



Republic of the Philippines
Department of Environment and Natural Resources
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MEMORANDUM

FOR : The Directors
Forest Management Bureau
Biodiversity Management Bureau
Ecosystems Research and Development Bureau
Land Management Bureau

The Chief
Program Monitoring and Evaluation Division

FROM : The OIC Director
Policy and Planning Service

SUBJECT : **REQUEST FOR NOMINATION OF PARTICIPANTS TO THE WORKSHOP ON NCI-SRD AGENCY SCORECARD TO BE HELD ON 05 TO 07 OCTOBER 2022**

DATE : 17 AUG 2022

In order to capacitate members of the Policy Advocacy Working Group (PA CWG) and other component working groups under the National Convergence Initiative for Sustainable Rural Development (NCI-SRD) on the development of an agency scorecard, the Policy and Planning Service, which is currently the Chair of the PA CWG, is proposing the conduct of a Workshop on NCI-SRD Agency Scorecard to be held on 05 to 07 October 2022 at the DENR Compound, Visayas Avenue, Diliman, Quezon City.

The Workshop aims to develop an agency scorecard under the NCI-SRD that shall track and sustain the participation and level of engagement of the Department of Agriculture (DA), Department of Agrarian Reform (DAR), DENR and the Department of the Interior and Local Government (DILG) in the NCI-SRD programs, activities, and projects.

In relation to this, we would like to invite you to nominate participants to attend the said Workshop. The following are the allotted slots for each Office:


Office	Slot/s
Biodiversity Management Bureau	- 2 PA CWG Members - 1 Capacity Development Component Working Group (CD CWG) Member
Forestry Management Bureau	- 2 PA CWG Members - 1 Agriculture, Forestry and Fisheries Enterprise Cluster and Business Development Component Working Group (AFFECBD CWG) Member

Ecosystems Research and Development Bureau	- 1 PA CWG Member
Land Management Bureau	- 1 PA CWG Member
Knowledge Management Component Working Group	- 1 Knowledge Management Component Working Group(KM CWG) Member

We would appreciate receiving the details of your nominated participants (name, designation, office/unit, e-mail address, contact number) in advance through this email address: psddivision@gmail.com, copy furnished policy@denr.gov.ph by **22 August 2022**.

For your preferential and appropriate action, please.


MELINDA C. CAPISTRANO

	Republic of the Philippines DA - DAR - DENR - DILG National Convergence Initiative for Sustainable Rural Development (NCI-SRD)	Reference Code:	NCI-SRD_FR_012_0
	ACTIVITY PROPOSAL	Control No.:	
		Effective date:	January 27, 2022
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TITLE: NCI-SRD SCORECARD DEVELOPMENT WORKSHOP

DATE: October 05 to 07, 2022

VENUE: Quezon City (physical), with live teleconferencing via Zoom (virtual)

PARTICIPANTS: National Technical Working Group (NTWG), Policy and Advocacy Component Working Group (PA CWG), and the National Secretariat

IMPLEMENTING: National Convergence Initiative for Sustainable Rural Development
UNIT/S/ACTIVITY (NCI-SRD)
PROPONENT:

SOURCE OF FUNDS: DENR Policy and Planning Service (PPS) earmarked for NCI-SRD

I. RATIONALE AND BACKGROUND

1. 27 July 2018 (NCI-SRD Joint Resolution No. 12, series of 2018)

The NSC approved the NCI-SRD National Capacity Development Plan for FY 2018-2022 and directed the NTWG to fund and implement the capacity-building activities. One of the desired outcomes under the PA CWG was to ensure sustained active engagement of NCI-SRD representatives. This sustained engagement can be determined by developing an agency scorecard under the NCI-SRD.


A workshop is proposed to capacitate and train the member agency representatives in developing the agency scorecard.

2. 11 November 2021 (NTWG 4th Meeting via Teleconferencing)

The NTWG agreed to endorse the NCI-SRD FY 2022 Annual Operational Plans and Budget to the NSC, which includes the Agency Scorecard Workshop.

3. 09 December 2021 (NTWG and NSC Special Meeting, The Bayleaf Cavite, General Trias, Cavite, with live teleconferencing via Google Meet)

The NTWG and NSC during their Special Meeting on 09 December 2021, approved the FY 2022 Annual Operational Plans and Budget, including the conduct of an Agency Scorecard Workshop.

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II. WORKSHOP DETAILS


Title:	NCI-SRD Scorecard Development Workshop	
Participants:	<ol style="list-style-type: none"> 1. NTWG; 2. PA CWG; and 3. National Secretariat. 	
Overview:	This workshop aims to train and capacitate the member agencies under the PA CWG in developing a scorecard under NCI-SRD that shall track and sustain the participation and level of engagement of each agency in the NCI-SRD programs, activities, and projects.	
Terminal Objectives:	At the end of the workshop, the participants would be able to: <ol style="list-style-type: none"> 1. Identify the key principles on developing a scorecard through a lecture; and 2. Develop a draft scorecard for agencies under NCI-SRD. 	
Competency	Terminal Objectives	Instrumental (Enabling Objectives)
Satisfactory level of knowledge and skills on developing a scorecard	At the end of the activity, participants would be able to:	At the end of the session, participants would be able to:
1. Satisfactory level of knowledge and skills on concepts and principles of a scorecard	1. Identify the key principles on developing a scorecard through a lecture; and	1. Explain the rationale and mechanics of the workshop; and 2. Identify the concepts, principles, and processes in agency scorecard drafting.
2. Satisfactory level of applying the knowledge and skills in developing a scorecard	2. Develop a draft scorecard for agencies under NCI-SRD.	3. Draft an agency scorecard applicable to all member agencies to determine their sustained level of engagement.

