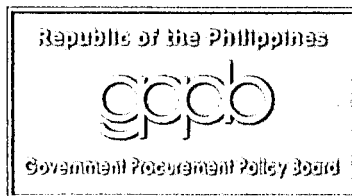
WHEREAS, during the 7th and 8th Inter-Agency Technical Working Group Meeting held last 17 September 2010 and 15 October 2010, the TSO presented the draft guidelines on the procurement of printing requirements for deliberations;

WHEREAS, in a meeting held last 22 October 2010, the Inter-Agency Technical Working Sub-Group presented the draft guidelines to the stakeholders for further suggestions and comments;

WHEREAS, the Inter-Agency Technical Working Sub-Group, to whom the review and finalization of the draft guidelines was delegated to, has approved the guidelines, and agreed to favorably recommend these for the final approval of the GPPB;

NOW, THEREFORE, for and in consideration of the foregoing, **WE**, the Members of the **GOVERNMENT PROCUREMENT POLICY BOARD**, by virtue of the powers vested on **US** by law, hereby **RESOLVE** to confirm, adopt and approve, as **WE** hereby confirm, adopt and approve, the **IMPLEMENTING GUIDELINES ON THE PROCUREMENT OF PRINTING REQUIREMENTS**, attached as Annex "A" to, and made an integral part of, this resolution.

This resolution shall take effect immediately.



RESOLUTION NO. 05-2010

APPROVED this 29 day of October 2010 at Pasig City, Philippines

(Sgd.)

**DEPARTMENT OF BUDGET AND
MANAGEMENT**
By:

(Sgd.)

**NATIONAL ECONOMIC AND
DEVELOPMENT AUTHORITY**
By:

(Sgd.)

DEPARTMENT OF NATIONAL DEFENSE
By:

(Sgd.)

**DEPARTMENT OF PUBLIC WORKS AND
HIGHWAYS**
By:

(Sgd.)

DEPARTMENT OF EDUCATION
By:

(Sgd.)

DEPARTMENT OF HEALTH
By:

(Sgd.)

**DEPARTMENT OF THE INTERIOR AND
LOCAL GOVERNMENT**
By:

(Sgd.)

DEPARTMENT OF ENERGY
By:

(Sgd.)

**DEPARTMENT OF TRADE AND
INDUSTRY**
By:

(Sgd.)

DEPARTMENT OF FINANCE
By:

(Sgd.)

**DEPARTMENT OF TRANSPORTATION
AND COMMUNICATIONS**
By:

(Sgd.)

**DEPARTMENT OF SCIENCE AND
TECHNOLOGY**
By:

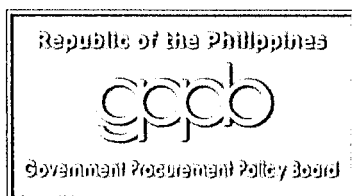
(Sgd.)

PRIVATE SECTOR REPRESENTATIVE
By:

Attested by:

(Sgd.)

DENNIS LORNE S. NACARIO
Board Secretary, GPPB
OIC-Executive Director, GPPB-TSO



GUIDELINES ON THE PROCUREMENT OF PRINTING SERVICES

1. POLICY STATEMENT

- 1.1. Pursuant to Section 29 of Republic Act (RA) 9970 (General Appropriations Act of 2010), procuring entities have the option to engage the services of private printers for their printing and publication expenditures, subject to public bidding in accordance with RA 9184 and pertinent accounting and auditing rules and regulations.
- 1.2. However, printing of Accountable Forms and Sensitive High Quality/Volume Requirements shall only be undertaken by the recognized government printers, namely: *Bangko Sentral ng Pilipinas*, National Printing Office, and APO Production Unit, Inc.

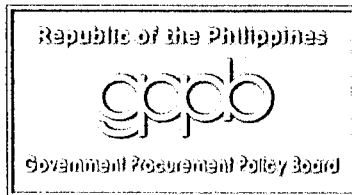
2. SCOPE AND APPLICATION

- 2.1. These guidelines shall govern the procurement of printing services for accountable forms by the national government, its branches, constitutional offices, departments, bureaus, offices, agencies, and instrumentalities, including state universities and colleges, government owned/controlled corporations, government financial institutions, and local government units.
- 2.2. It shall not apply to official ballots and election paraphernalia, including statement of votes, certificates of canvass, and paper seals, which is covered by Section 184 of *Batas Pambansa Blg. 881*, otherwise known as the Omnibus Election Code of the Philippines and Section 13 of RA 9369.

