



MEMORANDUM

**FOR : All Regional Executive Directors
All Bureau Directors**

**FROM : The OIC-Director
Human Resource Development Service**

**SUBJECT : TRAINING OF TRAINERS ON RA11032 OR THE EASE OF
DOING BUSINESS AND EFFICIENT GOVERNMENT
SERVICE DELIVERY ACT OF 2018**

Relative to Secretary Roy A. Cimatu's commitment to uphold integrity and anti-corruption thrusts as the cornerstone of good governance at the Department and in support of the inter-agency cooperation in eradicating corruption, the Training and Development Division of this Office shall conduct a Training of Trainers (ToT) on RA 11032 or the Ease of Doing Business and Efficient Government Service Delivery Act of 2018. It is tentatively scheduled on February 28 – March 4, 2022. The program's objective is to have a standard implementation of the training program and establish pool of resource persons with in-depth knowledge on the salient features of RA. Also, the event will provide ways to further strengthen the established service delivery of the DENR which will redound to quick transactions and improve its services.

In view of this, each region and bureau is requested to send the Chief of Administrative Division and Chief of HRD Section (or its equivalent), as principal participants and one (1) HRD Section staff as alternate (at least SG 11 or 15 and with experience in facilitating L&D programs) to attend this training. The participants are expected to lead the implementation of the said training program in their respective offices after the ToT.

We will appreciate receiving the names of your participants using the attached form **not later than February 4, 2022** thru hrds-tdd@denr.gov.ph for the preparation of necessary documents. Mr. Alexius M. Caayao of the Training and Development Division will be pleased to entertain queries at Tel. No. (02) 8426-3852 / IP loc. 1065-66 or at CP No. 09059904343.

For information and appropriate action.


MIRIAM M. MARCELO

TRAINING OF TRAINERS

**RA 11032 OR THE EASE OF DOING BUSINESS AND
EFFICIENT GOVERNMENT SERVICE DELIVERY ACT OF 2018**

Region: _____

Name	Position/Designation	Gender	Salary Grade	Contact No.	Email Address
A. Principal Participants					
1.					
2.					
B. Alternate Participant					
1.					

Prepared by:

Approved by: