



Republic of the Philippines  
Department of Environment and Natural Resources  
Visayas Avenue, Diliman, Quezon City, 1100  
Tel. Nos. (632) 929-66-26 to 29 • (632) 929-62-52  
929-66-20 • 929-66-33 to 35 • 929-70-41 to 43

January 31, 2022

**MEMORANDUM**

**TO :** **The Chief Administrative Division**  
Environmental Management Bureau (EMB)  
Mines and Geosciences Bureau (MGB)  
National Mapping and Resource Information Authority (NAMRIA)  
Natural Resources Development Corporation (NRDC)  
National Water Resources Board (NWRB)

**The Administrative Officers**  
Environmental Management Bureau (EMB- NCR)  
Forest Management bureau (FMB)  
Land Management Bureau (LMB)  
Biodiversity Management Bureau (BMB)

**DENR Central Office**  
Engr. Guillermo Estipona Jr.  
Engr. Randy Tiin  
Lito Estrada  
Supervisor D'Triumph  
Commander Hackett

**The Double Rainbow Construction and Development Corporation**  
Representatives

**FROM :** **The Director**  
Administrative Service

**SUBJECT :** **NOTICE OF MEETING**

Please be informed that a meeting will be held on February 4, 2022 (Friday) at 9:00 o'clock in the morning onwards to discuss the Proposal of Double Rainbow Construction and Development Corporation relative to the Official Development Assistance (ODA) of the Japanese Government to developing countries like the Philippines which includes Disinfection Service Grant for immediate response focus on humanitarian aid.

Double Rainbow Construction and Development Corporation is the domestic partner of MSI Co., Ltd. a Japanese Corporation that produces disinfection and sterilization solutions and equipment which prevents further infection from CoVid-19 with its flagship product Ultra Shield.

Relative thereto, please prepare/provide the following data in order to assess the extent of disinfection in your respective Offices:

1. Total floor area to be disinfected (indoor and outdoor);
2. Number of levels/storeys of the facility;
3. Total Number of Employees;
4. Frequency of disinfection regularly conducted.

The meeting shall be via Zoom Teleconference using the following credentials:

**Meeting ID: 955 7184 4748**  
**Passcode: 767942**

Your valuable attendance is enjoined.

  
**ROLANDO R. CASTRO**