3. DEFINITION OF TERMS

For the purpose of these guidelines, the following terms shall have the corresponding meanings:

- a. **Accountable Forms.** Refer to forms that are individually identified, accounted for, and afforded appropriate security. The list of accountable forms shall be provided in Annex A hereof.
- b. **Recognized Government Printers (RGPs).** Refer to the printers acknowledged by the government to undertake the printing of accountable forms for other government agencies as provided for under Section 29 of RA 9970, namely, *Bangko Sentral ng Pilipinas*, National Printing Office, and APO Production Unit, Inc.
- c. **Sensitive High Quality/Volume Requirements.** Refer to printing requirements that are sensitive and of high quality or high volume determined as such by the procuring entity.

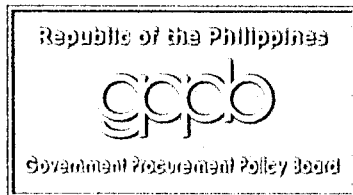


4. PROCEDURE

- 4.1. The procuring entity shall determine whether a printing expenditure is for an Accountable Form or for a Sensitive High Quality/Volume document.
- 4.2. The procuring entity shall prepare the technical specifications for the Accountable Forms or Sensitive High Quality/Volume printing requirement, which shall include, among others, the prescribed security features, output quantity, and target completion time.
- 4.3. It shall then conduct a market analysis to determine the Approved Budget for the Contract (ABC) taking into consideration the prevailing standard cost for its printing requirements.
 - 4.3.1. The procuring entity may seek the assistance of the PCOO in determining whether no RGP is capable of undertaking the printing service.
 - 4.3.2. Upon determination by the PCOO that no RGP can undertake the printing service due to time constraints and equipment limitations, the procuring entity may engage the services of private printers.
- 4.4. Thereafter, the procuring entity shall send a Request for Quotation (RFQ) to the RGPs. The quotations received will be evaluated by the procuring entity to determine which among the RGPs is most capable in performing the printing service in the most advantageous terms for the procuring entity.
 - 4.4.1. In case the offer submitted by an RGP exceeds the ABC set by the procuring entity, it may request the Presidential Communications Operations Office (PCOO) to determine (i) whether the offer of the RGP is excessive; and (ii) set the appropriate rate for such transaction.
- 4.5. The procuring entity shall then engage the services of the appropriate RGP through an Agency-to-Agency Agreement pursuant to Section 53.5 of the IRR of RA 9184.
- 4.6. The appropriate RGP engaged by the procuring entity shall directly undertake the printing services for the contracts entered into, and cannot engage, subcontract, or assign any private printer to undertake the performance of the printing service.

5. EFFECTIVITY

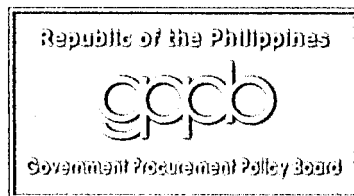
These guidelines shall take effect immediately upon publication in the Official Gazette or in a newspaper of general circulation.



ANNEX A

A. Accountable forms identified by the recognized government printers.

1. Official Receipt with RP Seal (water mark)
2. Carbonless Official Receipt
3. Official Receipt with RP Seal
4. Certificate of Record of Transfer of Large Cattle
5. Certificate of Ownership of Large Cattle
6. Marriage License
7. Birth Certificate
8. Death Certificate
9. Cash Ticket P0.25
10. Cash Ticket P0.50
11. Cash Ticket P1.00
12. Cash Ticket P5.00
13. Cash Ticket P10.00
14. Real Property Tax Receipt
15. Slaughter Permit and Fee Receipts
16. City / Municipal Burial Permit and Fee Receipt
17. General Journal
18. Cash Receipts Journal
19. Cash Journal
20. Check Disbursements Journal
21. Cash Disbursements Journal
22. General Ledger
23. Subsidiary Ledger
24. Property, Plant and Equipment Ledger Card
25. Property, Plant and Equipment Ledger Card – Specific Item
26. Supplies Ledger Card
27. Construction in Progress Ledger Card
28. Investments Ledger Card
29. Registry of Appropriations and Allotments
30. Registry of Allotments and Obligations Capital Outlay (RAOCO)
31. Registry of Allotments and Obligations Maintenance and Other Operating Expenses (RAOMO)
32. Registry of Allotments and Obligations Personal Services (PS)
33. Registry of Allotments and Obligations Financial Expenses (RAOFE)
34. Registry of Allotments and Notice of Cash Allocation
35. Registry of Public Infrastructures – Specific Project
36. Registry of Public Infrastructures – Summary
37. Registry of Reforestration Projects
38. Registry of Dormant Accounts
39. Registry of Accounts Written-Off
40. Registry of Loan Availments and Repayments - Foreign Individual
41. Registry of Loan Availments and Repayments - Foreign Summary
42. Registry of Loan Availments and Repayments - Domestic Individual

