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MEMORANDUM

FOR : **THE REGIONAL EXECUTIVE DIRECTOR**
DENR Region IV-A

FROM : **THE EXECUTIVE DIRECTOR**
River Basin Control Office (RBCO)

SUBJECT : **AGREEMENTS ARISING FROM ROLL-OUT OF WEB-BASED RBIIMS FOR LUZON CLUSTER**

DATE : 19 September 2022

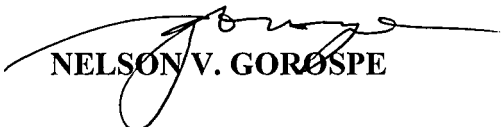
This refers to the agreements arising from the training workshop to roll-out the web-based River Basin Integrated Information Management System (RBIIMS) for Luzon Cluster held on 14 – 16 September 2022 in Pampanga as authorized by Special Order No. 2022-642. Said agreements were the outputs of the action planning exercises for the operationalization of RBIIMS at the field offices, to wit:

1. Working arrangements with Laguna Lake Development Authority (LLDA) have to be made for the implementation of RBIIMS for Laguna-Pasig River Basin; and
2. RBCO will download the amount of one hundred thousand pesos (₱100,000.00) for the:
 - i. Hiring of encoder to fast-track the population of the RBIIMS for the Marikina River Basin and Cluster 2 River Basin; and
 - ii. Further roll-out of RBIIMS to the PENROs.

Please submit the Work and Financial Plan (WFP) in Budget Execution Document (BED) form for the one hundred thousand pesos (₱100,000.00) so that we can download the amount soonest.

We are attaching the list of agreements reached for your information and reference.

FOR YOUR PROMPT ACTION, please.


NELSON V. GOROSPE

**AGREEMENTS ARISING FROM ROLL-OUT OF WEB-BASED RIVER BASIN
INTEGRATED INFORMATION MANAGEMENT SYSTEM (RBIIMS) FOR
LUZON CLUSTER**
September 13-16, 2022

REGION	AGREEMENTS
CAR	<i>*see highlights for 'All'</i>
I	<i>*see highlights for 'All'</i>
II	<ul style="list-style-type: none"> • Aim to set-up regular cluster TWG meetings to address concerns such as whether or not roll-out should be per RB or per region. • Note that when it comes to concerns on disaster risks/resiliency, OCD, MGB and Philvocs are involved.
III	<i>*see highlights for 'All'</i>
IV-A	<ul style="list-style-type: none"> • Give focus on efforts for updating of Marikina IRBMDMP. • Delineate responsibilities as soon as possible. • Assign responsibilities to PENROs. • Note that Pasig-Laguna River Basin is under the jurisdiction of LLDA. There has to be a working arrangement for the population of data for Pasig Laguna River Basin.
IV-B	<ul style="list-style-type: none"> • Assign/focus the responsibilities to provincial offices for cost efficiency. • Look into whoever should be the more appropriate RB focal person.
V	<ul style="list-style-type: none"> • Funding has to be realistic. • Data preparation is a continuing effort. Clarify wordings in the timeline within the action plan to identify dates for preparation activities and deadlines.
All	<ul style="list-style-type: none"> • Clearly define the responsibilities for every staff member of the team that will collect, screen, verify, classify, convert and encode the data to the RBIIMS. • Promote the creation of the management council which will help in requesting and collection of relevant data from various concerned agencies. • Win the support of the management council for ease of data sharing. • All members of the team that will help populate the RBIIMS have to be particular that data should be one and harmonious. • For additional hiring of encoder, submit the WFP soonest to RBCO for downloading of necessary funding (for salary grade at 20K+). • Request data from various agencies through the management councils. • Any reliable, verified and most updated data already available should be prioritized to be immediately encoded in the RBBIMS.
For Build-Back-Better (BBB) Sites	<ul style="list-style-type: none"> • Provide the contract of service provider for updating of the Master Plan to Climate-Responsive Integrated River Basin Management and Development Master Plans (IRBMDMP) so that office of Finance in DENR Central Office can already download the funding.