



Republic of the Philippines
Department of Environment and Natural Resources
Visayas Avenue, Diliman, Quezon City
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MEMORANDUM

FOR : The Assistant Director
Biodiversity Management Bureau
Ecosystems Research and Development Bureau
Environmental Management Bureau
Forest Management Bureau
Land Management Bureau
Mines and Geosciences Bureau

FROM : The OIC Director
Policy and Planning Service

SUBJECT : **INVITATION AS RESOURCE PERSON IN THE CAPACITY-BUILDING FOR THE DENR POLICY TECHNICAL WORKING GROUP (PTWG) TO BE HELD ON SEPTEMBER 27-30, 2022 IN CLARK FIELD, ANGELES CITY, PAMPANGA**

DATE : 22 AUG 2022

Under Section 3.3. of DENR Administrative Order (DAO) No. 2021-15 dated June 8, 2021 or the Enhanced DENR Policy Development System, the Policy Technical Working Group (PTWG) is the central clearing house of all the Department's policy proposals. Accordingly, the PTWG has the mandate to deliberate policy proposals as to their intended impacts, review the cross-sectoral effects of proposed policies to ensure harmonization, and provide feedback or recommendation to the management. The body is composed of officials and senior technical personnel representing the line and staff bureaus and major offices or units of the Central Office, such as, but not limited to the Office of the Secretary, Offices of the Undersecretaries, Assistant Secretaries, service offices and other units. It is chaired by the Director of the Policy and Planning Service (PPS), with the Director of the Legal Affairs Service (LAS) as the Vice Chairperson. The members are composed of the Assistant Directors of all Bureaus as permanent representatives or their Division Chiefs concerned as alternate, and technical personnel of the major offices or units of the Central Office.

In order to strengthen the Department's Policy Development System (PDS) and in line with the thrust of Secretary Maria Antonia Yulo Loyzaga for scientific and technical excellence, social cohesion through stakeholders engagement, good governance and environmental sustainability, it is imperative that the members of the PTWG, especially those who are new to the group, are properly equipped with the knowledge and skills to ensure that the policies issued by the Department are specific or clear, relevant, administratively and technically feasible, and responsive to environmental, social, economic, and other concerns. Thus, the Policy and Planning

Service – Policy Studies Division (PPS-PSD) will be conducting a Capacity-Building for the DENR PTWG on September 27-30, 2022 in Clark Field, Angeles City, Pampanga, with the participants coming from the Bureaus, Offices of the Secretary/Head Executive Assistant, Undersecretaries, Assistant Secretaries, Service Offices (LAS, CCS, FASPS, SCIS, KISS, PPS-PPD and PMED), and other Units (RBCO and LLO).

In view of this, may we invite you as a Resource Person for the lectures on the sectoral laws and policies. Relatedly, may we ask for the preparation of a powerpoint presentation on the main laws and policies implemented by your sector. You will be given two (2) hours for your presentation and discussion. We will also be requesting your presence during the lectures on other topics.

The Policy Studies Division (PSD) will be coordinating with your Office regarding your attendance to the activity. Attached is the draft Training Action Plan, for your reference.



MELINDA C. CAPISTRANO



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**CONDUCT OF CAPACITY-BUILDING FOR THE
 DENR POLICY TECHNICAL WORKING GROUP (PTWG)**

TRAINING ACTION PLAN

Date & Time	Learning Objectives	Topic/Activity	Learning Methodology	Person Responsible	Resources Needed
September 27, 2022	Present the digest of basic laws and policies of the bureaus, for the participants' review and further understanding of the sectors' mandates and their inter-relationships	Lectures on Basic Sectoral Laws and Policies			Laptop, projector, digital voice recorder
9:51 AM – 12:00 NN		- Biodiversity Management	Lecture/discussions	Asst. Dir. Amelita DJ. Ortiz, BMB	
1:01 PM – 3:00 PM		- Environmental Management	Lecture/discussions	Asst. Dir. Vizmindia A. Osorio, EMB	
3:01 PM – 5:00 PM		- Ecosystems Research and Development	Lecture/discussions	Asst. Dir. Mayumi Quintos-Natividad, ERDB	
September 28, 2022		Lectures on Basic Sectoral Laws and Policies			
9:31 AM – 12:00 NN		- Forest Management	Lecture/discussions	Asst. Dir. Edna D. Nuestro, FMB	
1:01 PM – 3:00 PM		- Land Management	Lecture/discussions	Asst. Dir. Romeo P. Verzosa, LMB	
3:01 PM – 5:00 PM		- Mines and Geosciences	Lecture/discussions	Asst. Dir. Juancho Pablo S. Calvez, MGB	

Date & Time	Learning Objectives	Topic/Activity	Learning Methodology	Person Responsible	Resources Needed
September 29, 2022 9:01 AM – 4:00 PM	Retrain or equip the participants with the knowledge and skills on the policy development process, policy analysis, and complete staff work	Lecture on Policy Formulation and Analysis	Lecture/discussions, Workshop	Resource Person	
September 30, 2022 9:01 AM – 10:30 AM		Lecture on EPDS and Complete Staff Work			
10:31 AM – 12:00 NN		- EPDS	Lecture/discussions	For. Llarina S. Mojica, Mr. Manuel D. Gerochi	
		- CSW	Lecture/discussions	Asec. Marcial C. Amaro, Jr.	