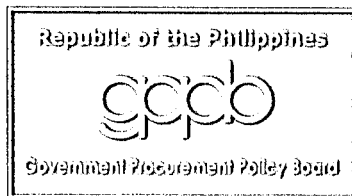


ANNEX "A"

43. Registry of Loan Availments and Repayments - Domestic Summary
44. Registry of Grant Availments and Utilization - Foreign Individual Donor
45. Registry of Grant Availments and Utilization - Foreign Summary
46. Registry of Grants Availments and Utilization - Domestic Individual Donor
47. Registry of Grants Availments and Utilization - Domestic Summary
48. Registry of Guaranteed Loans – Domestic
49. Registry of Guaranteed Loans – Foreign
50. Cash Receipts Record
51. Check Disbursements Record
52. Cash Disbursement Record
53. Stock Card
54. Property Card
55. Drug/s Prescriptions
56. Journal Entry Voucher
57. Allotment and Obligation Slip
58. Order of Payment
59. Disbursement Voucher
60. Petty Cash Voucher
61. General Payroll
62. Itinerary of Travel
63. Payroll Payment Slip
64. Index of Payments
65. Supplies Availability Inquiry
66. Requisition and Issue Slip
67. Purchase Request
68. Purchase Order
69. Acknowledgment Receipt for Equipment
70. Report of Collections and Deposits
71. Reports of Checks Issued
72. Report of Disbursements
73. Petty Cash Replenishment Report
74. Liquidation Report
75. Report of Supplies and Materials issued
76. Waste Materials Report
77. Inventory and Inspection
78. Report of Unserviceable Property
79. Report on the Physical Count of Property, Plant and Equipment
80. Inspection and Acceptance Report
81. Report of Accountability for Accountable Forms
82. Work, Other Animals and Breeding Stocks Ledger Card
83. Supplies Availability Inquiry
84. Abstract of Real Property Tax Collections
85. Community Tax Receipts / Certificates
86. Memorandum Receipt for Equipment, Semi-Expandable and Non-Expandable Property
87. Livestock Ledger Card (New Form)
88. Daily Statement of Collection and Accountable Form
89. Bill of Lading

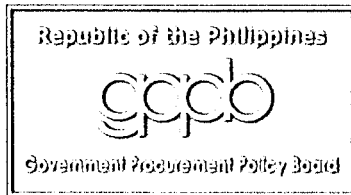


90. Invoice and Receipt for Transfer
91. Abstract of Receipt and Account Current
92. Power of Attorney
93. Bond of Indemnity. For Issue of Due Warrant
94. Quarterly Report of Cash Balance of Disbursing officer
95. Reimbursement Receipt
96. Abstract of Sub-Vouchers
97. Invoice and Receipt of Accountable Forms
98. Supplies adjustment Sheet – Wide
99. Supplies Adjustment Sheet – Narrow
100. Supplies Adjustment Sheet – Small
101. Official Cash Book – Large
102. Official Cash Book – Small
103. Official Cash Book – Pocket Size
104. Request for Bonding Officials and Employees
105. Monthly Statement of Monthly Subsidiary Ledger Balance
106. L/L Bdr. / Sec. P&K A.F. 79
107. Inventory Tag Card
108. Certificate of Discharge from Prison
109. Account Current of Accountable Forms
110. Cover for Provincial Form No. 140/RPA Forms
111. Bolts for Real Property Forms
112. Summary of Collections
113. Abstract of Deposits and Trust Funds
114. Time Card for Bundy Clock
115. Treasurer's Journal of Coll'n./Dep.
116. Treasurer's Journal of Cash Disbursement
117. Treasurer's Journal of Cash Issued
118. Treasurer's Journal of Bills Rendered
119. Declaration of Real Properties-White, Front and Back
120. Declaration of Real Properties-Copies, Front and Back (1-Blue)
121. Declaration of Real Properties-Copies, Front and Back (1-Canary)
122. Declaration of Real Properties-One Side
123. Real Property Field Appraisal & Assessment Sheet, Land, Plants, & Trees
124. Real Property Field Appraisal & Assessment Sheet, Building
125. Real Property Field Appraisal & Assessment Sheet, Machinery
126. Assessment Roll
127. Journal of assessment Transaction
128. Ownership Record Form
129. Property Record Card
130. Municipal Treasurer's Account Book
131. Register of Marriage
132. Register of Birth
133. Register of Death
134. Director's Minute Book
135. Personal Appearance
136. Affidavit of Official Priest or Minister
137. Sworn Statement Advice Parent Ask