III. EXPECTED OUTPUT

At the end of the activity, the participants are expected to present the draft agency scorecard under NCI-SRD.

IV. ACTIVITY METHODS

The activity shall employ lecturette, breakout sessions, and plenary discussion as activity methods.

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V. TARGET PARTICIPANTS

Physical Participants: 34

DEPARTMENT OF AGRICULTURE (DA)	
Participants	No. of Pax
Permanent Alternate Chairperson	
Office of the Undersecretary for Special Concerns	2
Policy and Advocacy (PA CWG) Component Working Group Members	
1. Planning and Monitoring Service (PMS)- Mr. Joseph Manicad/Mr. Alec KarloBagunu	10
2. Policy Research Service (PRS)- Mr. MarlitoCabunos/Mr. Gil Ian Lhord Go	
3. Bureau of Soils and Water Management (BSWM)- Ms. Jovette Tenorio/Engr. Diosdado Manalus	
4. Bureau of Fisheries and Aquatic Resources (BFAR)- Ms. Ma. AbegailAlbaladejo/Ms. Lainie Baraocor	
5. Philippine Council for Agriculture and Fishery (PCAF)- Ms. Julieta Opulencia	
NCI-SRD National Secretariat	
1. Ms. Ramidette Bernal	4
2. Ms. NihayaAriraya/ Ms. Jenny Lee Cambe	
3. Mr. Justine Devela/ Ms. Marineh Ambrosio	
4. Mr. Louie Lanugan/Mr. Rafael Mendoza	
5. Ms. Ma. BituinBataller/ Ms. Enrico Teano	
Sub-Total	16

DEPARTMENT OF AGRARIAN REFORM (DAR)	
Participants	No. of Pax
Policy and Advocacy (PA CWG) Component Working Group Members	
1. Policy Research Service (PRS)	2
2. Bureau of Agrarian Legal Assistance (BALA)	
Sub-Total	2

DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES (DENR)	
Participants	No. of Pax
Office of the Undersecretary for Policy, Planning, and International Affairs	1
National Technical Working Group Member	
DENR Policy and Planning Service (PPS)	1
Policy and Advocacy (PA CWG) Component Working Group Members	
1. Biodiversity Management Bureau (BMB)	8
2. Ecosystems Research and Development Bureau (ERDB)	
3. Forestry Management Bureau (FMB)	
4. Land Management Bureau (LMB)	

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5. Policy and Planning Service (PPS)	
Sub-Total	10

DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT (DILG)	
Participants	No. of Pax
Policy and Advocacy (PA CWG) Component Working Group Members	
Bureau of Local Government and Development (BLGD)	2
Sub-Total	2


COMPONENT WORKING GROUP (CWG) MEMBERS	
Participants	No. of Pax
Capacity Development (CD) CWG	1
Knowledge Management (KM) CWG	1
Agriculture, Forestry, and Fisheries Enterprise Cluster and Business Development (AFFECBD) CWG	1
Sub-Total	3

Facilitators	1
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Virtual Attendees: 16

DEPARTMENT OF AGRICULTURE (DA)	
Participants	No. of Pax
National Focal Person (NFP)/Deputy National Focal Person (DNFP)	
Undersecretary William Medrano/BSWM Director or representative	1
National Technical Working Group Members	
1. DA Agricultural Training Institute (ATI)- Dir. Rosana Mula/Ms. Editha Vinuya/Mr. Kim Joseph Medrana	3
2. DA Agribusiness and Marketing Assistance Service (AMAS)- Deputy Dir. Junibert de Sagun/Ms. Ludivina Rueda/Ms. Luzviminda Tolentino	1
Sub-Total	4

DEPARTMENT OF AGRARIAN REFORM (DAR)	
Participants	No. of Pax
National Steering Committee	
Usec. Ranibai Dilangalen, Office of the Undersecretary for Mindanao Affairs and Rural Development	1
National Technical Working Group Member	
DAR Public Assistance and Media Relations Service (PAMRS)	1
Sub-Total	2

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DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT (DILG)	
Participants	No. of Pax
National Steering Committee	
Usec. Marlo Iringan, Office of the Undersecretary for Local Government	1
Sub-Total	1

COMPONENT WORKING GROUP (CWG) MEMBERS	
Participants	No. of Pax
Capacity Development (CD) CWG	3
Knowledge Management (KM) CWG	3
Agriculture, Forestry, and Fisheries Enterprise Cluster and Business Development (AFFECBD) CWG	3
Sub-Total	9

Physical Attendees	34
Virtual Attendees	16
GRAND TOTAL	50

VI. BUDGET

Agency	Particulars	Amount (PhP)
DENR	Food: Php380/day x 34pax x 4 days = Php 51,680 Venue: Php10,600/day x 4 days = Php42,400 Facilitator: Php100,000 for 4 days Supplies and Materials: Php 20,000	214,080
DA/DAR/DILG	Transportation	-
TOTAL		Php214,080

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Prepared by:

NIHAYA ARIRAYA

Project Development Officer IV

Recommending Approval:

MELINDA C. CAPISTRANO

OIC Director, Policy and Planning Service and
 Policy and Advocacy Component Working Group
 Chairperson, NCI-SRD

APPROVED / DISAPPROVED:

ATTY. JONAS R. LEONES

DENR Undersecretary for Policy, Planning and International Affairs *and*
 Permanent Alternate Chairperson, National Steering Committee (NSC), NCI-SRD