ANNEX "A"

138. Comparative Statement of Market/Slaughter
139. Application of Marriage License
140. ID Certificate of Marriage License
141. Consent of Marriage
142. Notice of Re-applicants
143. Marriage Contract
144. Register of Application Marriage License
145. Certificate of Birth
146. Certificate of Death
147. Certificate of Fetal Death
148. Municipal Treasurer's Journal of Collection and Deposit
149. Certificate of Foundling
150. Register of Foundling
151. Register of Court Decree/Order
152. Register of Legal Instrument
153. Application for Vacation Leave of Absence
154. Oath of Office
155. Appointment (Rev. 1993)
156. Medical Certificate
157. Daily Time Record
158. Acceptance of Resignation
159. Service Record
160. Medical Certificate for Employment
161. Personal Data Sheet
162. Employees Leave Card
163. Court Civil Docket
164. Court Criminal Docket
165. Statement of Daily Market Purchase
166. In-Patient Record
167. Doctor's Prescription
168. Outside Patient Record form
169. Record Admission
170. Record of Person Subsisted
171. Monthly Subsistence Report
172. Pharmacist's Record of Issues
173. Pharmacist's Monthly Report of Drug Medicine Issued
174. Record of Services Outside Patients
175. Record of Hospital Collections
176. Temperature Record
177. Treatment Record
178. Patient's Ledger Card
179. Laboratory Request
180. Clinical Laboratory Record
181. Extension Post
182. Surgical Memorandum
183. Clinical Case Record
184. History Record
185. Requisition of Equipment & Supplies

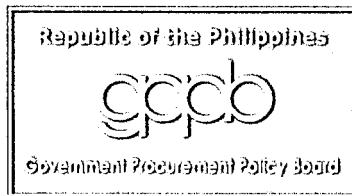


ANNEX "A"

233. Electronic Letter of Authority
234. Tax Payer's Information sheet
235. Provisional Receipts
236. Provisional receipts
237. Special Allotment Release Order
238. Notice of Cash allocation
239. Service Stamps
240. Authentication Certificate
241. Postal ID's
242. Diplomas
243. Transcript of Records
244. Registration Forms
245. Departure and Arrival Card
246. Terminal Fees Tickets
247. Permit to Carry Firearms
248. Motor Vehicle Registration Certificate
249. Parking Tickets
250. Market Tickets
251. All Official Receipts of Provincial and Treasurer's Offices of Local Government Units
252. Dangerous Drugs prescription Form
253. All accountable forms of government hospitals
254. Seaman's Book
255. Passport
256. Documentary Stamps

B. For specialized types of accountable forms, the examples for this kind of printing requirements shall be determined by the procuring entity concerned, such as but not limited to the following:

1. LTO and LTFRB accountable forms
2. POEA accountable forms
3. MMDA accountable forms
4. OWWA accountable forms
5. TESDA accountable forms
6. National Statistics Office accountable forms
7. Bureau of Customs accountable forms
8. SSS accountable forms
9. GSIS accountable forms
10. MARINA accountable forms
11. MMDA accountable forms
12. LRA accountable forms
13. DFA accountable forms
14. PAG-IBIG accountable forms
15. DBP accountable forms
16. PPA accountable forms



ANNEX "A"

17. PRC accountable forms
18. PHILPOST accountable form
19. NFA accountable forms
20. DTI accountable forms
21. MIAA accountable forms
22. SBMA accountable forms
23. BFAD accountable forms
24. PEZA Forms 8104; 8105; 8106; 8110; 8112
25. PCSO Lotto Cards
26. NBI Clearance Forms (Local and Travel)
27. Deped forms (Form 138; Form 137; Test Materials)
28. MMDA Motor Vehicle Violations Receipts